

MINUTES
ANNUAL PARISH COUNCIL MEETING
Tuesday 2nd May 2017, 7.30pm
The Walter Rose Room, Haddenham Village Hall

Present: Cllrs Mrs. Aston Mrs. Capp, Mr. Lyons, Mr. O’Hanlon, Mr. Sharp,
Mr. Truesdale (Chairman), Mr. Weetman, Mr. Wheeler, and Mr. Young.
District Cllrs Mrs. Brandis and Mr. Foster.
Clerk Ms. Gilbert
8 members of the public

Before the meeting a minute’s silence was held in memory of Mr. Stuart Sloan who passed away recently. Mr Sloan had served on the Parish Council, the Village Hall Management Committee, the Haddenham Museum Trust and was involved in the setting up of Snakemoor Nature Reserve.

PC18 1 ELECTION OF THE CHAIRMAN OF THE COUNCIL

Mr Truesdale PROPOSED, SECONDED and AGREED.

PC18 2 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL

Mrs Aston PROPOSED, SECONDED and AGREED.

PC18 3 ACCEPTANCE OF OFFICE

Mr Truesdale signed the Acceptance of Office form for the position of Chairman which was witnessed by the Clerk.

PC18 4 APOLOGIES

No apologies for absence were received from Mr Newton.

PC18 5 DECLARATIONS OF INTEREST

Mrs Aston declared an interest in the project to upgrade the Green Lane bridleway as her family owns land that part of the path crosses.

PC18 6 MINUTES

The minutes of the Parish Council meeting held on 3rd April 2017 were AGREED as a true record and signed

PC18 7 CASUAL VACANCY

The resignation of Tim Armitt from the Parish Council and the resulting casual vacancy were noted. Mr Armitt was thanked for his contribution to the Parish Council and especially his hard work on the Fete Committee.

PC18 8 COMMITTEE MEMBERSHIP

The membership of the Standing Committees of the Council and their Chairmen were AGREED as follows:

- (i) Finance and General Purposes
Mr O’Hanlon PROPOSED SECONDED and AGREED as Chair.
Mrs Aston, Mr Sharp, Mr Truesdale, Mr Weetman, Mr Young
- (ii) Planning
Mr Truesdale PROPOSED SECONDED and AGREED as Chair.

Mr Newton, Mr O'Hanlon, Mr Sharp, Mr Weetman, Mr Young

- (iii) Environment
Mr Young PROPOSED SECONDED and AGREED as Chair.
Mrs Aston, Mrs Capp, Mr Lyons, Mr O'Hanlon, Mr Wheeler
- (iv) Communications
Mr Weetman PROPOSED SECONDED and AGREED as Chair.
Mrs Capp, Mr Lyons, Mr Newton, Mrs Jeffery (co-opted), Dr Milmer (co-opted)
- (v) Allotments
Mr Wheeler PROPOSED SECONDED and AGREED as Chair.
Mrs Aston, Mrs Gardiner (co-opted), Ms Watt (co-opted), Dr Wood (co-opted)
- (vi) Personnel
Mr Truesdale PROPOSED SECONDED and AGREED as Chair.
Mrs Aston, Mr Sharp

PC18 9 REPRESENTATIVES TO OUTSIDE BODIES

The Council's representatives to Outside Bodies were PROPOSED and AGREED as follows:

- (i) Banks Park Recreation Ground Trust and Haddenham Educational Charity
Mrs Aston, Mr Sharp, Mr O'Hanlon, Mr Truesdale, Mr Weetman, Mr Young
- (ii) Social Centre Management Committee
Mrs Aston and Mr Wheeler
- (iii) Playing Field Management Committee
Mrs Aston and Mr Young
- (iv) Milton Keynes and Bucks Association of Local Councils
The agenda will be tracked and a representative sent is considered necessary.
- (v) Aylesbury Vale Association of Local Councils
The agenda will be tracked and a representative sent is considered necessary.
- (vi) Haddenham Youth and Community Centre
Mrs Aston and Mr Truesdale are trustees.
- (vii) Safe Walking & Cycling Group
Mr Lyons
- (viii) Local Area Forum
Mrs Aston and Mr Weetman
- (ix) Scout & Guide Association Trustee
Mr Wheeler
- (x) Fete Committee
Mr Wheeler
- (xi) Bucks CC unitary authority parishes working group
Mrs Aston

PC7 10 SCHEDULE OF MEETINGS

The dates for the Council's meetings for 2017-18 were AGREED.

PC18 11 STANDING ORDERS

The Parish Council's Standing Orders were AGREED.

PC18 12 POLICIES AND PROCEDURES

- (i) The Parish Council's Risk Assessment was still in draft. DEFERRED
- (ii) The Parish Council's Finance Regulations were AGREED

PC18 13 COUNTY AND DISTRICT COUNCILLOR REPORTS

Bucks County Council – Mrs Aston

The County Council is in purdah in the run up to the local elections. This morning Mrs Aston had chaired her last meeting at the County Council and said her goodbyes. She is very sad to be leaving but is hoping to go back to continue her involvement in some uncompleted tasks. Mrs Aston's support for Haddenham and the surrounding area was acknowledged. All the officers at Bucks CC had been very helpful and supportive.

Aylesbury Vale District Council

Mrs Brandis asked if she and Mr Foster could have a few minutes to speak at the Annual Parish Meeting on Friday 5th May. Mr Truesdale agreed they could share a 5 minute slot.

Mr Foster said that all three of Haddenham's District Councillors are involved in planning in the Vale. He has served on planning and environmental committees for 30 years, but planning is more talked about than environmental. One of the responsibilities of the environmental committee is waste collection. There are some first-class officers in the waste collection service with Amy Bridgeford as the Operations Manager. A lot has been spent modernising the Pembroke Road depot for the in-house team, including a new fleet of vehicles with on board computers. Recycling was below recommended standards but has now been increased to 50-55% and food recycling to 58%. There is a good new garden waste service, a bulky waste service (that must be paid for). They intend to compete for the trade waste contracts in the Vale. The complexity currently is that the County Council is responsible for disposal of the waste, but this will be resolved under a new unitary authority.

PC18 14 REPORTS FROM OUTSIDE BODIES

- (i) Youth and Community Centre.
Mrs Aston and Mr Truesdale were unable to attend the recent meeting. Mrs Brandis and Mr Foster had attended and reported that there were 3 main topics of discussion:
 - 1. Future budgets
 - 2. Youth Club activities, there currently being 17-25 participants
 - 3. Funding for repairs to the kitchen and toilets
- (ii) Social Centre Management Committee.
The recent meeting had been cancelled and moved to 31st May 2017.
- (iii) Haddenham Community Library.
Mr Sharp reported that the 5th anniversary of the community library will be celebrated with several events 25th -29th November 2017, including participation from local author Claire McIntosh. The partnership with Haddenham Screen continues to go well with another cheque being presented and the total received last year being £2,750. Haddenham Village Society holds its meetings in the library including the recent hustings. They are still waiting to hear about the future of Bucks CC funding.
- (iv) Playing Field Management Committee.
The AGM was held last week. Several issues were raised and a Community Facilities Committee meeting has been requested.

- (v) Banks Park Recreation Ground Trust.

The draft minutes of the meeting had been circulated.

Mr Truesdale reported that work continues on the drainage at Banks Park and Woodways pavilion. It has been decided that Banks Park needs to be surveyed for a car parking layout to be designed. FitLife have been given permission to hold boot camps on Banks Park. Residents of Printers Piece and the Parish Council will work together to improve the boundary between their properties. Still in the process of obtaining legal advice about the Day Centre lease.

PC18 15 FINANCE AND GENERAL PURPOSES

- (i) The draft minutes of the meeting held on 24th April 2017 were noted.

- (ii) The list of payments was noted and signed:

Date	Payee	Items	Ref	Cheque No. DD / BACS	Amount
25/04/2017	Castle Water	Workshop water 22/12-28/02/17	17069	BACS	£ 19.20
25/04/2017	John Wheeler	Reimbursement refuse bags vvviko & Robert Duce	17070	BACS	£ 34.38
25/04/2017	Eldridge Electrical Ltd	Street Light maintenance 31/03/17	17071	BACS	£ 952.78
25/04/2017	Social Centre Management Committee	Hire Walter Rose room March17	17072	BACS	£ 46.20
25/04/2017	Lloyds Bank	Bank charges 10/02-09/03/17	17073	BACS	£ 5.00
25/04/2017	Complete Tree Services Ltd	Tree work footpath Sheerstock - Thame Road	17074	BACS	£ 3,600.00
25/04/2017	Payroll management	Payroll processing April 2017	17075	BACS	£ 54.00
25/04/2017	Staff	Salaries April 2017	17076	BACS	£ 2,960.75
25/04/2017	HMRC	Tax / NI April 2017	17078	BACS	£ 1,139.59
05/04/2017	AVDC	Pavilion rates	17079	DD	£ 63.54
28/04/2017	e.on	workshop electricity 10/03-10/04/17	17080	DD	£ 11.57
19/05/2017	Information Commissioner's Office	Data Protection Registration renewal 21/05/17	17081	DD	£ 35.00
18/04/2017	SSE Southern Electric	Street Light unmetered electricity supply	17082	DD	£ 698.09
07/04/2017	Solagen	VAS Stanbridge Road	17083	BACS	£ 6,834.30
07/04/2017	UK Power Networks	Disconnect old / Connect new street light column Wykeham Way & Butte Furlong	17084	BACS	£ 1,742.40
18/04/2017	Lloyds Bank - Playing Field A/C	Bank Charge		DD	£ 5.00
				TOTAL	£ 18,201.80

- (iii) The receipt of the first precept payment of £157,420 was noted.

- (iv) The accounts for year ending 29th September 2017 for the Parochial Charities were noted.

- (v) The renewal of the following annual subscriptions was considered:

- Bucks Association of Local Councils (including LCR magazine) £768.50 AGREED
- Get Mapping - Parish Online e£70 AGREED
- Survey Monkey CANCEL
- Society of Local Council Clerks e£210 AGREED
- Aylesbury Vale Association of Local Councils £20 AGREED
- Community Impact Bucks £55 AGREED

- (vi) It was AGREED to signs up for an annual service contract for the MVAS at a cost of £210+VAT.

- (vii) It was AGREED to signs up for a one year contract with EDGE IT systems to provide online AdvantEDGE accounting software.

- (viii) It was AGREED the see-saw at Woodways play area is replaced with a heavy duty see-saw using s106 funding.

- (ix) It was noted that the application for New Homes Bonus funding for the improvements to Green lane bridleway has been provisionally approved, subject to ratification by cabinet.

- (x) It was noted that Haddenham War memorial has been grade II listed. The Clerk was asked to write to Nick Burch to thank him for his work on the application.

PC18 16 PLANNING

Mr. Truesdale gave a summary of the recent meetings.

The House of Spice appeal to convert the restaurant to 7 homes has been dismissed. This is a win for the neighbourhood plan. Mr. Truesdale had attended a service at St. Mary's Church to mark the closing of the churchyard and had showed the draft plans for the new burial ground on the Aston Road site. The new timetable for AVDC to approve the VALP has been published. A further consultation on the SODC Local Plan is in progress. An update to the large National Infrastructure Committee report was released in March. It recommends that new settlements at both Haddenham and Winslow should go ahead. There are 3 options for the western section of the Oxford to Cambridge expressway which includes part of the A418 route as the southern option. The Local Enterprise Partnership (LEP), Local Authorities and Highways are working up a proposal.

PC18 17 ENVIRONMENT

(i) The draft minutes of the meeting held on 10th April 2017 were noted.

(ii) Mr Young gave a report.

The PC is in the process of formalising the street light maintenance contract with Eldridge Electrical. It has been agreed to continue with Westbury for the Churchyard maintenance and a new contract with Aspire to cover the handyman's responsibilities. Aspire have started in the last couple of weeks and the PC has received positive feedback from the sports clubs about the playing field cutting. The verge cutting continues to be done by Finesse who have done a poor job so far this year which has been reported back to them.

PC18 18 ALLOTMENTS AND SNAKEMOOR

Mr. Wheeler gave an update.

There have been a few teething problems with the new bore hole water system as *Legionella* was found in the water tanks so these have been covered and inhibitor added. It is hoped it will be cleared in a couple of weeks ready to be up and running in June.

There was some vandalism between 18:45 and 08.25 on Saturday / Sunday last weekend. The PCSOs have been contacted to report this.

Aspire have carried out their first cut of Snakemoor, liaising with Robyn and Chris who were happy with it.

PC18 19 COMMUNICATIONS

(i) The draft minutes of the meeting held on 11th April 2017 were noted.

(ii) The draft of the May 2017 newsletter was not complete as some articles had not yet been submitted. Mr. Sharp thanked Mrs. Capp for her work on this and welcomed Gerry as the new Chair of the Committee. Mr. Sharp has entered Haddenham for the Village of the Year competition being run by Channel 4. A number of villages will be filmed and residents interviewed by Penelope Keith. Thanks to those who have helped with the application.

PC18 20 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

None

PC18 21 DATES OF FUTURE MEETINGS

Environment Committee	Monday 8 th May 2017
Planning Committee	Monday 15 th May 2017
Finance and General Purposes Committee	Monday 22 nd May 2017
Parish Council	Monday 5 th June 2017
Annual Parish Meeting	Friday 5 th May 2017

PC18 22 PUBLIC PARTICIPATION

- A business in the village that employs 60 people would like suggestions for a community project its employees can get involved with. Suggestions to Keith Milmer please.

- A resident found the Newton bench in Church End pond and fished it out, this and other acts of vandalism such as the recent damage caused by people jumping on cars and advertising boards being removed should all be reported to the PCSOs to see what can be done.
- The dog poo bin on Roberts Road is rotting and needs replacing. Haddenham is not dog friendly and more places are needed to walk dogs.
- The sewer pipe on Willis Road was blocked with silt, Thames Water were called out, there is concern this was caused by the developer working on the Aston Road site.
- Residents are concerned about the length of time it will be before the new burial ground is open.
- David Ening HGVs are parking up on Stanbridge Road by the Medical Centre if they arrive before the Rectory Homes site is open. This is causing vehicles, including buses, to approach the crossroads on the wrong side of the road as they over take. They are also approaching from the Kingsey direction over the Aston Sandford bridge.

The Clerk will contact Rectory homes to ask them to address this.

The Clerk was asked to ensure it is made clear that the Medical Centre car park would not be a suitable alternative waiting area.

PC18 23 CONFIDENTIAL ITEMS

None

CLOSURE OF THE MEETING

The meeting closed at 9.20pm

Signed: _____
Chairman

Date: 5th June 2017