



DRAFT MINUTES
BANKS PARK RECREATION GROUND CHARITY MEETING

Monday 23rd February 2026, 19:45
Conference Room, Haddenham Village Hall and remotely via Zoom

Present: Cllr. Brown, Cllr. Kidby, Cllr. Thawley, Cllr. Wheeler and Cllr. Truesdale (Chair)
Clerk: Ms. Gilbert
Committee and Communications Officer: Mr. Fox
Finance and Administration Officer: Mrs. Little
Members of the public: None

B26 18 APOLOGIES

Apologies for absence were received and accepted from Cllr. Desmier and Cllr. Smith.

B26 19 DECLARATIONS OF INTEREST

There were no declarations of interest.

PUBLIC PARTICIPATION

There were no members of the public present.

B26 20 MINUTES

The minutes of the meeting held on 10th November 2025 were **AGREED** as a true record and signed.

B26 21 FINANCE

(i) The list of payments from 1st October 2025 to 31st December 2025 were **NOTED**:

03/10/2025	Christina Jones	Banks Park Gardening September 2025	£593.96
20/10/2025	Lloyds Banks	Bank Charges	£4.67
10/11/2025	Christina Jones	Banks Park Gardening October 2025	£225.00
18/11/2025	Lloyds Bank	Bank Charges	£4.25
28/11/2025	Total Landscapes	Replace damaged Banks Park railings and new footpath to carpark	£5,604.00
08/12/2025	Christina Jones	Banks Park Gardening November 2025	£224.00
19/12/2025	Lloyds Bank	Bank Charges	£4.25
22/12/2025	Christina Jones	Banks Park Gardening December 2025	£105.00

Payments from HPC account

03/10/2025	Total Landscapes	Installation of Additional Aco Drain to Pathway outside Scout & Guide Centre	£4.25
03/12/2025	Amazon Business	Conference Room Kitchen Supplies	£1.50
10/12/2025	Amazon Business	Ethernet Cables for Conference Room	£5.68

Total: £6922.31

- (ii) The Q3 finance reports for 2025/2026 were received and **NOTED**, and the balance sheet was signed by Cllr. Truesdale.
- (iii) It was **NOTED** that the bank reconciliation at 31st December 2025 had been checked against the bank statements and that everything was accurate.

B26 22 BANKS COTTAGE EXTENSION

The Clerk provided a project update:

The tender for the extension to the cottage was published on Find a Tender on 18th February 2026. The timetable for the project has been set as follows:

- Pre-Qualification Questionnaire returns: by 11 March 2026
- Invitation to Tender returns: by 08 April 2026
- Award of contract: 07 May 2026, subject to approval by both HPC and HDC as well as being subject to the statutory standstill period.
- Construction start date: 04 June 2026 with completion date: 28 January 2027

A meeting has been held with Dr. Patel from Haddenham Dental to progress with the terms of the agreement for the funding and management of the project. The Parish Council is funding the cost of the building construction and Haddenham Dental will fund the fixtures and fittings, which they are responsible for under the terms of their lease.

The Clerk has received VAT advice which confirms that the Parish Council can reclaim the VAT on the construction work, but not on the fitting out of the surgery as the parish council is not responsible for their ongoing maintenance. Haddenham Dental will be invoiced for their portion of the cost including the VAT.

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee **RESOLVED** to exclude members of the public for the following agenda item because of the confidential nature of the business to be transacted.

B26 23 FITLIFE LEASE

It was **NOTED** that the issues with the Fitlife rental payments have been largely resolved but there is a sum still outstanding that has been queried. The Clerk is attempting to arrange a meeting.

B26 24 DATE OF NEXT MEETING

27th April 2026

CLOSURE OF THE MEETING

There being no further business to transact the meeting closed at 21:38

Signed: _____ DRAFT _____
Chair

Date: 27th April 2026