



Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire. HP17 8EE
Phone: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

DRAFT MINUTES

BANKS PARK RECREATION GROUND CHARITY MEETING

Monday 10th November 2025, 21:09
Conference Room, Haddenham Village Hall and remotely via Zoom

Present: Cllr. Kidby, Cllr. Smith, Cllr. Thawley, and Cllr. Truesdale (Chair)

Clerk: Ms. Gilbert

Finance and General Admin Assistant: Mrs Little

Members of the public: Cllr Matharu

B26 11 APOLOGIES

Apologies for absence were received and accepted from Cllr. Brown, Cllr. Desmier and Cllr. Wheeler

B26 12 DECLARATIONS OF INTEREST

There were no declarations of interest.

PUBLIC PARTICIPATION

There were no members of the public present.

B26 13 MINUTES

The minutes of the meeting held on 14th July 2025 were AGREED as a true record and signed.

B26 14 FINANCE

(i) The list of payments from 1st April to 30th September 2025 was NOTED:

07/04/2025	Christina Jones	Banks Park Gardening	£284.25
15/05/2025	Christina Jones	Banks Park Gardening	£120
04/06/2025	Christina Jones	Banks Park Gardening	£180
23/06/2025	ATS Roofing	Village Hall Roof Works	£3000
14/07/2025	Christina Jones	Banks Park Gardening	£442.00
21/07/2025	Lloyds Bank	Bank Charges	£4.25
19/08/2025	Lloyds Bank	Bank Charges	£4.25
29/08/2025	Poole Electrical	Drainage Scout & Guide Centre	£45.00
04/09/2025	On the Boundary	Emergency Tree Works in Banks Park	£480.00
19/09/2025	Lloyds Bank	Bank Charges	£4.25

Payments from HPC account

20/08/2025	Anchor Pumps	Scout & Guide Drainage Pump	£253.00
28/08/2025	Toolstation	Scout & Guide Pump Repair Kit	£14.99
19/09/2025	Total Landscapes	Car Park Repair Works & Drainage	£2,660.00
29/09/2025	Morrisons	Refreshments - Conf Rm Booking	£6.10

TOTAL £ 7,498.09

(ii) The Q2 finance reports for 2025/26 were received and noted.

- (iii) The accuracy of the bank reconciliation at 30th September 2025 will be confirmed after the meeting.
Clerk's post-meeting note: This was done by Cllr Wheeler.
- (iv) The 14 year increase in ground rent for the library is due in 2026, and the mechanism of previous reviews is not clear. Contact has been made with Bucks Council and an Officer has suggested a calculation based of RPI increase each year since the last review. This is acceptable and will be used next year. The rent for 2025 will remain £300.
- (v) A 3-year review is due in 2025 and will be carried out in accordance with the rent review clause in the lease, using the RPI All Items Index for October 2025 when it is available.

B26 15 BANKS COTTAGE EXTENSION

- (i) It was NOTED that planning permission has been granted for the extension to Banks Cottage.
- (ii) The specification to tender for the building work is being prepared for agreement with the dental practice.
- (iii) The draft Heads of Terms for the agreement with the dental practice were noted and will be further discussed with them.

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee RESOLVED to exclude members of the public for the following agenda item because of the confidential nature of the business to be transacted.

B26 16 FITLIFE LEASE

The committee received a report on issues relating to the lease of the building. The Clerk as asked to take the necessary action to resolve the issues.

B26 17 DATE OF NEXT MEETING

23rd February 2026.

CLOSURE OF THE MEETING

There being no further business to transact the meeting closed at 21:38

Signed: _____ DRAFT _____
Chair

Date: 23rd February 2026