



H A D D E N H A M
P a r i s h C o u n c i l

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DRAFT MINUTES

FACILITIES COMMITTEE MEETING

Monday 2nd June 2025, 7.30pm

Conference Room, Haddenham Village Hall and remotely via Zoom

Present: Cllr. Hoare, Cllr. Kidby, Cllr Smith, Cllr. Truesdale, and Cllr. Wheeler (Chair).

Clerk: Ms Gilbert

Deputy Clerk: Ms Marsden

Facilities Manager: Ian Final

Members of the public: Cllr Millo attended as a non-committee member, no other members of the public were present.

Joining the meeting remotely via Zoom:

Buckinghamshire Cllr Mormina and one member of the public.

FA26 1 APOLOGIES

No apologies for absence **were** received.

FA26 2 VICE-CHAIR OF THE FACILITIES COMMITTEE

It was **PROPOSED, SECONDED, and AGREED** that Cllr. Hoare to be appointed as Vice-Chair of the committee.

FA26 3 DECLARATIONS OF INTEREST

There were no declarations interest.

PUBLIC PARTICIPATION

There were no requests from members of the public to participate.

FA26 4 MINUTES

The minutes of the meeting held on 17th March 2025 were **AGREED** as a true record and signed.

FA26 5 FACILITIES MANAGER'S REPORT

The Facilities Manager's report was received, which related to agenda items so would be taken as each item arises.

FA26 6 WORKSHOP

Three quotes had been obtained for work to improvements to the maintenance team's rest area of the workshop. Including sectioning off an area, insulating, upgrade of the kitchen, decoration and installation of heaters. It was **AGREED** to accept the quote from Eagle Eye of £13,962.80+VAT.

FA26 7 GROUNDS MAINTENANCE

The maintenance team are preparing to take on the maintenance of phase 2 Aston Road as all the paperwork has been signed and we expect confirmation of completion very soon.

FA26 8 WOODWAYS PAVILION

Three quotes had been obtained to install an external power socket at Woodways pavilion for use by street food vendors. It was **AGREED** to accept the quote from Ben Quarman for £635.64.

FA26 9 SAFER PAVEMENTS PROPOSAL

Update received from Cllr Smith:

A further meeting has been held with residents of Woodlands who raised issues including tripping hazards on pavements, a disability focus is required for the project. It was helpful to have a senior Fairhive representative at the meeting. We are waiting for Atkins Realis to come back with an estimate of the cost and can then start fundraising. David Stevens has produced a project summary that will be shared with the committee.

FA26 10 ST MARY'S CHURCHYARD

The work to wall on the boundary with St. Mary's School has now been completed. A section of the wall collapsed during the process and required rebuilding. The render on the adjoining wall was also renewed. It was **NOTED** that the additional work cost £4,000.

There was some discussion about whether or not to paint the wall as this would require regular repainting to maintain and may not provide much benefit in protection. It was proposed that an agenda item is included at the next meeting to discuss painting the wall.

Cllr. Truesdale requested that the maintenance contractor is asked to keep up with removing the ivy off the walls.

FA26 11 PONDS

An update was received on bore hole project for Church End pond. The plans have been finalised following a discussion and will need updating. The architect is going to contact the Faculty of the Church of England to find out if permission is needed for the erection of the bin store in the Churchyard.

FA26 12 TREES

Tree work that was identified as necessary in the tree survey has commenced at Sheerstock and due to availability and will be completed by Autumn. Cllr Smith raised a concern regarding strimming too close to the trees causing damage.

FA26 13 FLOODING

Cllr Truesdale attended a meeting organised by a resident of The Croft, which included an Environment Agency representative Gareth Simpson, Bucks Cllrs Greg Smith and Maru Mormina, as well as other residents impacted by the flooding. The residents explained what they had been through last September and again in March. Mr Simpson was sympathetic and helpful, but it was made clear that maintenance of the river is ultimately its riparian owners responsibility. Clearly some residents have spent thousands of pounds in clearing up, repairs and replacements; and are generally angry, upset and bewildered by their experience.

Many residents are blaming Redrow Homes, but in truth the situation is more likely to do with climate change and the unprecedented intensity of the Sept and March rainfall events, not helped by old, blocked, and inadequate drains and gullies, some of which discharge into the river. The Local Area Technician (not present) was praised for his helpfulness, but it seems he may be overwhelmed and may need support within Bucks Council to deal with what's needed. As the culverts discharge into the river there is an issue where the stream is silted up and blocking the pipe, and there is no point clearing the culverts without clearing the river as the water will still back up

The Parish Council's offer to map, display, raise awareness, and help to co-ordinate a self-help group was welcomed. Various photos of the river are being labelled for possible display alongside a map, which the Clerk has started and residents are also doing, this needs a joint effort. Mr Simpson would be happy to attend a public open day or similar.

If obvious examples of householder damage or neglect to the stream are identified, the Environment Agency will write to the riparian owner if we can map and provide addresses. Bucks Council do need pushing to carrying out Section 19 review, which would only describe the local context and make recommendations, but would make it clear that Haddenham has a problem. The review could be used to inform LP4B and future planning applications. It was helpful to find there are local residents with an engineering background and relevant expertise which we may be able to draw on.

FA26 14 PLAYGROUNDS

- (i) The quarterly playground reports were received and NOTED.
We have mostly low or medium actions which we are working through and one high action for the trampoline at Woodways, which we were already aware of after picking it up on the weekly inspections. The equipment has been coned off but this is constantly being removed which is proving a challenge. Replacement parts were ordered several weeks ago and we have been promised they are imminent.
- (ii) It was NOTED that our maintenance operatives have all now undertaken play area inspection training.

FA26 15 SPORTS FACILITIES COMMITTEE

The draft minutes the meeting held on 20th May 2025 were NOTED.

FA26 16 COMMUNITY ORCHARD COMMITTEE

The draft minutes of the informal Community Orchard Committee meeting held on 12th May 2025 were NOTED.

FA26 17 ALLOTMENTS COMMITTEE

The draft minutes of the meeting held on 16th April 2025 were NOTED.

FA26 18 SNAKEMOOR

A report was received from Julian Watson, Volunteer Manager.

Activities and achievements in the past year:

- Widespread planting of saplings and hedgerow plants, in cooperation with ReLeaf,

- Planting of another Black Poplar, by kind donation of Florence Nightingale Hospice,
- Significant improvements to the orchard area,
- Clearing and disposal of redundant bird boxes,
- Promotion of Snakemoor by Red Kite Radio,
- Several new volunteers have joined our group.

Areas in which we would appreciate additional support from HPC:

- Supply of wood chippings, generated from HPC-commissioned tree surgery or other village works,
- Loan or rental of a wood chipper and competent operator, to clear unsightly brush from hedge laying and other work at the reserve.
- H&S training in the use of our eco power tools (a group of 4-6 volunteers)

I would like to give special mention to Michael Whitney for his hard work in mowing the meadow last autumn.

Finally - the help, advice and support of the HPC staff team is very much appreciated by all in the volunteer group.

FA26 19 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

None.

FA26 20 DATES OF FUTURE MEETINGS

Monday 29th September 2025.

CONFIDENTIAL ITEMS

There were no confidential items.

CLOSURE OF THE MEETING

There being no further business to be transacted the Chair closed the meeting at 20:19

Signed: _____ DRAFT _____
Chair

Date: 29th September 2025