



# HADDENHAM Parish Council

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## **DRAFT MINUTES PARISH COUNCIL MEETING**

Monday 30<sup>th</sup> March 2026, 7.30pm  
Conference Room, Haddenham Village Hall and via Zoom

**Present:** Cllr Garrett, Cllr. Hoare, Cllr. Kidby, Cllr. Matharu, Cllr. Smith, Cllr. Truesdale (Chair),  
and Cllr. Wheeler.

**Clerk:** Ms. Gilbert

**Members of the public:** 1

**Joining remotely via Zoom:**

**Deputy Clerk:** Ms Marsden

**Members of the public:** 2

### **PC26 81 APOLOGIES**

Apologies for absence were received and accepted from Cllr. Thawley.  
No apologies for absence were received from Cllr. Brown, Cllr Desmier or Cllr. Millo.

### **PC26 82 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **Public Participation**

There were no requests to speak.

### **PC26 83 MINUTES**

The minutes of the Parish Council meeting held on 12<sup>th</sup> January 2026 and the Extraordinary Parish Council meeting held on 23<sup>rd</sup> February 2026 were **AGREED** as a true record and signed.

### **PC26 84 REPORT FROM BUCKINGHAMSHIRE COUNCIL**

Cllr Smith reported that the consultation on the Transport Plan for Bucks had ended today and the consultation on the site selection for the Local Plan for Bucks had ended on 16<sup>th</sup> March.

### **PC26 85 REPORT FROM THAMES VALLEY POLICE**

No report was received, however the Clerk had been contacted by a Police Officer who is working with schools on a competition to design speed awareness posters, to ask if the Parish Council would be interested in funding the printing of the winning posters for display close to the schools.

A newsletter from the Police and Crime Commissioner had been circulated.

### **PC26 86 REPORTS FROM OUTSIDE BODIES**

- (i) West Bucks Community Board – Cllr Truesdale  
The minutes of the meeting held on 11<sup>th</sup> March 2026 had been circulated. The main

presentation was an update from the new Friday Lunch Club which is being run from the Haddenham Park Care Home on Tibbs Road, with about 14 regular attendees. The club allows dementia carers a break, but is currently only for those who can afford to pay as it is self-funded, so ways of supporting those who don't have the means to pay needs to be addressed.

- (ii) Haddenham Community Library.  
Cllr Desmier was not present to provide a report.
- (iii) Haddenham Village Hall – Cllr Truesdale  
The Village Hall management Committee had provided an annual report for the Annual parish Meeting which was a useful summary of the work they have carried out over the last year.
- (iv) Banks Park Recreation Ground Charity – Cllr Truesdale  
The draft minutes of the meeting held on 23<sup>rd</sup> February 2026 were **NOTED**. The building contract for the extension to Banks Cottage is out for tender and due to be awarded in April.
- (v) Haddenham Safe Walking and Cycling Group.  
Cllr Thawley was not present to provide a report.
- (vi) Haddenham Fete Committee - Cllr Wheeler  
Plans are progressing well. The Clerk asked him to chase up the paperwork for the road closure which needs to be arranged as soon as possible.
- (vii) Haddenham Beer Festival Trust – Cllr Smith  
The Summer festival has been paused for this year to re-evaluate how it is organised. As it has become a larger event over the years it has become much more expensive to run and raises less for local causes than the smaller Winterfest event. Improvements to accessibility will also be needed. A Street Meet event will be hosted in the Village Hall on the usual weekend of Summerfest as an alternative this year.
- (viii) Haddenham Sports and Social Club – The Whistler Cllr Hoare  
A new door is being fitted to the fire escape from the bar area, to allow easier access to the patio. Surplus income is being used as a contribution towards to license fees for each of the sports clubs.

#### **PC26 87 PLANNING COMMITTEE**

- (i) The minutes of the meetings held on 12<sup>th</sup> January 2026, 2<sup>nd</sup> February 2026, 23<sup>rd</sup> February and the draft minutes of the meeting held 16<sup>th</sup> March 2026 were **NOTED**.
- (ii) Update from the Chair.  
The main concern in recent weeks has been the submission of an eleven page response to the Bucks Council consultation on the site selection for the new Local Plan for Bucks.
- (iii) This item was duplicated on the agenda and dealt with under item 94.

**PC26 88 FINANCE AND GENERAL PURPOSES COMMITTEE**

- (i) The draft minutes of the meeting held on 23<sup>rd</sup> February 2026 were **NOTED**.
- (ii) The list of payments for Q3 was **RECEIVED** and can be found in the appendix.
- (iii) The Q3 finance reports for 2025-26 were **RECEIVED**. The reports were reviewed in detail at the Finance and General Purposes Committee meeting and the minutes of that meeting record the items highlighted by Officers. There were no further queries.

(iv) There were no further updates from the Chair.

**PC26 89 PERSONNEL COMMITTEE**

The meeting scheduled for 26<sup>th</sup> March had to be cancelled due to staff illness and will be rescheduled.

**PC26 90 FACILITIES COMMITTEE**

- (i) The draft minutes of Sporting Facilities meeting held on 10<sup>th</sup> March 2026 were **NOTED**.
- (ii) The draft minutes of the meeting held on 16<sup>th</sup> March 2026 were **NOTED**.
- (iii) A request from Haddenham Cricket club to install an artificial wicket at Woodways and offset this cost against the new cricket nets was **REFUSED** at this time. Requests already made by other clubs using the site to extend and improve their facilities have been put on hold until a master plan for the future of the site is agreed, so it would be unfair to the other clubs to carry out structural changes to the site that might restrict the future site plan. It is acknowledged that the ECB and HCC would like to retain some use of the Woodways site in the longer term, so this will be included for consideration in the future plans.
- (iv) Update from the Chair.  
Cllr Wheeler reported that it had been agreed to safely remove an asbestos shed from the allotment site.

**PC26 91 CLIMATE EMERGENCY COMMITTEE**

- (i) The draft minutes of the meeting held on 2<sup>nd</sup> February 2026 were **NOTED**.
- (ii) It was **AGREED** to support Buckinghamshire Community Energy's project to provide community funded solar and battery provision through the creation of a Community Benefit Society. The objective is to provide 50 homes in Haddenham with free solar and batteries.
- (iii) Update from the Vice-Chair.  
Cllr Kidby reported in Cllr Thawley's absence that the free home assessments for higher rated EPC properties had gone well and we are waiting for the final data to assess the true success of the project. A new project to address drafty and leaky homes is being considered but would require large number of volunteers to be successful. Consideration is being given to hosting another Home Energy Fair in 2027.

**PC26 92 LOCAL COUNCIL AWARD SCHEME – GOLD AWARD SUBMISSION**

- (i) It was **RESOLVED** that the required documents, information and conditions are in place for the GOLD award, and that these are published on the Council's website, where

applicable.

(ii) It was **RESOLVED** to cover the cost of the LCAS Gold Award Submission of £200.

**PC26 93 CYBER ESSENTIALS SECURITY STATUS**

The need to improve our existing Cyber Security protocols was acknowledged and it was **AGREED** to apply for a Cyber Essential assessment for Haddenham Parish Council at budget cost of £400.00.

**PC26 94 HOUSING NEEDS ASSESSMENT**

It was **AGREED** that the Parish Council will fund a Housing Needs Assessment to support the formation of a Community Land Trust, the estimated budget of £1,600 to come from the Neighbourhood Plan Projects Ear-Marked Reserve, the current balance on that reserve being £49,759, with no other committed expenditure.

**PC26 95 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

The Clerk had been told by the Rotary Club that they have now been registered as a charity and therefore have the ability to apply for grant funding from sources that may not be open to the Parish Council. Any suggestions for appropriate projects would be welcomed.

The next Full Council meeting will be held on 27<sup>th</sup> April 2026.

**CONFIDENTIAL ITEMS**

There were no confidential items.

**CLOSURE OF THE MEETING**

There being no further business to be transacted the Chair closed the meeting at 20:30

Signed: \_\_\_\_\_ DRAFT \_\_\_\_\_ Date: 27<sup>th</sup> April 2026  
Chair

**Appendix: List of Payments over £500 made between 01/10/2025 and 31/12/2025 - QTR 3**

<b>Date Paid</b>	<b>Payee Name</b>	<b>Ref</b>	<b>Paid</b>	<b>Transaction Detail</b>
03/10/2025	Total Landscapes	BACS	£ 3,864.00	Watering, Grass Cutting,Pitch
03/10/2025	Tower Cleaning	BACS	£969.06	Cleaning Services Sept 25
06/10/2025	HMRC	BACS	£6,210.43	EE/ER Tax & NI Sept 25
07/10/2025	British Gas	DD	£571.06	Woodways Elec Aug/Sept 25
08/10/2025	Octopus Electric	DD	£698.26	Salary Sacrifice EV Lease
13/10/2025	rCOH Ltd	BACS	£5,513.06	Neighbourhood Plan Consult
13/10/2025	3B Vehicle Hire Ltd	BACS	£804.00	Van Hire
21/10/2025	Knights Prof services	BACS	£500.00	Legal Funds BCC- Land@ WW
21/10/2025	Haddenham CJS	BACS	£504.00	Hire of MUGA & Playing Field
21/10/2025	The CDS Group	BACS	£2,400.00	Burial Ground Design & Reports
21/10/2025	D.E & B.E PHILLIPS	BACS	£4,632.00	Tibbs Road Pitch Maintenance
21/10/2025	Roll In Trade Ltd	BACS	£653.35	Youth Club Sessions
27/10/2025	Lloyds Charge Card	CC	£837.51	CC Oct 25
29/10/2025	J.M Brandis	BACS	£5,000.00	Wychert Wall Repair Grant
29/10/2025	Micropress Printers	BACS	£506.40	Village Guide Printing
29/10/2025	Clear Insurance	BACS	£ 857.68	Cyber Insurance Policy 2025-26
29/10/2025	Roll In Trade Ltd	BACS	£606.93	Youth Club Sessions
29/10/2025	PCMS design	BACS	£531.92	Aston Rd Pav Design
29/10/2025	SLCC Enterprises	BACS	£1,531.20	SLCC National Conference
31/10/2025	Staff	BACS	£15,814.19	Staff Salaries Oct 25
31/10/2025	People's Partnership	DD	£1,877.87	Pension Payments Oct 25
05/11/2025	HMRC	BACS	£6,242.05	EE/ER Tax & NI Oct 25
05/11/2025	British Gas	DD	£632.97	Woodways Elec Oct 25
10/11/2025	3B Vehicle Hire Ltd	BACS	£804.00	Van Hire
10/11/2025	Complete Aquatics	BACS	£1,440.00	Long Wall Ditch Clearance
10/11/2025	Tower Cleaning	BACS	£969.06	Cleaning Services Oct 25
10/11/2025	Mr Roger Mott	BACS	£500.00	Whistler Contrib - TableTennis
10/11/2025	Octopus Electric	DD	£2,170.68	Salary Sacrifice EV Lease
19/11/2025	PCMS design	BACS	£782.00	Banks Cottage Design Costs
19/11/2025	WORKNEST	BACS	£4,423.80	WorkNest
19/11/2025	Total Landscapes	BACS	£2,502.00	Watering/Grass Cutting/Pitch
21/11/2025	D.E & B.E PHILLIPS	BACS	£2,310.00	Woodways Pitch Maintenance
21/11/2025	Search Fire and Sec	BACS	£648.00	Airfield Fire/Intruder Alarm
28/11/2025	Staff	BACS	£15,458.66	Staff Salaries Nov 25
28/11/2025	Lloyds Charge Card	CC	£620.34	CC Nov 25
28/11/2025	People's Partnership	DD	£1,877.87	Pension Payments Nov 25
28/11/2025	ZIMBL	BACS	£7186.12	EV Monthly Fee & Staff Time
28/11/2025	Cook Brown BC	BACS	£720.00	Banks Cottage Building Control
28/11/2025	Roll In Trade Ltd	BACS	£621.33	Youth Club Sessions
28/11/2025	Microshade	BACS	£887.24	Hosted Application Service
02/12/2025	Hartwell Auto	BACS	£500.00	Deposit Payment for New Van
05/12/2025	HMRC	BACS	£5,980.42	EE/ER Tax & NI Nov 25
08/12/2025	The CDS Group	BACS	£1,000.00	Burial Ground Design
08/12/2025	3B Vehicle Hire Ltd	BACS	£804.00	Van Hire
08/12/2025	Chrissie Jones	BACS	£640.35	Flower Bed Maintenance
08/12/2025	Sustainable Furniture	BACS	£545.00	Memorial Bench - K Shaw

<b>Date Paid</b>	<b>Payee Name</b>	<b>Ref</b>	<b>Paid</b>	<b>Transaction Detail</b>
08/12/2025	Lindengate	BACS	£1,056.00	2x 5ft benches & 1x 6ft bench
08/12/2025	Tower Cleaning	BACS	£901.92	Cleaning Services Nov 25
08/12/2025	British Gas	DD	£774.06	Woodways Elec Oct-Nov 25
08/12/2025	Octopus Electric	DD	£1,434.47	Salary Sacrifice EV Lease
10/12/2025	Conservation Archit	BACS	£2,340.00	St Mary's Pond Pump/Bin Store
10/12/2025	Clear Insurance	BACS	£ 629.42	Ride on Mower Vehicle Insuranc
22/12/2025	Hartwell Auto	BACS	£41,888.00	New Grounds Maintenance Van
22/12/2025	Haddenham VH	BACS	£1,083.23	EV Charging Electricity
22/12/2025	Roll In Trade Ltd	BACS	£581.53	Youth Club Sessions Dec 25
22/12/2025	RT Machinery Ltd	BACS	£924.00	New Long Reach Hedge Trimmer
22/12/2025	Lovell Fuels	BACS	£1,234.14	Woodways Oil
24/12/2025	Staff	BACS	£15,245.66	Staff Salaries Dec 25
24/12/2025	People's Partnership	DD	£1,877.87	Pension Payments Dec 25
29/12/2025	Lloyds Charge Card	CC	£850.04	CC Dec 25