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MINUTES

PARISH COUNCIL MEETING

Monday 4th August 2025, 8.30pm

Conference Room, Haddenham Village Hall and via Zoom

Present: Cllr. Brown, Cllr Garrett, Cllr. Hoare, Cllr. Matharu, Cllr. Truesdale (Chair), and Cllr. Wheeler.

Clerk: Ms Gilbert

Committee & Communications Officer: Mrs Hull

Members of the public: none

Joining remotely via Zoom:

Deputy Clerk Ms Marsden and

Buckinghamshire Cllr. Mormina and two members of the public

PC26 35 APOLOGIES

Apologies for absence were received and accepted from Cllr. Thawley, Cllr. Kidby, Cllr. Smith and Cllr. Milo.

No apologies were received from Cllr. Desmier.

PC26 36 DECLARATIONS OF INTEREST

There were no declarations of interest.

Public Participation

There were no requests to speak.

PC26 37 MINUTES

The minutes of the Annual Parish Council meeting held on 12th May 2025 and the Extraordinary Parish Council meeting held on 14th July 2025 were AGREED as a true record and signed.

Cllr. Wheeler requested to bring items PC26 43 and PC26 40 (ix) forward due to having to leave early. AGREED

PC26 43 FACILITIES COMMITTEE

(i) The minutes of the meeting held on 2nd June 2025 were NOTED

(ii) The updated Terms of Reference for the Facilities Committee were reviewed and it was AGREED to adopt them with two further amendments:

There are two Village Hall sub-committees so it should be clarified that the Village Hall Maintenance Committee is a sub-committee of Facilities.

It should also be clarified that the Parish Council is responsible for Church End pond as land owner and only accepts default responsibility for Rudds and Banks ponds.

- (iii) It was RESOLVED to allow a budget of up to £2,500 from the Capital Asset Reserve to upgrade the urinals at Woodways Pavilion and DELEGATE to the Clerk to approve after obtaining three quotes.
- (iv) It was RESOLVED to accept the quote of £600 to install a new tow bar on the grounds maintenance hired van.
- (v) Update from Cllr. Wheeler:
The workshop renovation is now successfully completed, but he noted that a lock on the outside tap may be required.

PC26 40 REPORTS FROM OUTSIDE BODIES

(viii) Report from Haddenham Village Fete

Cllr. Wheeler reported that applications are now open for grants from the Fete proceeds, so now is the time to apply.

PC26 38 REPORT FROM BUCKINGHAMSHIRE COUNCIL

Cllr. Mormina reported she and Cllr Smith had a meeting with the new Community Board Leads. The Community Boards will restart in September under a new format. It is unclear of the exact format, except there will no longer be any grants awarded, and there will be a shift towards more community engagement. Cllr. Mormina had met with our new local area technician and had raised local issues with her, including flooding. Her name is Alison Poland and she will be visiting Cuddington for a walkabout which is something Haddenham Parish Council could consider in the future.

PC26 39 REPORT FROM THAMES VALLEY POLICE

No report received from the Thames Valley Police.

PC26 40 REPORTS FROM OUTSIDE BODIES

- (i) BMKALC Parish Liaison Meeting – Cllr Truesdale
The presentations from the Parish Liaison meeting held on the 8th July 2025 have been circulated. The new leader of the council, Cllr. Stephen Broadbent was in attendance and gave a presentation, the post-election situation has resulted in Conservative (48), Liberal Democrat (27), IMPACT Alliance (19), and Reform UK (3) seats on the Council, resulting in a Conservative administration but with a much smaller majority. He listed the key priorities for the Council, but oddly omitted the new local Plan for Bucks. The questions from the town and parish councils were all about the removal of public comments on the planning consultation website.
- (ii) Haddenham and Waddesdon Community Board Report – Cllr Truesdale
The Clerk and Cllr Truesdale met with Cllr Phil Gomm (Chair), Cllr Ashley Waite (Vice-Chair) and Elaine Hassall (Community Board Manager) of the new West Bucks Community Board. They discussed priorities for the coming year, which include support for dementia sufferers.
- (iii) Haddenham Community Library Report
Cllr. Desmier not present so no report received.
- (iv) Haddenham Village Hall Report – Cllr Truesdale
Two meetings with representatives of the village hall management committee have been held on the 18th July 2025 and the 1st August 2025 to discuss the village hall improvements

and maintenance respectively. The Village hall will be closed w/c 4th August for the main hall to be redecorated.

- (v) The draft minutes of the Banks Park Recreation Ground Charity meeting held on 14th July 2025 were NOTED.
- (vi) The draft minutes of the Haddenham Educational Charity meeting held on the 14th July 2025 were NOTED.
- (vii) Haddenham Safe Walking and Cycling Group Report- Cllr Thawley
A short written report was sent by Cllr Thawley due to his absence. Bucks Council has said there should be an update at the end of the year for Haddenham Greenway.
- (viii) Report from Haddenham Village Fete – see above.
- (ix) Haddenham Beer Festival Trust Report – Cllr Truesdale (in the absence of Cllr Smith)
The committee are concerned that takings were slightly lower this year and are looking into the reasons for this and having a rethink about the layout for 2026.
- (x) Haddenham Sports and Social Club Report – Cllr Hoare
Nothing to report apart from a few issues with the Whistler building which are being resolved.

PC26 41 PLANNING COMMITTEE

- (i) The minutes of the meetings held on 12th May 2025, 2nd June 2025, 23rd June 2025 and the draft minutes of the meeting held on the 14th July 2025 were NOTED.
- (ii) The Clerk presented a report on the project allocations of Section 106 and funding available. Each S106 agreement has several named projects and the funding available is divided across those projects. The estimated budget for each project is shown against the total amount currently allocated to the project, with any shortfall in funding shown. The spreadsheet includes S106 funding from developments that have planning permission but building work has not progressed sufficiently to trigger a payment.
At the moment the highest priority project is the Aston Road pavilion, which has £1,345, 243 allocated, this is the maximum amount available from the contributions received. If once the tender process has been completed, there is a shortfall in funding, we would have to wait for the next contribution to be received from the Redrow site, or potentially request an amendment to the Airfield S106 to add the project and access that funding. There isn't sufficient S106 allocated to fully fund all the major projects, so additional funding sources will be needed.
- (iii) It was RESOLVED to request the following projects are included in the S106 agreement for Land at Station Road, where £663,708 will be contributed for sports and leisure projects should it be approved:
 - (1) Woodways Recreation Ground: improvements to/rebuilding of the pavilion, sports pitch improvements, extension of the tennis courts
 - (2) Improvement to/rebuilding of Haddenham Village Hall
 - (3) Building a pavilion and/or pitch improvements on Land at Aston Road

The exact wording will be agreed with Bucks Council Officers.

- (iv) It was RESOLVED to submit an application to Buckinghamshire Council to release S106 funding for the Aston Road pavilion based on current cost estimates.
- (v) There were no further updates from the Chair.

PC26 42 FINANCE AND GENERAL PURPOSES COMMITTEE

- (i) The draft minutes of the meeting held on 14th July 2025 were NOTED.
- (ii) The list of payments over £500 for Q1 2025/26 was NOTED.
- (iii) The Q1 finance reports for 2025/26 were RECEIVED.
The Clerk drew attention to the following:
 - An amount due to Tivoli has still not been invoiced and is now nearly a year overdue, but has been accrued for.
 - Engie have not invoiced the Council for streetlight electricity since January, so the amount seen on the report is an accrual. This has been followed up and appears to be a result of the changes being made to the unmetered supply meters. The online account shows a zero balance outstanding and also has an incorrect supply address. We are also trying to get quotes to renew the contract which has run out.
 - Woodways pavilion income and expenditure is reduced due to The Whistler having now repaid the electricity contribution due during 2024/25, and ongoing electricity costs being reduced by around 50% due to the solar panels.
 - Sports pitch maintenance is a higher spend due to the timing of the spring maintenance falling after year end
 - The facilities training expenditure is high due to us hosting two training courses, with contributions received from other councils being allocated to miscellaneous income.
 - The van lease expenditure is higher than budgeted due to some respraying required on a van that was returned with a few scratches.
 - 50% of the budgeted transfers to ear-marked reserves for the year has been done in line with receipt of 50% of the precept
- (iv) It was RESOLVED to fund £1020 for the Clerk and Deputy Clerk to attend the SLCC National Conference on 14-15 October 2025.
- (v) A progress report for the Action Plan for 2025-30 was RECEIVED.
- (vi) Four quotes had been obtained for the new 5 year PC Office photocopier contract, which is due for renewal in October. It was AGREED to accept the cheapest quote for a refurbished machine, which the Clerk then confirmed is with continue with current supplier.
- (vii) There were no further updates from the Chair.

PC26 44 CLIMATE EMERGENCY COMMITTEE

- (i) The draft minutes of the meeting held on 23rd June 2025 were NOTED.
- (ii) The Clerk reported that she and the Deputy Clerk have now placed orders for electric cars under the new EV salary sacrifice scheme set up with Octopus. The Parish Council will be invoiced for the lease agreement, and this will be reimbursed through payroll.

(iii) No further updates to report.

PC26 45 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

Following an article in the monthly newsletter about the improvements to the workshop the Clerk had received an email from a resident complaining that the improvements would only encourage the maintenance team to sit around doing nothing, and that it is a waste of tax payers' money.

PC26 46 CONFIDENTIAL ITEMS

There were no confidential items.

CLOSURE OF THE MEETING

Meeting closed at 9.28pm

Signed: _____
Chair

Date: 8th September 2025