



Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire. HP17 8EE  
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## MINUTES

### BANKS PARK RECREATION GROUND CHARITY

Monday 11<sup>th</sup> October 2021, starting at 21:21 following the Full Council meeting  
Conference Room, Haddenham Village Hall and remotely via Zoom

**Present in person:** Cllrs Mr. Brown, Mr. O'Hanlon, Mr. Sharp and Mr. Truesdale (Chair)

**Clerk:** Ms. Gilbert.

**Members of Public:** None

**Joining the meeting remotely:**

**Deputy Clerk:** Mrs. Marsden

**Assistant Clerk:** Ms. Griffiths

**Members of Public:** 2

#### **B22 10 APOLOGIES**

Apologies for absence were received and accepted from Mr. Wheeler.

#### **B22 11 DECLARATIONS OF INTEREST**

All members are Haddenham Parish Councillors.

#### **PUBLIC PARTICIPATION**

There were no requests to participate.

#### **B22 12 MINUTES**

The minutes of the meeting held on 19<sup>th</sup> July 2021 were AGREED as a true record and signed.

#### **B22 13 FINANCES**

- (i) It was noted that the audit for year ending 31<sup>st</sup> March 2020 has been completed and the Annual Return to the Charity Commission Completed.
- (ii) It was AGREED to accept the auditor's recommendation to write off the VAT reclaimable figure brought forward from prior years, in the 2020/21 accounts, now that the VAT advice received has confirmed it is not reclaimable.
- (iii) The year-end finance reports for year ending 31<sup>st</sup> March 2021 for submission of the Annual Return to the Charity Commission were received.
- (iv) The list of payments to 30<sup>th</sup> September 2021 was noted.

#### **B22 14 VILLAGE HALL**

- (i) The minutes of the Village Hall Improvements Working Group meeting held on 10<sup>th</sup> September 2021 were noted.
- (ii) A report on progress with legal advice on the future leasing arrangements for the Village Hall was received. We are in the process of obtaining quotes from a suitably qualified surveyor to value the property for the disposal, as there are few available it has only been possible to obtain one quote.

- (iii) It was AGREED to accept the quote from Carter Jonas of £2,500 + VAT for a valuation survey of the Village Hall as required by the Charity Commission for the disposal of the property in the new lease.
- (iv) It was noted that the new windows have been installed and exterior decoration of the Village Hall is now complete.

**B22 15 RENT REVIEWS**

The following rent reviews were carried out:

- (i) FitLife Gym ground rent – it was AGREED to raise the rent in line with RPI by 8%.
- (ii) Use of Banks Park for boot camps or other activities – it was AGREED to charge £9.00 per session up to an hour long.
- (iii) Vale Harvest Market rent – it was AGREED to maintain the rent at £25.

**B22 16 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

None.

**B22 17 DATE OF NEXT MEETING**

Monday 13<sup>th</sup> December 2021.

**CONFIDENTIAL ITEMS**

None.

**CLOSURE OF THE MEETING**

The meeting closed at 9:37pm.

Signed: \_\_\_\_\_  
Chair

Date: 1<sup>st</sup> November 2021