HADDENHAM
Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire. HP17 8EE
Phone: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

NOTICE OF A FACILITIES COMMITTEE MEETING

Monday 9th November 2026, Starting no earlier than 19:45
Conference Room, Haddenham Village Hall and remotely via Zoom

Members: Cllr. Brown, Cllr. Garrett, Cllr. Hoare, Cllr. Smith, Cllr. Truesdale, and Cllr. Wheeler (Chair).

ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.
The press and members of the public are invited to attend.

If you wish to join the meeting remotely Zoom details for the meeting can be obtained by emailing the Parish Clerk up until 5pm on the day of the meeting.

AGENDA

FA27 17 APOLOGIES
To receive any apologies for absence.

FA27 18 DECLARATIONS OF INTEREST
In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION
A maximum of 15 minutes will be allowed to receive representations from members of the public. A maximum of 3 minutes will be allocated to each individual speaker.

FA27 19 MINUTES
To agree and sign the minutes of the meeting held on 29th June 2026.

FA27 20 FACILITIES MANAGER'S REPORT
(i) To receive a report on the maintenance of the village assets and amenities.
(ii) To receive an update on ongoing projects.

FA27 21 GROUNDS MAINTENANCE
(i) To note that the new Sports Pitch Maintenance Operative has started.
(ii) To note that annual maintenance has been completed at Banks Road Pond and Rudds Lane Pond.
(iii) To note that maintenance of Phase-3 of the Dandara site has moved in-house.
(iv) To receive an update and review of the maintenance team's overtime hours.
(v) To review staffing levels for 2027/28.
(vi) To review the purchasing of the following:
   a. New strimmer
   b. 20-foot container
   c. Flail attachment on a hedge cutter
   d. Backpack sprayer

FA27 22 CHURCHYARD MAINTENANCE

(i) To note that maintenance of the Churchyard has moved in-house.
(ii) To receive an update on the new bin-store that will have solar panels to power a borehole for Church End Pond.
(iii) To note receipt of a £2,000 contribution towards the borehole following recent filming in Haddenham.
(iv) To receive an update on the lychgate survey.
(v) To receive an update on the granite setts.

FA27 23 STREETLIGHTS

(i) To note the completion of the Electrical Installation Condition Report and receive updates on any work that has been undertaken.
(ii) To note that a new streetlight column has been installed on Willis Road and requires reconnection following the removal of the previous column by Thames Water.
(iii) To receive an update on the emergency works required on Bridens Way.

FA27 24 PLAY AREAS

To receive an update.

FA27 25 AIRFIELD PAVILION

To consider in principle letting the Airfield Foyer to a coffee stall vendor.

FA27 26 POLICIES

To approve the proposed amendments to the Memorial Bench Policy.

FA27 27 THE GROVE

(i) To consider the The Village Society's request to install a memorial plaque commemorating an Anglo-Saxon burial on the site.
(ii) To consider replacing the information board.

FA27 28 HEDGES

(i) To receive the Hedge Maintenance Report from Future Nature.
(ii) To consider a hedge planting date.

FA27 29 FINANCES

(i) To consider a new budget line for hedge and tree planting.
(ii) To consider a new budget for the Hedge Laying project.
(iii) To consider the quote from Flotek to migrate email hosting from Vision ICT to Flotek and move to the Microsoft 365 platform, replacing the existing Microshade hosted service.
(iv) To consider the Facilities budget for 2027/28.

FA27 30 ALLOTMENTS COMMITTEE

(i) To receive an update from the Chair.
(ii) To note the draft minutes from 20th October 2026.
(iii) To note that Buckinghamshire Council has decided to make a Tree Preservation Order following the application to undertake works to the ash tree.

FA27 31 SPORTS FACILITIES COMMITTEE

(i) To receive an update from the Chair.
(ii) To note the draft minutes from 27th October 2026.
(iii) To consider the quotes received for a Sporting Strategy consultant.
(iv) To consider the following:
   a. The Whistler's request to install disco lights in the pavilion function room.
   b. The Whistler's request to install a water fountain outside its building.

FA27 32 COMMUNITY ORCHARD COMMITTEE

(i) To receive an update from the Chair.
(ii) To consider removing two cypress trees from the Community Orchard.

FA27 33 SNAKEMOOR

(i) To receive an update from the Chair.
(ii) To note the recent storm damage at Snakemoor.

FA27 34 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

FA27 35 DATES OF FUTURE MEETINGS

1st February 2027

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING

Sue Gilbert

Ms Sue Gilbert, Clerk to the Council Date: 3rd November 2026