



HADDENHAM Parish Council

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NOTICE OF A MEETING OF THE PERSONNEL COMMITTEE

Monday 17th November 2025, 10:00
Conference Room, Haddenham Village Hall

Members: Cllr Brown, Cllr Garrett, Cllr. Truesdale (Chair) and Cllr Wheeler

To all Members:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING.

Due to the confidential nature of the items on the agenda members of the public and press will be excluded for part of the meeting.

AGENDA

S26 01 TO APPOINT A CHAIR AND VICE-CHAIR OF THE COMMITTEE

S26 02 APOLOGIES

To receive any apologies for absence

S26 03 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

S26 04 MINUTES

To agree and sign the minutes of the meeting held on 6th November 2024.

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the committee may resolve to exclude members of the public for the following items because of the confidential nature of the business to be transacted.

S26 05 OFFICE STAFF

To receive an update on staffing of the Parish Council Office.

S26 06 MAINTENANCE STAFF POSITIONS

- (i) To review staffing levels of the maintenance team
- (ii) To consider recruiting for a caretaker role.

S26 07 APPRAISALS

To receive an update on the appraisal process.

S26 08 DATES OF FUTURE MEETINGS

To set a date for the next meeting.

CLOSURE OF THE MEETING