



Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
Phone: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

NOTICE OF A PARISH COUNCIL MEETING

Monday 28th April 2025, 7.30pm
Conference Room, Haddenham Village Hall and via Zoom

Members: Cllr. Brown, Cllr. Desmier, Cllr. Garrett, Cllr. Hoare, Cllr. Kidby, Cllr. Smith, Cllr. Thawley, Cllr. Truesdale (Chair), and Cllr. Wheeler.

To all Parish Councillors:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting remotely can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

PC25 76 APOLOGIES

To receive any apologies for absence.

PC25 77 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

Public Participation

15 minutes will be set aside to receive representations from members of the public. A maximum of 3 minutes will be allocated to each individual speaker.

PC25 78 MINUTES

To note the draft minutes of the extraordinary meeting held on 3rd March 2025

PC25 79 REPORT FROM BUCKINGHAMSHIRE COUNCIL

To receive reports from the local Buckinghamshire Council Members.

PC25 80 REPORTS FROM OUTSIDE BODIES

- (i) To receive a report from Haddenham and Waddesdon Community Board.
- (ii) To receive a report from Haddenham Community Library.
- (iii) To receive a report from Haddenham Village Hall.
- (iv) To note the draft minutes of the Banks Park Recreation Ground Charity meeting held on 3rd February 2025.

- (v) To note the draft minutes of the Haddenham Educational Charity meeting held on 24th February 2025.
- (vi) To receive a report from Haddenham Safe Walking and Cycling Group.
- (vii) To receive a report from Haddenham Fete Committee.
- (viii) To receive a report from Haddenham Beer Festival Trust.
- (ix) To receive a report from Haddenham Sports and Social Club – The Whistler

PC25 81 PLANNING COMMITTEE

- (i) To note the minutes of the meetings held on 13th January, 3rd February, 24th February, 17th March and 14th April 2025.
- (ii) To receive an update from the Chair.

PC25 82 FINANCE AND GENERAL PURPOSES COMMITTEE

- (i) To note the draft minutes of the meeting held on 3rd February 2025.
- (ii) To note receipt of the first precept payment.
- (iii) To note the list of payments over £500 to 31st March 2025.
- (iv) To received and approve the accounts for year ending 31st March 2025.
- (v) To receive the Internal Audit report for year ending 31st March 2025
- (vi) To note the updates to the asset register made to 31st March 2025.
- (vii) To approve the Annual Governance Statement for year ending 31st March 2025.
- (viii) To approve the Annual Accounting Statement for year ending 31st March 2025.
- (ix) To consider awarding a grant to Haddenham Beer Festival for the hiring of a water station for Summerfest.
- (x) To consider awarding a grant towards the cost of repairing the witchert wall at Fort End House.
- (xi) To consider the quotes from PCMS Design for the following next stages of the Aston Road Pavilion project:
 - a. Discharge of planning conditions.
 - b. RIBA stages E-F, technical design and RIBA stages G-H, tender preparation and evaluation.

PC25 83 PERSONNEL COMMITTEE

To receive an update on recruitment of new staff.

PC25 84 FACILITIES COMMITTEE

- (i) To note the draft minutes of the meeting held on 17th March 2025.
- (ii) To receive an update on the transfer of the ground maintenance service in-house.
- (iii) To consider extending the CGS contract for one year for the Churchyard maintenance.
- (iv) To consider the quote from Search for the installation of two CCTV network cameras in Woodways pavilion to cover the entrance corridor and function room.
- (v) To consider hosting a one-day playground inspection training course for a maximum of 12 people, which will allow all grounds maintenance staff to be qualified. Additional spaces will be offered to other Parish Councils to send delegates to share the cost.
- (vi) To receive an update from the Chair.

PC25 85 APPOINTMENT OF NEW PAROCHIAL CHARITIES TRUSTEES

To consider appointing Frank Pitkin, Leslie Wilkinson and Hilary Davies to the board of trustees of Haddenham Parochial Charities.

PC25 86 CLIMATE EMERGENCY COMMITTEE

- (i) To note the draft minutes of the meeting held on 24th February 2025
- (ii) To receive an update from the Chair.
- (iii) To consider increasing the subscriptions budget to fund the annual license for Climate Essentials to continue to monitor carbon footprint of Haddenham Parish Council.

PC25 87 THAMES VALLEY POLICE

To receive a report from Thames Valley Police

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for following agenda item because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 22nd April 2025