



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
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NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Monday 15th July 2024, 7.45pm
Conference Room, Haddenham Village Hall and remotely via Zoom

Members: Cllr. Brown, Cllr. Desmier, Cllr. Kidby, Cllr. Smith, Cllr. Thawley, Cllr. Truesdale (Chair),
and Cllr. Wheeler.

ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

The press and members of the public are invited to attend.

Members of public are welcome to join the meeting remotely. A password for the meeting can be obtained by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

F25 1 APOLOGIES

To receive any apologies for absence.

F25 2 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from members of the public. A maximum of 3 minutes will be allocated to each individual speaker.

F25 3 MINUTES

To agree and sign the minutes of the meeting held on 29th January 2024.

F25 4 ACTION PLAN MONITORING

To review the Parish Council's progress against the Action Plan for 2024/25.

F25 5 FINANCES

- (i) To receive the quarter one finance reports for 2024-25.
- (ii) To note that the bank reconciliations for Q1 have been checked against the bank statements.

F25 6 LEGAL AGREEMENTS AND LEASES

To receive a report on the legal agreements and leases in place.

F25 7 AMALGAMATION OF CHARITIES

To receive an update on the amalgamation of several local charities for which Haddenham Parish Council is the sole trustee.

F25 8 POLICIES FOR REVIEW

- (i) Publication Scheme
- (ii) Grant Policy
- (iii) Equality and Diversity Policy
- (iv) Filming and Recording of Parish Council Meetings
- (v) Child Protection Policy
- (vi) Community Engagement Policy
- (vii) Grievance Policy
- (viii) Health and Safety Policy
- (ix) Code of Conduct
- (x) Sick Pay Policy
- (xi) Training Policy
- (xii) Travel and Expense Policy

F25 9 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

F25 10 DATE OF NEXT MEETING

Monday 30th October 2024.

F25 11 CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 9th July 2024