



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
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NOTICE OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

Monday 30th January 2023, 7.30pm
Conference Room, Haddenham Village Hall and remotely via Zoom

Members: Cllr. Brown, Cllr. O'Hanlon (Chair), Cllr. Sharp, Cllr. Smith, Cllr. Truesdale,
and Cllr. Wheeler.

ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

The press and members of the public are invited to attend.

Members of public are welcome to join the meeting remotely. A password for the meeting can be obtained by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

F23 42 APOLOGIES

To receive any apologies for absence.

F23 43 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from members of the public.

F23 44 MINUTES

To agree and sign the minutes of the meeting held on 12th December 2022.

F23 45 ACTION PLAN MONITORING

To review the Parish Council's progress against the Action Plan for 2022/23.

F23 46 GRANT APPLICATIONS

To consider the grant application from Haddenham Tennis Club.

F23 47 FINANCES

- (i) To receive the Q3 finance reports for 2022-23.
- (ii) To note that the bank reconciliations for Q3 have been checked against the bank statements.
- (iii) To receive the interim internal audit report and note any actions needed.
- (iv) To agree the terms and fees for use of the new Airfield Pavilion.

F23 48 RISK ASSESSMENT

To carry out a review of the Council's risk assessment for 2023/24.

F23 49 WOODWAYS TOILETS REFURBISHMENT

To consider the tenders for work to refurbish the toilets and entrance at Woodways pavilion.

F23 50 REVIEW OF POLICIES AND PROCEDURES

To review the following:

- (i) Adults at Risk Policy
- (ii) Communications Policy
- (iii) Complaints Procedure
- (iv) Reserves Policy
- (v) Investment Policy
- (vi) Data Protection Policy
- (vii) Internal Control Policy

F23 51 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

F23 52 DATE OF NEXT MEETING

To be confirmed.

F23 53 CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 24th January 2023