



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
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NOTICE OF ANNUAL PARISH COUNCIL MEETING

Monday 23rd May 2022, 7.45pm
Conference Room, Haddenham Village Hall and via Zoom

Members: Cllr. Brown, Cllr. Garrett, Cllr. Hoare, Cllr. Kidby, Cllr. O'Hanlon, Cllr. Poole,
Cllr. Sharp, Cllr. Smith, Cllr. Thawley, Cllr. Truesdale (Chair), and Cllr. Wheeler.

To all Parish Councillors:

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting remotely can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

PC23 1 ELECTION OF THE CHAIR OF THE COUNCIL

PC23 2 ELECTION OF THE VICE-CHAIR OF THE COUNCIL

PC23 3 ACCEPTANCE OF OFFICE

To receive the signed Acceptance of Office form from the Chair.

PC23 4 APOLOGIES

To receive any apologies for absence.

PC23 5 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

Public Participation

15 minutes will be set aside to receive representations from members of the public.

PC23 6 MINUTES

To agree and sign the minutes of the Parish Council meeting held on 4th April 2022.

PC23 7 COUNCIL COMMITTEES

(i) To confirm the Standing Committees of the Council.

- (ii) To agree the Terms of Reference for each Standing Committee.
- (iii) To appoint Members to the Standing committees.
- (iv) To appoint a Chair for each Committee.
- (v) To confirm the Members of the Sub-Committees of the Council.
- (vi) To confirm the Scheme of Delegation for the Council.

PC23 8 REPRESENTATIVES TO OUTSIDE BODIES

To appoint the Council's representatives to the following Outside Bodies:

- (i) Banks Park Recreation Ground Charity
- (ii) Haddenham Educational Charity
- (iii) Bucks and Milton Keynes Association of Local Councils
- (iv) Aylesbury Vale Association of Local Councils
- (v) Haddenham and Waddesdon Community Board
- (vi) Haddenham Safe Walking and Cycling Group
- (vii) Scout & Guide Association Trustee
- (viii) Fete Committee

PC23 9 POLICIES AND PROCEDURES

- (i) To review and agree any amendments to the Parish Council's Standing Orders.
- (ii) To review and agree any amendments to the Parish Council's Finance Regulations.

PC23 10 SIGNATORIES

To agree the signatories for Council payments.

PC23 11 DIRECT DEBITS

To review the Council's direct debits.

PC23 12 LAND AND ASSETS

To consider the quote for the valuation of Woodways Pavilion.

PC23 13 REVIEW OF EXTERNAL ARRANGEMENTS

To review the Council's arrangements with external organisations (charities), including legal agreements.

PC23 14 SUBSCRIPTIONS

To review the Council's subscriptions to outside bodies (some cost estimates based on prior year):

- (i) Bucks Association of Local Councils £923.25 – (note this no longer includes LCR magazine)
- (ii) Get Mapping - Parish Online £90
- (iii) Society of Local Council Clerks (on behalf of the Clerks) total £624
- (iv) Aylesbury Vale Association of Local Councils £20
- (v) Community Impact Bucks £54.17
- (vi) Zoom Business Account £120

PC23 15 REPORT FROM BUCKINGHAMSHIRE COUNCIL

To receive reports from the local Buckinghamshire Council Members.

PC23 16 REPORT FROM THAMES VALLEY POLICE

To receive a report from the Neighbourhood Policing Team.

PC23 17 REPORTS FROM OUTSIDE BODIES

- (i) To receive a report from Haddenham and Waddesdon Community Board.
- (ii) To receive a report from Haddenham Community Library.
- (iii) To receive a report from Banks Park Recreation Ground Charity.
- (iv) To receive a report from Haddenham Safe Walking and Cycling Group.
- (v) To receive a report from Haddenham Fete Committee.

PC23 18 GRANT APPLICATIONS

To consider the following grant applications:

- (i) Haddenham Community Library – £5,000 towards refurbishment of the library
- (ii) Zero Carbon Haddenham - £340 towards village talks focusing on carbon reduction

PC23 19 ENVIRONMENT COMMITTEE MINUTES

To agree and sign the minutes of the last Environment Committee meeting held on 8th March 2021.

PC23 20 PLANNING COMMITTEE

- (i) To note the minutes of the meetings held on 4th April 2022 and 25th April 2022.
- (ii) To receive an update from the Chair.

PC23 21 FINANCE AND GOVERNANCE COMMITTEE

- (i) To note the list of payments over £500 to 31st March 2022.
- (ii) To note receipt of the first precept payment.
- (iii) To receive an update from the Chair.

PC23 22 FACILITIES COMMITTEE

- (i) To consider submitting an application for the next round of the Local Authority Tree Fund grant.
- (ii) To consider the quotes for repairs to the path at Sheerstock Play Area.
- (iii) To consider the request to install a Commonwealth War Graves Commission sign on the lychgate at St. Mary's Churchyard.
- (iv) To consider the quotes for the cleaning of the Parish Office and Woodways Pavilion.
- (v) To consider the Sports and Social Club improvements to Woodways Pavilion.
- (vi) To receive an update from the Chair.

PC23 23 CLIMATE EMERGENCY COMMITTEE

- (i) To note the draft minutes of the meeting held on 25th April 2022.
- (ii) To receive an update from the Chair.

PC23 24 SCHEDULE OF MEETINGS

To agree the dates for the Council's meetings for 2022-23.

PC23 25 CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that

publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING

A handwritten signature in black ink that reads "Sue Gilbert". The signature is written in a cursive, flowing style.

Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 17th May 2022