



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
Phone: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE

Monday 6th June 2022, 7.30pm

Conference Room, Haddenham Village Hall and remotely via Zoom

Members: Cllr. Brown, Cllr. O'Hanlon (Chair), Cllr. Sharp, Cllr. Smith, Cllr. Truesdale,
and Cllr. Wheeler.

ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

The press and members of the public are invited to attend.

We would encourage members of the public to join the meeting via Zoom rather than in person due to the high levels of coronavirus in circulation. If you wish to join the meeting remotely a password for the meeting can be obtained by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

AGENDA

F23 01 APOLOGIES

To receive any apologies for absence.

F23 02 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from members of the public.

F23 03 MINUTES

To agree and sign the minutes of the meeting held on 31st January 2022.

F23 04 FINANCES

- (i) To receive the Finance reports for year ending 31st March 2022
- (ii) To confirm the accuracy of the bank reconciliations at 31st March 2022.
- (iii) To receive the pre-audit Annual Governance and Accountability Return.

F23 05 HOSTING OF THE PARISH COUNCIL EMAIL ADDRESSES

To consider moving to Microshade to host the Parish Council email addresses.

F23 06 ACTION PLAN MONITORING

To receive the end of year report on progress with the Parish Council's action plan for 2021-22.

F23 07 UPDATE ON AMALGAMATION OF HADDENHAM CHARITIES

- (i) To receive an update following a meeting with the solicitor.
- (ii) To consider the quote for the fees for the next stage.

F23 08 VELUX WINDOW REPLACEMENT PC OFFICE & VILLAGE HALL

To note that due to a leak the Clerk has placed an order for 3 velux windows in the roof of the Parish Council Office and Village Hall to be replaced.

F23 09 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

F23 10 DATE OF NEXT MEETING

Monday 18th July 2022.

F23 11 CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 27th May 2022