



Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire. HP17 8EE  
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## **NOTICE OF SPORTS FACILITIES COMMITTEE MEETING**

Tuesday 31<sup>st</sup> August 2021, 7.00pm

Conference Room, Haddenham Village Hall and remotely via Zoom

**Members:** Cllr D Truesdale, Cllr J Brown, Cllr N Kidby, Cllr J Wheeler, Mr B Wilson (Tennis), Mr R Mott (Table Tennis), Mr A Roff (Junior Football), Mr R Aitkin (Secretary), Mr I Bamford (SSC), Mr J Cliffe (Cricket), Mr N Pritchard (Adult Football).

**ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.**

**The press and members of the public are invited to attend.**

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[Zoom link](#)

### **AGENDA**

**SF22 1 ELECTION OF CHAIRMAN**

**SF22 2 ELECTION OF VICE CHAIRMAN**

**SF22 3 CO-OPTION TO SPORTING FACILITIES COMMITTEE**

Consideration of co-option of:

Rod Aitkin	Niall Pritchard	Joel Cliffe
Bev Wilson	Ian Bamford	Roger Mott
Andy Roff		

**SF22 4 APOLOGIES**

To receive and accept any apologies for absence.

**SF22 5 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

### **PUBLIC PARTICIPATION**

A maximum of 15 minutes will be allowed to receive representations from members of the public.

**SF22 6 TERMS OF REFERENCE**

Consideration of Terms of Reference for the Committee.

**SF22 7 FINANCES**

- (i) To agree how the finances are moved from the Playing Field Management Committee to the Parish Council – including bank accounts, utility bills etc
- (ii) Consideration of fees for usage of Woodways Pavilion, Woodways Recreation Ground and Tibbs Road Sports Ground.

**SF22 8 LICENCE FOR SPORTS CLUBS**

To NOTE a draft licence agreements which has been sent to all Sports Clubs

**SF22 9 HEADS OF TERMS FOR HADDENHAM SPORTS AND SOCIAL CLUB**

To NOTE draft Heads of Terms which has been sent to Haddenham Sports and Social Club which will form basis of a Lease Agreement

**SF22 10 MAINTENANCE OF BUILDINGS**

- (i) To note fire report and confirm Parish Council actions regarding Health and Safety.
- (ii) Consideration of improvements to efficiency of the cellar at Woodways Pavilion.
- (iii) Consideration of improvements of the kitchen at Woodways Pavilion.

**SF22 11 GROUNDS MAINTENANCE**

- (i) To receive feedback on the grounds maintenance contractor on sports pitches.

**SF22 12 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

**SF22 13 DATES OF FUTURE MEETINGS**

Confirmation of next meeting.

**CLOSURE OF THE MEETING**

*Emma Marsden*

Ms Emma Marsden

Deputy Clerk to Haddenham Parish Council

Date: 25<sup>th</sup> August 2021