



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
Phone: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

NOTICE OF A MEETING OF THE ALLOTMENTS COMMITTEE

Wednesday 20th October 2021, 9.30am
Conference Room, Haddenham Village Hall and via Zoom

Members: Cllr. Hoare and Cllr. Wheeler (Chair)

Ex-Officio Members: Cllr. O'Hanlon and Cllr. Truesdale

Co-opted Members: Mr. Jones, Mr. Pitkin, Ms. Watt (Allotment Secretary), Dr. Wood

You are hereby **SUMMONED** to attend the above meeting.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting remotely can obtain a password for the meeting by emailing the Parish Clerk up until 5pm the day before the meeting.

[ZOOM LINK](#)

AGENDA

AC22 1 CHAIR OF THE COMMITTEE

To elect a Chair of the Committee.

AC22 2 VICE-CHAIR OF THE COMMITTEE

To elect a Vice-Chair of the Committee.

AC22 3 APOLOGIES

To receive any apologies for absence.

AC22 4 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from Haddenham residents relating to items on this agenda or of wider public interest, in accordance with the Parish Council's public participation policy.

AC22 5 MINUTES

To agree and sign the minutes of the meeting held on 17th March 2021.

AC22 6 FINANCES

- (i) To receive a report on the financial situation at year-end 31 March 2021.
- (ii) To receive a report on plot rent income to date.
- (iii) To consider the plot rent for 2023/24.

AC22 7 SITE MANAGEMENT

- (i) To receive an update on maintenance.
- (ii) To receive an update on hedging.
- (iii) To receive an update on use of the new pedestrian access gate.
- (iv) To consider updating the tenancy agreement to include the dates that bonfires are prohibited.
- (v) To consider changing from a paper to an online tenancy agreement.
- (vi) To receive an update on the community tools.

AC22 8 PLOT MANAGEMENT

To receive an update on plot occupancy and the waiting list.

AC22 9 GROW TO GIVE

To receive a report.

AC22 10 SITE LEASE

To receive an update on the renewal of the allotment site lease.

AC22 11 ALLOTMENT USERS GROUP

To receive a report and any requests from the users group.

AC22 12 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

AC22 13 DATE OF NEXT MEETING

Wednesday 9th March 2022 9.30am

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 14th October 2021