



# HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE  
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## **NOTICE OF A MEETING OF THE FINANCE AND GOVERNANCE COMMITTEE**

Monday 1<sup>st</sup> November 2021, 7.30pm  
Conference Room, Haddenham Village Hall and remotely via Zoom

**Members:** Cllrs: Mr. Brown, Mr. O'Hanlon (Chair), Mr. Sharp, Mr. Truesdale, and Mr. Wheeler.

**ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.**

**The press and members of the public are invited to attend.**

We would encourage members of the public to join the meeting via Zoom rather than in person due to the high levels of coronavirus in circulation. If you wish to join the meeting remotely a password for the meeting can be obtained by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

## **AGENDA**

### **F22 15 APOLOGIES**

To receive any apologies for absence.

### **F22 16 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

### **PUBLIC PARTICIPATION**

15 minutes will be set aside to receive representations from members of the public.

### **F22 17 MINUTES**

To agree and sign the minutes of the meeting held on 19<sup>th</sup> July 2021.

### **F22 18 FINANCES**

- (i) To receive the finance reports for quarter ending 30<sup>th</sup> September 2021.
- (ii) To confirm the accuracy of the bank reconciliations at 30<sup>th</sup> September 2021.

### **F22 19 SUB-COMMITTEE TERMS OF REFERENCE**

To approve the terms of reference for the Personnel, and Policies and Procedures sub-committees.

### **F22 20 INTERIM AUDIT**

To appoint the internal auditor for the interim audit.

**F22 21 PROJECT FUNDING UPDATE**

**F22 22 HADDENHAM HAMPER WEBSITE REVIEW**

To consider whether to continue funding the Haddenham Hamper website.

**F22 23 HADDENHAM CHARITIES**

To consider the quote for the survey for charity property disposal.

**F22 24 DECARBONISATION FEASIBILITY STUDY**

To consider the quote from Buckinghamshire Community Energy to carry out a feasibility study to decarbonise and reduce energy usage at Haddenham Village Hall.

**F22 25 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

**F22 26 DATE OF NEXT MEETING**

Monday 13<sup>th</sup> December 2021.

**F22 27 CONFIDENTIAL ITEMS**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Committee may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**CLOSURE OF THE MEETING**



Mrs Sue Gilbert  
Clerk to Haddenham Parish Council

Date: 26<sup>th</sup> October 2021.