



# HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire. HP17 8EE  
Phone: 01844 292411 email: clerk@haddenham-bucks-pc.gov.uk

## **NOTICE OF INFORMAL FACILITIES COMMITTEE MEETING**

Monday 7<sup>th</sup> June 2021, 7.45pm

To be held remotely by Zoom

**Members:** Mr. Brown, Mr. Hoare, Mr. Kidby, Mr. O'Hanlon, Ms. Poole, Mr. Truesdale, and Mr. Wheeler (Chair).

**As the legislation permitting local authorities to formally meet remotely has expired, the following is an informal meeting. The delegations agreed at the Parish Council meeting on 26<sup>th</sup> April 2021 continue to apply. Any decisions will need to be ratified at the next formal meeting of the Parish Council.**

**The press and members of the public are invited to attend.**

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

## **AGENDA**

### **1 APOLOGIES**

To receive any apologies for absence.

### **2 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

### **PUBLIC PARTICIPATION**

A maximum of 15 minutes will be allowed to receive representations from members of the public.

### **3 REPORT ON MAINTENANCE OF ASSETS AND AMENITIES**

- (i) To receive a report on the maintenance of the village assets and amenities.
- (ii) To receive a report and consider the best repair option for the footpath through Sheerstock recreation area.
- (iii) To consider the options for replanting to replace the leylandii removed on the boundary of Sheerstock and Thame Road Business Park.

#### **4 PLAY AREAS**

- (i) To note that the start of the Woodways playground refurbishment is likely to be delayed.
- (ii) To note that some equipment has been taken out of use at Tibbs Road due to issues obtaining spare parts for repairs, including some outstanding that CALA had agreed to carry out prior to hand-over.

#### **5 GROUNDS MAINTENANCE CONTRACT**

- (i) To receive the monthly reports from Aspire.
- (ii) To receive an update on the tendering process for the new contract.

#### **6 CHURCHYARD MAINTENANCE**

- (i) To note that the Churchyard maintenance contract has been renewed with the existing contractor Crescent Garden Services, who provided the cheapest quote of £3,120 per annum.
- (ii) To receive an update on progress with repairs to the witchert walls on the boundaries of the churchyard.

#### **7 PONDS MAINTENANCE**

- (i) To note the revised cost of installing fountains and filters at Banks Pond and reconsider in light of additional costs
- (ii) To receive a report following meetings with potential pond maintenance contractors.
- (iii) To consider the best option for routine pond maintenance.
- (iv) To consider proceeding with the recommendation to remove silt from Church End Pond. Stage one will be to arrange for the silt to be tested for contaminants to determine how the silt will be disposed of.

#### **8 RELEAF**

To receive a report on plans for tree and shrub planting on the boundaries of Woodways Playing Field.

#### **9 COMMUNITY ORCHARD COMMITTEE**

To receive a report.

#### **10 ALLOTMENTS COMMITTEE**

To receive a report.

#### **11 SNAKEMOOR COMMITTEE**

To receive a report.

#### **12 PLAYING FIELDS MANAGEMENT**

- (i) To receive a report following meetings with some of the users.
- (ii) To consider the terms of reference of the Playing Fields Management Committee.
- (iii) To consider the draft terms of use and fees for the Tibbs Road pitches.

#### **13 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

**14 DATES OF FUTURE MEETINGS**

The next formal Facilities Committee meeting is scheduled for Monday 20<sup>th</sup> September 2021, subject to the removal of Covid-19 restrictions relating to indoor meetings prior to this date.

**CLOSURE OF THE MEETING**

A handwritten signature in cursive script that reads "Sue Gilbert".

Ms Sue Gilbert  
Clerk to Haddenham Parish Council

Date: 2<sup>nd</sup> June 2021