

Business Plan 2023-28

Reviewed at Finance & General Purposes Committee 12/12/2022

Resolved by Full Council on 9th January 2023

This plan sets out the main business objectives for Haddenham Parish Council for the next 5 years. The accompanying Action Plan sets specific tasks and targets and will be used to monitor progress.

Transfer of assets from developers

With new housing developments in the village the Parish Council has agreed to take over the ownership and management of a large amount of amenity space

Haddenham Airfield (Tibbs Road)

- Progress transfer of the remaining parcels of land
- Work with land owners to deliver the pedestrian and cycling link from land west of Churchway through to the Airfield and Dollicott.
- Adopt the street lights on the development on adoption of the highway by Buckinghamshire Council

Land at Dollicott (Platers Road)

- Resolve the rights of access issues and complete the delayed open space transfer.

Aston Road

- Transfer the burial ground and pavilion site
- Agree the details of the specification of the cricket pitch in collaboration with HCC and ECB
- Adopt the country park and LEAP when the 2-year maintenance period has expired in April 2023.
- Adopt the street lights on the development on adoption of the highway by Buckinghamshire Council

Land at Churchway

- Negotiate with the developer for transfer of amenity land to HPC rather than a residents' management company.
- Liaise with Redrow Homes to obtain a supply of witchert that can be used for the repair of heritage walls in the village.

Building new facilities

- Construction of a pavilion to serve the new sports facilities at Aston Road.
- Design and laying out of a new burial ground at Aston Road.

- Monitor receipt and expenditure of S106 funding to ensure projects can be delivered and all available funding is utilised.
- Identify alternative sources of funding where the cost will not be covered fully by S106 contributions.

Refurbishment or rebuilding of existing facilities

- Village Hall phase 2 / 3
Work in collaboration with the Village Hall Management Committee and the village to bring forward plans for the improvement of the main hall, Walter Rose room, Mabel Parkinson room and Foyer.
- Woodways pavilion
Work in consultation with the village to carry out an options appraisal, chose an option to take forward and identify sources of funding.

Charities

Haddenham Parochial Charities and Educational Charity

- To investigate the feasibility of setting up a new Charitable Incorporated Organisation with a view to modernising and merging the small Haddenham Charities.
- To support the Parochial Charity Trustees to ensure the charities continue to fulfil their duties until new arrangements are in place.
- Complete new lease for the allotment site.

Banks Park Recreation Ground Charity

- Ensure the charity is properly managed in line with Charity law.
- Work with the Village Hall Management Committee and Charity Commission to set in place new leasing arrangements for the village hall and PC office.
- Consider including BPRGC in the new CIO once consulted with Charity Commission.
- Renew lease on Banks Cottage.
- Manage the hiring out of the new Conference Room.
- Review leases on all BPRGC properties if joins CIO.

Planning

- Respond to consultations to around 100 new planning applications per annum
- Hold pre-application meetings with developers.
- Where possible negotiate new facilities for inclusion in S106 agreements/ future CIL
- Monitor use of approved funds including Ph2 of commuter parking issue.
- Monitor construction for any deviation from plans or flaws in building work.
- Provide a mediation service between residents and developers.
- Progress with projects resulting from the Streetscapes final report.
- Continue to monitor the Neighbourhood Plan and any need to initiate an update.
- Work with residents to resurrect the speedwatch scheme.
- Monitor progress with the new Buckinghamshire Local Plan and actively participate when invited to do so.
- Project management of larger capital projects

Asset and Environment Management

- Ensure all Parish Council buildings are properly managed with all necessary health and safety processes are in place.
- Ensure necessary hiring / leasing agreements are in place for the use of community facilities.
- Review of hiring charges for use of community facilities.
- Continue with street light replacement program.
- Adopt a Biodiversity Policy and continue to prioritise biodiversity in working practices.
- Maintain and replace play equipment as necessary in 4 play areas.
- Ensure adopted land and play areas are added to the maintenance schedule and managed in line with the requirements of the relevant planning permission.
- Restoration of boundary walls at St. Mary's Churchyard.
- Prepare asset management plans for open spaces and street furniture.
- Continue to support volunteer groups who manage the allotments, Snakemoor and Townsend Community Orchard.
- Investigate the feasibility of seeking Green Flag accreditation.
- Ensure village maintenance quality standards are maintained through possible changes at the end of the current contract.
- Review of pond maintenance and water supply to ensure ponds are managed in a cost effective and environmentally sound way.
- Tree planting through work with reLeaf volunteers.
- Decarbonise and reduce energy usage of Haddenham Village Hall and Woodways Pavilion.
- Review the arrangements for Haddenham Feast with the owners of the Fair to address safety concerns.

Climate Emergency

In collaboration with Zero Carbon Haddenham.

- Provide ongoing support for the electric vehicle club in the village and monitor the success of the project for review after 6 months.
- Identify ways of encouraging home owners to decarbonize their homes and reduce energy usage.
- Reduce food waste and the carbon footprint associated with the food we eat.
- Investigate the possibility of a Community Energy Project.
- Work with local land owners on a large-scale tree planting project, in particular on the flood plain.
- Hold a community event to promote the work of the groups.

Staff, Councillors and Contracts

- Develop the Councillors and staffing team through ongoing training.
- Contract monitoring to ensure service delivery.
- Assessment of contract vs in-house grounds maintenance prior to renewal of grounds maintenance contract in 2023, including consideration of a 1yr extension to the existing contract.
- Carry out a tendering process when service contracts are coming up for renewal.

- Assess the requirements for a burial ground manager.
- Employ the services of a youth worker and liaise with Buckinghamshire Council and Haddenham Junior School to run the youth club.

Partnership Working

- Take an active role in the Buckinghamshire Council Community Board, Parish Liaison.
- Participate in discussions and consider opportunities for renewal and expansion of devolved responsibilities.
- Work with BC / OCC / TTC / HaddSWCG to progress Thame to Aylesbury Cycleway
- Support local organisations with practical or financial contributions to their work.