

HADDENHAM PARISH COUNCIL  
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2021  
DRAFT 3

FACILITIES	Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22	
	£	£	£	£	£	£	£	£	£	£	
<b>EXPENDITURE</b>											
Maintenance - Ad-Hoc	15,620	35,605	- 19,985	7,146	1,607	8,753	17,803	9,049	35,605	-	pitch maintenance carried out in Oct so this line will increase Q3
Play Area Maintenance	8,000	8,000	-	293	810	1,103	4,000	2,898	8,000	-	
Churchyard Maintenance	3,800	3,800	-	1,120	780	1,900	1,900	-	3,800	-	
Fixed Cost Maintenance	100,100	80,115	19,985	15,908	15,257	31,165	40,058	8,893	79,808	307	£79,808 budget adjustment to reflect change of contract in May 2021
Water Ponds	1,200	1,200	-	428	-	428	600	1,028	1,200	-	
Refuse bins	2,000	2,000	-	293	293	585	1,000	415	2,000	-	
Dog bins	4,500	4,500	-	748	748	1,495	2,250	755	4,500	-	
Pest Control Ponds	520	520	-	150	75	225	260	35	520	-	
Mapping	80	80	-	20	20	40	40	-	80	-	
Tree Work	6,600	6,600	-	2,750	3,385	6,135	3,300	2,835	6,600	-	
Miscellaneous (Facilities)	360	360	-	-	8,723	8,723	180	8,543	9,000	8,640	restart grant for HSSC & HTC bench
Devolved Services	20,200	20,200	-	4,472	2,697	7,169	10,100	2,931	12,240	7,960	£12,240 budget adjustment to reflect change of contract in May 2021
Street Light Maintenance	7,140	12,000	- 4,860	5,808	1,376	7,184	6,000	1,184	12,000	-	lot of new LEDs fitted in Q1
Street light energy	10,010	10,010	-	2,824	2,854	5,678	5,005	673	10,010	-	
Training (Facilities)	1,000	1,000	-	-	-	-	500	500	1,000	-	
S137 (Facilities)	379	379	-	-	-	-	-	-	379	-	
PC Office Maintenance	-	3,000	- 3,000	1,181	834	2,015	1,500	515	3,000	-	
Woodways Pavilion Maintenance	-	5,500	- 5,500	1,239	-	1,239	2,750	1,512	5,500	-	budget set to reflect amount transferred from PFMC account
Business Rates	800	800	-	190	195	385	400	15	800	-	
<b>182,309</b>	<b>195,669</b>	<b>- 13,360</b>	<b>43,711</b>	<b>39,654</b>	<b>83,365</b>	<b>97,645</b>	<b>14,280</b>	<b>196,042</b>	<b>- 373</b>		
<b>INCOME</b>											
Fair Rent	355	355	-	-	355	355	355	-	355	-	
Wayleave receipts	30	30	-	-	9	9	15	6	30	-	
Commuted sums	-	-	-	-	-	-	-	-	-	-	
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	
Devolved contract BCC	7,740	7,740	-	1,935	1,935	3,870	3,870	0	7,740	-	
Pitch Hire	-	4,800	4,800	-	-	-	2,400	2,400	4,800	-	not received payments for this year yet
Pavilion Hire	-	2,400	2,400	-	-	-	1,200	1,200	2,400	-	not received payments for this year yet
Miscellaneous Income (Facilities)	-	-	-	-	9,547	9,547	-	9,547	9,547	9,547	restart grant for HSSC & HTC bench
<b>8,125</b>	<b>15,325</b>	<b>7,200</b>	<b>1,935</b>	<b>11,846</b>	<b>4,234</b>	<b>7,840</b>	<b>3,606</b>	<b>24,872</b>	<b>-</b>		
<b>NET</b>	<b>- 174,184</b>	<b>- 180,344</b>	<b>- 6,160</b>	<b>- 41,776</b>	<b>- 27,808</b>	<b>- 79,131</b>	<b>- 89,805</b>	<b>10,674</b>	<b>- 171,170</b>	<b>- 373</b>	

HADDENHAM PARISH COUNCIL  
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2021  
 DRAFT 3

	Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22
	£	£	£	£	£	£	£	£	£	£
<b>ALLOTMENTS</b>										
<b>EXPENDITURE</b>										
Maintenance (Allotments)	610	610	-	100	879	979	610	- 369	610	-
Allotment Lease Payment	3,030	3,030	-	776	776	1,551	1,515	- 36	3,030	-
Water allotments	-	-	-	-	-	-	-	-	-	-
Pest Control Allotments	200	200	-	60	30	90	100	10	200	-
Miscellaneous (Allotments)	-	-	-	100	180	280	-	- 280	-	-
	<b>3,840</b>	<b>3,840</b>	-	<b>1,036</b>	<b>1,865</b>	<b>2,900</b>	<b>2,225</b>	- 675	<b>3,840</b>	-
<b>INCOME</b>										
Allotments Rental Income	5,930	5,930	-	1,609	1,594	3,202	2,965	237	5,930	-
	<b>5,930</b>	<b>5,930</b>	-	<b>1,609</b>	<b>1,594</b>	<b>3,202</b>	<b>2,965</b>	<b>237</b>	<b>5,930</b>	-
<b>NET</b>	<b>2,090</b>	<b>2,090</b>	-	<b>573</b>	<b>1,020</b>	<b>302</b>	<b>740</b>	- 438	<b>2,090</b>	-

HADDENHAM PARISH COUNCIL  
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2021  
 DRAFT 3

**STAFF COSTS**  
**EXPENDITURE**  
 Salaries  
 Pension  
 Employers NI

Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22
£	£	£	£	£	£	£	£	£	£
£ 92,286	£ 92,286	-	23,329	23,070	<b>46,399</b>	46,143	- 256	£ 92,286	-
£ 4,614	£ 4,614	-	1,167	1,154	<b>2,320</b>	2,307	- 13	£ 4,614	-
£ 7,291	£ 7,291	-	1,999	1,963	<b>3,962</b>	3,646	- 317	£ 7,291	-
<b>104,191</b>	<b>104,191</b>	-	26,495	26,186	52,681	52,096	- 586	<b>104,191</b>	-

HADDENHAM PARISH COUNCIL  
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	Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22
	£	£	£	£	£	£	£	£	£	£
<b>GENERAL ADMIN</b>										
<b>EXPENDITURE</b>										
Payroll Management	210	210	-	51	51	102	105	3	210	-
Travel	-	-	-	-	-	-	-	-	-	-
PC Office supplies	450	450	-	21	219	240	225	15	450	-
Phone / Internet	610	610	-	190	146	336	305	31	610	-
Office Rent / Room Hire	950	950	-	57	157	214	475	261	950	-
Photocopier	710	710	-	93	103	197	355	158	710	-
Insurance	4,560	4,560	-	1,094	1,077	2,171	2,280	109	4,560	-
Training (General)	1,530	1,530	-	136	280	416	765	349	1,530	-
Audit	2,920	2,920	-	733	733	1,465	1,460	5	2,920	-
Legal & Other Professional	7,140	7,140	-	-	1,190	1,190	1,190	-	7,140	-
Chair's Allowance	150	150	-	-	100	100	75	25	150	-
Subscriptions	1,770	1,770	-	459	595	1,054	885	169	1,770	-
S137 Grants & Donations	11,500	6,500	5,000	-	-	-	-	-	6,500	no grant to HCL or HYCC needed this year
Annual Parish Meeting	-	-	-	-	-	-	-	-	-	-
Books & Publications	50	50	-	-	-	-	25	25	50	-
Election Costs	3,000	500	2,500	-	666	666	250	416	500	-
Capital Asset Fund	2,080	16,000	13,920	13,892	-	13,892	13,892	-	16,000	new office furniture
Miscellaneous (General)	430	430	-	200	824	624	215	409	430	-
Bank Charges	160	160	-	18	56	74	80	6	160	-
Information Technology	6,430	6,430	-	1,005	1,070	2,075	2,075	-	6,430	-
S137 (other)	100	100	-	-	-	-	50	50	100	-
	<b>44,750</b>	<b>51,170</b>	<b>6,420</b>	<b>17,550</b>	<b>7,164</b>	<b>24,714</b>	<b>24,707</b>	<b>7</b>	<b>51,170</b>	
<b>INCOME</b>										
Precept	387,869	387,869	-	96,967	96,967	193,935	193,935	0	387,869	-
Interest Received	1,020	1,020	-	51	51	102	510	408	1,020	-
Miscellaneous Income	-	-	-	100	300	400	3,215	2,815	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-
	<b>388,889</b>	<b>388,889</b>	<b>-</b>	<b>97,118</b>	<b>97,318</b>	<b>194,436</b>	<b>197,660</b>	<b>3,223</b>	<b>388,889</b>	<b>-</b>
<b>NET</b>	<b>344,139</b>	<b>337,719</b>	<b>6,420</b>	<b>79,569</b>	<b>90,154</b>	<b>169,722</b>	<b>172,952</b>	<b>3,230</b>	<b>337,719</b>	<b>-</b>

HADDENHAM PARISH COUNCIL  
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2021  
DRAFT 3

	Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22
	£	£	£	£	£	£	£	£	£	£
<b>COMMUNICATIONS</b>										
<b>EXPENDITURE</b>										
Newsletter		1,760	- 1,760	-	-	-	-	-	1,760	-
Noticeboards			-	-	-	-	-	-	-	-
Website	1,980	1,980	-	251	227	477	477	-	1,980	-
	<u>1,980</u>	<u>3,740</u>	<u>- 1,760</u>	<u>251</u>	<u>227</u>	<u>477</u>	<u>477</u>	<u>-</u>	<u>3,740</u>	<u>-</u>
<b>INCOME</b>										
Newsletter	-	-	-	-	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET</b>	<u>- 1,980</u>	<u>- 3,740</u>	<u>- 1,760</u>	<u>- 251</u>	<u>- 227</u>	<u>- 477</u>	<u>- 477</u>	<u>-</u>	<u>- 3,740</u>	<u>-</u>
<b>SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES</b>	<b>65,874</b>	<b>51,534</b>	<b>- 14,340</b>	<b>37,734</b>	<b>-</b>	<b>37,734</b>	<b>31,314</b>	<b>6,420</b>	<b>60,708</b>	<b>9,174</b>
<b>TRANSFERS TO RESERVES</b>										
Asset Repairs Reserve	7,500	7,500	-	1,875	1,875	3,750	3,750	-	7,500	-
Heritage Fund	1,996	1,996	-	499	499	998	998	-	1,996	-
Street Light Replacements	9,540	9,540	-	2,385	2,385	4,770	4,770	-	9,540	-
HNP Projects	-	-	-	-	-	-	-	-	-	-
Allotments Improvements	2,090	2,090	-	573	472	302	1,045	743	2,090	-
Churchyard Maintenance Reserve	5,000	5,000	-	1,250	1,250	2,500	2,500	-	5,000	-
Snakemoor	-	-	-	-	-	-	-	-	-	-
Devolution Transition Reserve	7,240	7,240	-	1,810	1,810	3,620	3,620	-	7,240	-
Staff Contingency	10,419	10,419	-	2,605	2,605	5,210	5,210	-	10,419	-
New Burial Ground	-	-	-	-	-	-	-	-	-	-
Overspill Car Park	-	-	-	-	-	-	-	-	-	-
Play Area Improvements	-	-	-	-	-	-	-	-	-	-
Ponds Reserve	2,000	2,000	-	500	500	1,000	1,000	-	2,000	-
Trees Reserve	4,790	4,790	-	1,198	1,198	2,395	2,395	-	4,790	-
VALP / NP Reserve	-	-	-	-	-	-	-	-	-	-
Legal & Professional Reserve	-	-	-	-	-	-	-	-	-	-
Contingency Reserve	15,299	15,299	-	3,825	3,825	7,649	7,649	-	15,299	-
<b>NET</b>	<u>65,874</u>	<u>65,874</u>	<u>-</u>	<u>16,519</u>	<u>16,418</u>	<u>32,194</u>	<u>32,937</u>	<u>743</u>	<u>65,874</u>	<u>-</u>
<b>Funded by Precept</b>										
<b>EXPENDITURE</b>	- 402,944	- 424,484	- 21,540	- 105,561	- 84,212	- 196,331	- 210,087	13,756	- 424,857	- 373
<b>INCOME</b>	402,944	410,144	7,200	100,662	94,887	201,872	208,465	- 6,593	419,691	9,547
<b>NET</b>	<u>- -</u>	<u>14,340</u>	<u>- 14,340</u>	<u>- 4,900</u>	<u>- 10,674</u>	<u>5,540</u>	<u>- 1,623</u>	<u>7,163</u>	<u>- 5,166</u>	<u>9,174</u>

HADDENHAM PARISH COUNCIL  
BALANCE SHEET AT 30th September 2021  
Q2 DRAFT 3 - PRECEPT DRAFT3

	30/09/2021		30/09/2020	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Bank Balances				
Current and Deposit Accounts		1,561,094		1,299,041
(Airfield) Playing Fields Project Account		0		0
		1,561,094		1,299,041
VAT Reclaimable	8,513		31,876	
Sundry debtors	180,314		277,225	
Prepayments	61,605		5,065	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	999		942	
		251,432		315,108
		1,812,526		1,614,150
<b>LESS CURRENT LIABILITIES</b>				
Sundry Creditors	14,739		54,081	
Deferred Income	200,028		3,187	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	8,750		7,202	
Banks Park Trust	-		-	
		223,518		64,470
<b>NET CURRENT ASSETS</b>		1,589,008		1,549,680
<b>CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR</b>		573,517		573,517
		1,015,491		976,163
<b>RESERVES</b>				
<b>INCOME AND EXPENDITURE</b>				
Contingency Reserve		175,332		159,563
Earmarked Reserves		829,463		807,640
Ring-Fenced Reserves		10,695		8,960
		1,015,491		976,163

HADDENHAM PARISH COUNCIL  
MOVEMENTS ON RESERVES FOR THE QUARTER ENDING 30TH SEPTEMBER 2021

	Balance at 31st March 2021				Precept Funded	Tfrs to / from			Balance at 30th September 2021	Debtors	Creditors	RF Reserves	Ear-Marked Reserves	Contingency Reserve
	2021	Received	Spent	Balance before transfers		Transfers from I&E	Contingency Reserve	Year End Transfers						
	£	£	£	£		£	£	£						
Pavilion - Airfield	£0	£0	(£560)	(£560)				(£560)					(£560)	
Staff Contingency	£4,245	£0	£0	£4,245	Yes	£5,210	(£4,245)	£5,210					£5,210	
New Burial Ground	£98,603	£0	£0	£98,603	Yes	£0		£98,603					£98,603	
Ponds Reserve	£1,350	£0	£0	£1,350	Yes	£1,000		£2,350					£2,350	
Trees Reserve	£31,345	£0	£0	£31,345	Yes	£2,395		£33,740					£33,740	
VALP / NP Reserve	£40,714	£0	£0	£40,714	Yes	£0		£40,714					£40,714	
Devolution Transition Reserve	£68,763	£0	£0	£68,763	Yes	£3,620		£72,383					£72,383	
Legal & Professional Reserve	£18,500	£0	£0	£18,500	Yes	£0		£18,500					£18,500	
Heritage Fund	£11,347	£0	(£1,597)	£9,750	Yes	£998		£10,748					£10,748	
Asset Repairs Reserve	£42,879	£0	£0	£42,879	Yes	£3,750		£46,629					£46,629	
Street Light Replacements	£45,223	£0	(£3,087)	£42,136	Yes	£4,770	£9,212	£56,118					£56,118	
Churchyard Maintenance Reserve	£67,578	£0	(£2,143)	£65,435	Yes	£2,500		£67,935					£67,935	
HNP Projects	£35,755	£0	£0	£35,755	Yes	£0		£35,755					£35,755	
Commuted Sums	£316,000	£0	£0	£316,000			(£82,000)	£234,000					£234,000	
Snakemoor	£1,478	£300	(£244)	£1,534			£2,000	£3,534			£3,534			
Allotments Improvements	£1,352	£0	£0	£1,352	Yes	£302		£1,654					£1,654	
Community Orchard	£1,786	£0	(£150)	£1,636				£1,636					£1,636	
Wychemer Way Grant	(£112)	£0	£0	(£112)				(£112)					(£112)	
Woodways Crossing	£0	£0	£0	£0				£0					£0	
HDM/AYLES Cycleway	(£35)	£0	£0	(£35)				(£35)					(£35)	
Heartbeat Haddenham	£2,226	£0	£0	£2,226				£2,226					£2,226	
S106 Airfield	£97,449	£0	£0	£97,449				£97,449		£97,449				
New Homes Bonus	(£2,548)	£0	£0	(£2,548)				(£2,548)	(£2,548)	£0				
Woodway Pavilion Improvements	£0	(£2,816)	£2,816	£0				£0	£0	£0				
Tennis Courts Improvements	(£4,423)	(£5,253)	£5,253	(£4,423)				(£4,423)	(£4,423)	£0				
Parish Council Centre	(£211,025)	£6,059	£31,623	(£173,343)				(£173,343)	(£173,343)	£0				
Pavilion Airfield Build	£476,068	£0	£0	£476,068				£476,068	£0	£476,068				
Village Hall Improvements	£0	(£3,620)	£3,620	£0				£0	£0	£0				
Pavilion Aston Road Build	£0	(£9,355)	£9,355	£0				£0	£0	£0				
Play Area Improvements	£15,339	£0	£0	£15,339	Yes	£0	£82,000	£97,339					£97,339	
reLeaf	£2,265	£0	(£472)	£1,792				£1,792			£1,792			
Overspill Car Park	£10,000	£0	£0	£10,000	Yes	£0		£10,000					£10,000	
NP Grant	£0	£0	£0	£0				£0	£0	£0				
	<u>£1,172,122</u>	<u>(£14,685)</u>	<u>£44,414</u>	<u>£1,201,850</u>		<u>£24,545</u>	<u>£2,000</u>	<u>£4,967</u>	<u>£1,233,362</u>					
I&E Q2 2021/22		£201,872	(£164,137)	£37,734		(£32,194)							5,540	
CONTINGENCY RESERVE	£159,562			£159,562		£7,649	(£2,000)	(£4,967)	£160,245					
CONTINGENCY RESERVE AT 31/12/20									£165,785	(£180,314)	£573,517	£10,695	£829,463	£165,785
OPERATIONAL COSTS									£358,610					
CONTINGENCY RESERVE AS PERCENTAGE OF OPERATIONAL COSTS									46%					
SURPLUS / (SHORTFALL)									(£13,520)					