

HADDENHAM PARISH COUNCIL
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2021
 DRAFT 4

	Precept Proposal 2021/22	Budget 2021/22	Annual Budget 2021/22 v Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22	Precept Proposal 2022/23	Precept Proposal 2021/22	Change from budget 2021/22	
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	
FACILITIES															
EXPENDITURE															
Maintenance - Ad-Hoc	15,620	35,605	19,985	7,146	1,382	353	8,175	26,704	18,529	12,000	23,605	13,000	2,620	22,605	sports pitch maintenance moved to a new line
Play Area Maintenance	8,000	8,000	-	293	810	1,171	2,273	6,000	3,727	4,000	4,000	4,000	4,000	4,000	
Churchyard Maintenance	3,800	3,800	-	1,120	780	2,200	4,100	2,850	1,250	5,500	1,700	5,200	1,400	1,400	
Fixed Cost Maintenance	100,100	80,115	19,985	15,908	15,257	21,523	52,688	60,086	7,399	79,808	307	73,220	26,880	6,895	£79,808 budget adjustment to reflect change of con
Sports Pitch Maintenance	-	-	-	1,500	-	4,130	5,630	-	5,630	5,630	5,630	19,325	19,325	19,325	
Water Ponds	1,200	1,200	-	428	-	951	522	900	378	600	600	1,000	200	200	
Refuse bins	2,000	2,000	-	293	293	274	859	1,500	641	1,200	800	1,940	60	60	
Dog bins	4,500	4,500	-	748	748	261	1,756	3,375	1,619	2,350	2,150	3,300	1,200	1,200	
Pest Control Ponds	520	520	-	150	75	75	300	390	90	520	-	477	43	43	
Mapping	80	80	-	20	20	21	61	60	1	80	-	85	5	5	
Tree Work	6,600	6,600	-	2,750	3,385	2,720	8,855	4,950	3,905	11,000	4,400	6,480	120	120	work done Longwall; Orchard to do
Miscellaneous (Facilities)	360	360	-	-	8,723	8,000	723	270	453	1,000	640	320	40	40	8,000 restart grant for SSC
Devolved Services	20,200	20,200	-	4,472	2,922	3,638	11,032	15,150	4,118	14,100	6,100	14,740	5,460	5,460	£12,240 budget adjustment to reflect change of
Street Light Maintenance	7,140	12,000	4,860	5,808	1,376	286	7,471	9,000	1,529	9,000	3,000	14,880	7,740	2,880	contract in May 2021; under accrual Q2
Street light energy	10,010	10,010	-	2,824	2,854	2,926	8,603	7,508	1,096	11,600	1,590	10,725	715	715	lot of new LEDs fitted in Q1
Training (Facilities)	1,000	1,000	-	-	-	-	-	750	750	310	690	530	470	470	
SI37 (Facilities)	379	379	-	-	-	-	-	-	-	-	379	390	11	11	
PC Office Maintenance	-	3,000	3,000	1,181	834	497	2,512	2,250	262	3,000	-	4,000	4,000	1,000	budget set to reflect amount transferred from
Woodways Pavilion Maintenance	-	5,500	5,500	-	1,239	2,161	3,400	4,125	725	5,500	-	900	900	4,600	PFMC account
Business Rates	800	800	-	190	195	195	580	600	20	800	-	900	100	100	
	182,309	195,669	13,360	43,973	40,893	34,675	119,541	146,468	26,927	167,998	27,671	175,412	6,897	15,757	
INCOME															
Fair Rent	355	355	-	-	355	-	355	355	-	355	-	380	25	25	
Wayleave receipts	30	30	-	-	9	21	30	23	7	30	-	30	-	-	
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Platers Road street lights
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Devolved contract BCC	7,740	7,740	-	1,935	1,935	1,935	5,805	5,805	0	7,740	-	7,972	232	232	
Pitch Hire	-	4,130	4,130	-	-	3,098	3,098	3,098	-	4,800	670	19,735	19,735	15,605	revised budgets now licences agreed
Pavilion Hire	-	10,388	10,388	-	-	8,868	8,868	7,791	1,077	10,388	-	7,972	7,972	2,416	revised budgets now PFMC balance & licences
Miscellaneous Income	-	-	-	-	9,547	8,000	1,547	-	1,547	1,547	1,547	4,378	4,378	4,378	agreed
	8,125	22,643	14,518	1,935	11,846	5,922	19,702	17,071	2,631	24,860	2,217	40,467	32,342	17,824	8,000 restart grant for SSC
NET	- 174,184	- 173,026	27,878	- 42,038	- 29,047	- 28,753	- 99,838	- 129,397	- 24,296	- 143,138	29,888	- 134,945	39,239	38,081	

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	£	£	£	£	£	£	£	£	£	£	£	£	£	£
ALLOTMENTS														
EXPENDITURE														
Maintenance (Allotments)	610	610	-	100	879	-	979	610	- 369	610	-	1,000	- 390	- 390
Allotment Lease Payment	3,030	3,030	-	776	776	776	2,327	2,273	- 54	3,030	-	3,102	- 72	- 72
Water allotments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pest Control Allotments	200	200	-	60	30	30	120	150	- 30	200	-	200	-	-
Miscellaneous (Allotments)	-	-	-	100	180	70	350	-	- 350	-	-	-	-	-
	3,840	3,840	-	1,036	1,865	876	3,776	3,033	- 743	3,840	-	4,302	- 462	- 462
INCOME														
Allotments Rental Income	5,930	5,930	-	1,609	1,594	1,461	4,663	4,448	- 215	5,930	-	5,930	-	-
	5,930	5,930	-	1,609	1,594	1,461	4,663	4,448	- 215	5,930	-	5,930	-	-
NET	2,090	2,090	-	573	1,020	692	887	1,415	- 528	2,090	-	1,628	- 462	- 462
STAFF COSTS														
EXPENDITURE														
Salaries	£ 92,286	£ 92,286	-	23,329	23,070	23,112	69,511	69,215	- 296	£ 92,286	-	116,474	24,188	- 24,188
Pension	£ 4,614	£ 4,614	-	1,167	1,154	1,156	3,476	3,461	- 15	£ 4,614	-	9,200	4,586	- 4,586
Employers NI	£ 7,291	£ 7,291	-	1,999	1,963	1,969	5,931	5,468	- 463	£ 7,291	-	5,824	1,467	- 1,467
	104,191	104,191	-	26,495	26,186	26,236	78,917	78,143	- 774	104,191	-	131,498	27,307	- 27,307

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	£	£	£	£	£	£	£	£	£	£	£	£	£	£
GENERAL ADMIN														
EXPENDITURE														
Payroll Management	210	210	-	51	51	51	153	158	5	210	-	216	- 6	- 6
Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PC Office supplies	450	450	-	21	219	463	702	338	- 365	800	- 350	510	- 60	- 60
Phone / Internet	610	610	-	190	146	148	484	458	- 27	610	-	615	- 5	- 5
Office Rent / Room Hire	950	950	-	57	157	-	214	713	499	220	730	-	950	950
Photocopier	710	710	-	93	103	120	317	533	216	500	210	720	- 10	- 10
Insurance	4,560	4,560	-	1,094	1,077	1,219	3,389	3,420	31	4,560	-	4,650	- 90	- 90
Training (General)	1,530	1,530	-	136	280	30	446	1,148	702	1,000	530	880	- 650	650
Audit	2,920	2,920	-	733	733	663	2,128	2,190	63	2,920	-	3,030	- 110	- 110
Legal & Other Professional	7,140	7,140	-	-	1,190	750	1,940	1,940	-	2,000	5,140	4,450	- 2,690	2,690
Chair's Allowance	150	150	-	-	100	-	100	113	13	150	-	210	- 60	- 60
Subscriptions	1,770	1,770	-	459	595	212	1,266	1,328	62	1,770	-	2,265	- 495	- 495
S137 Grants & Donations	11,500	6,500	5,000	-	-	100	100	100	-	600	5,900	11,500	-	5,000
Annual Parish Meeting	-	-	-	-	-	-	-	-	-	-	-	600	- 600	600
Books & Publications	50	50	-	-	-	-	-	38	38	50	-	100	- 50	- 50
Election Costs	3,000	500	2,500	-	666	-	666	375	- 291	666	- 166	-	- 3,000	500
Capital Asset Fund	2,080	16,000	13,920	13,892	-	-	13,892	13,892	-	16,000	-	2,000	- 80	14,000
Miscellaneous (General)	430	430	-	200	824	-	624	323	- 302	650	- 220	440	- 10	- 10
Bank Charges	160	160	-	18	56	57	131	120	- 11	160	-	160	-	-
Information Technology	6,430	6,430	-	1,005	1,070	1,075	3,150	3,150	-	4,200	2,230	6,560	- 130	- 130
S137 (other)	100	100	-	-	-	-	-	75	75	-	100	-	- 100	100
44,750	51,170	6,420		17,550	7,266	4,887	29,702	30,408	705	37,066	14,104	38,906	5,844	12,264
INCOME														
Precept	387,869	387,869	-	96,967	96,967	96,967	290,902	290,902	0	387,869	-	430,730	- 42,861	42,861
Interest Received	1,020	1,020	-	51	51	76	177	765	- 588	1,020	-	150	- 870	870
Miscellaneous Income	-	-	-	100	300	-	400	4,823	- 4,423	400	400	-	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-
388,889	388,889	-		97,118	97,318	97,043	291,479	296,489	- 5,010	389,289	400	430,880	- 41,991	41,991
NET	344,139	337,719	6,420	79,569	90,052	92,157	261,777	266,082	- 4,305	352,223	14,504	391,974	- 47,835	54,255
COMMUNICATIONS														
EXPENDITURE														
Newsletter	-	1,760	1,760	-	-	-	-	-	-	2,260	500	1,800	- 1,800	40
Noticeboards	-	-	-	-	-	-	-	-	-	-	-	1,500	- 1,500	1,500
Website	1,980	1,980	-	251	272	-	523	523	-	1,980	-	2,020	- 40	- 40
1,980	3,740	1,760		251	272	-	523	523	-	4,240	500	5,320	- 3,340	1,580
INCOME														
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET	- 1,980	3,740	1,760	- 251	- 272	-	523	523	-	4,240	500	- 5,320	3,340	1,580
SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES	65,874	58,852	7,022	12,858	- 24,876	- 84,310	83,385	59,434	23,951	102,744	43,892	121,839	- 55,965	- 62,987

over accrual Q2
no grant to HCL or HYCC needed this year

new office furniture

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	Annual Budget 2021/22 v Precept Proposal 2021/22			Actual							FY Projection vs. Budget 2021/22			
	Precept Proposal 2021/22	Budget 2021/22	Precept Proposal 2021/22	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2021/22	Budget YTD 2021/22	Variance to Budget	Latest Projection FY 2021/22	FY Projection vs. Budget 2021/22	Precept Proposal 2022/23	Precept Proposal 2022/23 v 2021/22	Change from budget 2021/22
	£	£	£	£	£	£	£	£	£	£	£	£	£	£
TRANSFERS TO RESERVES														
Asset Repairs Reserve	7,500	7,500	-	1,875	1,875	1,875	5,625	5,625	-	7,500	-	3,021	4,479	4,479
Heritage Fund	1,996	1,996	-	499	499	499	1,497	1,497	-	1,996	-	2,007	11	11
Street Light Replacements	9,540	9,540	-	2,385	2,385	2,385	7,155	7,155	-	9,540	-	9,730	190	190
HNP Projects	-	-	-	-	-	-	-	-	-	-	-	1,745	1,745	1,745
Allotments Improvements	2,090	2,090	-	573	472	-	887	1,568	681	2,090	-	1,628	462	462
Churchyard Maintenance Reserve	5,000	5,000	-	1,250	1,250	1,250	3,750	3,750	-	5,000	-	-	5,000	5,000
Snakemoor	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Devolution Transition Reserve	7,240	7,240	-	1,810	1,810	1,810	5,430	5,430	-	7,240	-	-	7,240	7,240
Staff Contingency	10,419	10,419	-	2,605	2,605	2,605	7,814	7,814	-	10,419	-	2,731	7,688	7,688
New Burial Ground	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Overspill Car Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Play Area Improvements	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000
Ponds Reserve	2,000	2,000	-	500	500	500	1,500	1,500	-	2,000	-	-	2,000	2,000
Trees Reserve	4,790	4,790	-	1,198	1,198	1,198	3,593	3,593	-	4,790	-	6,135	10,925	10,925
VALP / NP Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Legal & Professional Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Contingency Reserve	15,299	15,299	-	3,825	3,825	3,825	11,474	11,474	-	15,299	-	17,479	2,181	2,181
NET	65,874	65,874	-	16,519	16,418	15,946	48,725	49,406	681	65,874	-	36,207	29,667	29,667
Funded by Precept														
EXPENDITURE	- 402,944	- 424,484	21,540	- 105,823	- 92,900	- 82,619	- 281,184	- 307,980	26,796	- 383,209	41,275	- 391,645	11,299	32,839
INCOME	402,944	417,462	14,518	100,662	110,757	104,425	315,844	318,008	2,164	420,079	2,617	477,277	74,333	59,815
NET	-	- 7,022	7,022	- 5,161	17,857	21,806	34,660	10,028	24,632	36,870	43,892	85,632	85,632	92,654

HADDENHAM PARISH COUNCIL
BALANCE SHEET AT 31st December 2021
DRAFT 4

	31/12/2021		31/03/2021	
	£	£	£	£
CURRENT ASSETS				
Bank Balances				
Current and Deposit Accounts		1,481,403		1,299,041
(Airfield) Playing Fields Project Account		0		0
		1,481,403		1,299,041
VAT Reclaimable	30,394		31,876	
Sundry debtors	231,212		277,225	
Prepayments	23,519		5,065	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	999		942	
		286,124		315,108
		1,767,527		1,614,150
LESS CURRENT LIABILITIES				
Sundry Creditors	19,136		54,081	
Deferred Income	104,894		3,187	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	7,443		7,202	
Banks Park Trust	-		-	
		131,472		64,470
NET CURRENT ASSETS		1,636,054		1,549,680
CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		571,511		573,517
		1,064,543		976,163
RESERVES				
INCOME AND EXPENDITURE				
Contingency Reserve		198,729		159,563
Earmarked Reserves		837,456		807,640
Ring-Fenced Reserves		28,358		8,960
		1,064,543		976,163

HADDENHAM PARISH COUNCIL
MOVEMENTS ON RESERVES FOR THE QUARTER ENDING 31ST DECEMBER 2021

	Balance at 31st March 2021				Precept Funded	Tfrs to / from			Balance at 31st December 2021					
	2021	Received	Spent	Balance before transfers		Transfers from I&E	Contingency Reserve	Year End Transfers	2021	Debtors	Creditors	RF Reserves	Ear-Marked Reserves	Contingency Reserve
	£	£	£	£		£	£	£	£	£	£	£	£	£
Pavilion - Airfield	£0	£0	£0	£0				£0						£0
Staff Contingency	£4,245	£0	£0	£4,245	Yes	£7,814	(£4,245)	£7,814						£7,814
New Burial Ground	£98,603	£0	£0	£98,603	Yes	£0		£98,603						£98,603
Ponds Reserve	£1,350	£0	(£1,200)	£150	Yes	£1,500		£1,650						£1,650
Trees Reserve	£31,345	£0	(£2,200)	£29,145	Yes	£3,593		£32,738						£32,738
VALP / NP Reserve	£40,714	£0	£0	£40,714	Yes	£0		£40,714						£40,714
Devolution Transition Reserve	£68,763	£0	£0	£68,763	Yes	£5,430		£74,193						£74,193
Legal & Professional Reserve	£18,500	£0	£0	£18,500	Yes	£0		£18,500						£18,500
Heritage Fund	£11,347	£0	(£1,597)	£9,750	Yes	£1,497		£11,247						£11,247
Asset Repairs Reserve	£42,879	£0	£0	£42,879	Yes	£5,625		£48,504						£48,504
Street Light Replacements	£45,223	£0	(£6,252)	£38,971	Yes	£7,155	£9,212	£55,338						£55,338
Churchyard Maintenance Reserve	£67,578	£0	(£2,143)	£65,435	Yes	£3,750		£69,185						£69,185
HNP Projects	£35,755	£0	£0	£35,755	Yes	£0		£35,755						£35,755
Commuted Sums	£316,000	£1,750	£0	£317,750			(£82,000)	£235,750						£235,750
Snakemoor	£1,478	£300	(£244)	£1,534			£2,000	£3,534			£3,534			
Allotments Improvements	£1,352	£0	£0	£1,352	Yes	£887		£2,239						£2,239
Community Orchard	£1,786	£0	(£150)	£1,636				£1,636						£1,636
Wychem Way Grant	(£112)	£0	£0	(£112)				(£112)						(£112)
Woodways Crossing	£0	£0	£0	£0				£0						£0
HDM/AYLES Cycleway	(£35)	£0	£0	(£35)				(£35)						(£35)
Heartbeat Haddenham	£2,226	£0	£0	£2,226				£2,226						£2,226
S106 Airfield	£97,449	£0	£0	£97,449				£97,449		£97,449				
New Homes Bonus	(£2,548)	£0	£0	(£2,548)				(£2,548)		(£2,548)				£0
Woodway Pavilion Improvements	£0	(£2,816)	£2,816	£0				£0		£0				£0
Tennis Courts Improvements	(£4,423)	£50	£0	(£4,373)				(£4,373)		(£4,373)				£0
Parish Council Centre	(£211,025)	£6,059	(£18,635)	(£223,600)				(£223,600)		(£223,600)				£0
Pavilion Airfield Build	£476,068	£0	(£2,006)	£474,062				£474,062		£0	£474,062			
Village Hall Improvements	£0	(£3,620)	£3,620	£0				£0		£0				£0
Pavilion Aston Road Build	£0	(£9,355)	£9,355	£0				£0		£0				£0
Play Area Improvements	£15,339	£90,164	(£90,038)	£15,465	Yes	£0	£82,000	£97,465						£97,465
reLeaf	£2,265	£17,192	(£587)	£18,870				£18,870			£18,870			
Overspill Car Park	£10,000	£0	£0	£10,000	Yes	£0		£10,000						£10,000
NP Grant	£0	£0	£0	£0				£0		£0	£0			
	<u>£1,172,122</u>	<u>£99,724</u>	<u>(£109,260)</u>	<u>£1,162,585</u>		<u>£37,251</u>	<u>£2,000</u>	<u>£4,967</u>	<u>£1,206,803</u>					
I&E Q3 2021/22		£315,844	(£232,459)	£83,385		(£48,725)			34,660					
CONTINGENCY RESERVE	£159,562			£159,562		£11,474	(£2,000)	(£4,967)	£164,070					
CONTINGENCY RESERVE AT 31/12/20									£198,729	(£230,522)	£571,511	£28,358	£837,456	£198,729
OPERATIONAL COSTS									£358,610					
CONTINGENCY RESERVE AS PERCENTAGE OF OPERATIONAL COSTS									55%					
SURPLUS / (SHORTFALL)									£19,424					