

HADDENHAM PARISH COUNCIL  
INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2020  
DRAFT 4

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	FY Projection vs. Precept Proposal 2020/21	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>ENVIRONMENT</b>													
<b>EXPENDITURE</b>													
Maintenance	1,500	20,000	- 18,500	4,326	1,309	2,365	8,001	15,000	6,999	16,000	- 14,500	15,620	- 14,120
Play Areas maintenance	7,000	7,000	-	1,859	279	3,526	5,664	5,250	414	7,000	-	8,000	- 1,000
Churchyard maintenance	3,570	3,570	-	785	675	570	2,030	2,678	648	2,700	870	3,800	- 230
Outsourced Maintenance	72,000	49,236	22,764	12,371	12,310	12,310	36,991	36,927	64	49,236	22,764	100,100	- 28,100
Water Ponds	1,050	1,050	-	40	1,150	111	1,301	788	513	1,190	140	1,200	- 150
Refuse bins	2,000	2,000	-	166	219	364	749	1,500	751	1,000	1,000	2,000	-
Dog Bins	4,500	4,500	-	477	477	1,208	2,163	3,375	1,212	2,600	1,900	4,500	-
Pest Control	510	510	-	60	180	60	300	383	83	510	-	520	- 10
Mapping	80	80	-	37	20	20	4	60	56	80	-	80	-
Tree Works	6,530	6,530	-	300	975	675	1,950	4,898	2,948	6,530	-	6,600	- 70
Misc	360	360	-	300	-	-	300	270	570	360	-	360	-
Devolved Services	18,720	18,720	-	4,708	4,560	4,785	14,053	14,040	13	18,720	-	20,200	- 1,480
Street Lighting maintenance	7,000	7,000	-	1,050	-	-	1,050	5,250	4,200	2,100	4,900	7,140	- 140
Street Lighting energy	9,440	9,440	-	1,743	3,053	2,224	7,020	7,080	60	9,440	-	10,010	- 570
Training	1,000	1,000	-	-	20	-	20	750	730	200	800	1,000	-
S137	379	379	-	-	-	-	-	-	-	100	279	379	-
	135,639	131,375	4,264	27,549	19,605	28,218	80,996	98,247	17,251	117,766	17,873	181,509	- 45,870
<b>INCOME</b>													
Fair rent	355	355	-	-	-	-	-	-	-	-	355	355	-
Pole refund	30	30	-	-	9	21	30	23	7	30	-	30	-
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	-	-
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	-	-
Devolved Budget	7,730	7,730	-	1,824	1,824	2,157	5,805	5,798	7	7,740	10	7,740	10
	8,115	8,115	-	1,824	1,833	2,178	5,834	5,820	14	7,770	345	8,125	10
<b>NET</b>	- 127,524	- 123,260	4,264	- 26,202	- 17,773	- 26,040	- 75,161	- 92,427	17,266	- 109,996	17,528	- 173,384	- 45,860

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	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>ALLOTMENTS</b>													
<b>EXPENDITURE</b>													
Maintenance	800	800	-	206	-	-	206	206	-	600	200	610	190
Rent	3,102	3,102	-	776	776	776	2,327	2,327	-	3,102	-	3,030	72
Water	-	-	-	-	-	-	-	-	-	-	-	-	-
Pest Control	200	200	-	25	75	25	125	150	25	200	-	200	-
misc	-	-	-	-	-	28	28	-	28	-	-	-	-
	<b>4,102</b>	<b>4,102</b>	<b>-</b>	<b>1,007</b>	<b>851</b>	<b>829</b>	<b>2,686</b>	<b>2,683</b>	<b>-3</b>	<b>3,902</b>	<b>200</b>	<b>3,840</b>	<b>262</b>
<b>INCOME</b>													
Rent	5,631	5,631	-	1,433	1,425	1,521	4,378	4,223	156	5,835	1,457	5,930	300
	<b>5,631</b>	<b>5,631</b>	<b>-</b>	<b>1,433</b>	<b>1,870</b>	<b>1,521</b>	<b>4,378</b>	<b>4,223</b>	<b>156</b>	<b>5,835</b>	<b>1,457</b>	<b>5,930</b>	<b>300</b>
<b>NET</b>	<b>1,529</b>	<b>1,529</b>	<b>-</b>	<b>426</b>	<b>1,020</b>	<b>692</b>	<b>1,693</b>	<b>1,540</b>	<b>153</b>	<b>1,933</b>	<b>1,257</b>	<b>2,090</b>	<b>562</b>

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**STAFF COSTS**  
**EXPENDITURE**

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	FY Projection vs. Precept Proposal 2020/21	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£	£
Salaries	£ 78,951	£ 71,767	7,184	18,618	17,658	18,394	54,669	53,825	- 844	£ 71,767	7,184	92,286	- 13,335
Pension	£ 3,948	£ 3,588	360	1,347	1,035	1,104	3,486	2,691	- 794	£ 3,588	360	4,614	- 666
Employers NI	£ 6,237	£ 5,670	567	1,534	1,645	1,834	5,013	4,252	- 761	£ 5,670	567	7,291	- 1,054
	<b>89,136</b>	<b>81,024</b>	<b>8,111</b>	<b>21,498</b>	<b>20,338</b>	<b>21,331</b>	<b>63,168</b>	<b>60,768</b>	<b>- 2,399</b>	<b>81,024</b>	<b>8,111</b>	<b>104,191</b>	<b>- 15,055</b>

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	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>GENERAL ADMIN</b>													
<b>EXPENDITURE</b>													
Payroll management	204	204	-	50	51	51	152	153	1	204	-	210	- 6
Travel	260	260	-	-	-	-	-	195	195	-	260	-	260
Stationery	410	410	-	-	32	359	391	308	83	410	-	420	- 10
Postage	30	30	-	-	-	16	16	23	7	30	-	30	-
Phone / Internet	500	500	-	141	163	167	472	375	97	610	- 110	610	- 110
Office rent / room hire	4,590	3,800	790	950	22	1,878	2,850	2,850	0	3,800	790	950	3,640
Photocopier	820	820	-	104	104	331	539	615	76	700	120	710	110
Insurance	4,468	4,468	-	1,095	1,077	1,108	3,280	3,351	71	4,468	-	4,560	- 92
Training	4,000	1,500	2,500	114	130	305	549	1,125	576	1,500	2,500	1,530	2,470
Audit	2,800	2,800	-	315	645	783	1,113	2,100	988	2,860	- 60	2,920	- 120
Legal & Other Professional	7,000	7,000	-	-	-	-	-	-	-	7,000	-	7,140	- 140
Chairman's Allowance	150	150	-	-	-	-	-	113	113	150	-	150	-
Subscriptions	1,690	1,690	-	390	777	23	1,190	1,268	78	1,690	-	1,770	- 80
Grants and donations (S137)	11,070	21,070	- 10,000	10,000	5,500	100	15,600	15,600	-	21,100	- 10,030	11,500	- 430
APM	690	690	-	-	-	-	-	518	518	-	690	-	690
Books and Publications	50	50	-	-	-	-	-	38	38	50	-	50	-
Election Costs	3,000	-	3,000	-	-	-	-	-	-	-	3,000	3,000	-
Capital Asset Fund	2,040	2,040	-	-	-	-	-	1,530	1,530	2,040	-	5,000	- 2,960
Misc.	419	419	-	3	94	6	103	315	212	419	-	430	- 11
Bank Charges	60	60	-	15	47	66	128	45	83	160	- 100	160	- 100
Information Technology	2,500	3,500	- 1,000	1,183	688	946	2,817	2,817	-	6,300	- 3,800	6,430	- 3,930
Other S137	100	100	-	-	-	-	-	75	75	100	-	100	-
Business Rates	780	780	-	60	195	195	450	585	135	780	-	800	- 20
	<b>47,631</b>	<b>52,341</b>	<b>- 4,710</b>	<b>13,790</b>	<b>9,526</b>	<b>6,333</b>	<b>29,649</b>	<b>33,996</b>	<b>4,347</b>	<b>54,371</b>	<b>- 6,740</b>	<b>48,470</b>	<b>- 839</b>
<b>INCOME</b>													
Precept	366,500	366,500	-	91,625	91,625	91,625	274,875	274,875	-	366,500	-	387,869	21,369
Interest	2,000	2,000	-	6	4	2	11	1,500	- 1,489	1,000	- 1,000	1,020	- 980
Miscellaneous	-	-	-	264	-	-	264	-	264	-	-	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>368,500</b>	<b>368,500</b>	<b>-</b>	<b>91,895</b>	<b>91,629</b>	<b>91,627</b>	<b>275,150</b>	<b>276,375</b>	<b>- 1,225</b>	<b>367,500</b>	<b>- 1,000</b>	<b>388,889</b>	<b>20,389</b>
<b>NET</b>	<b>320,869</b>	<b>316,159</b>	<b>4,710</b>	<b>78,104</b>	<b>82,103</b>	<b>85,294</b>	<b>245,502</b>	<b>242,379</b>	<b>3,122</b>	<b>313,129</b>	<b>- 3,030</b>	<b>340,419</b>	<b>19,550</b>

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	£	£	£	£	£	£	£	£	£	£	£	£	£
<b>COMMUNICATIONS EXPENDITURE</b>													
Newsletter	1,800	1,800	-	-	-	-	-	-	-	-	1,800	-	1,800
Noticeboard	-	-	-	-	-	-	-	-	-	-	-	-	-
Website	480	480	-	519	1,272	(570)	1,221	480	741	1,941	1,461	1,980	1,500
	<b>2,280</b>	<b>2,280</b>	-	<b>519</b>	<b>1,272</b>	<b>- 570</b>	<b>1,221</b>	<b>480</b>	<b>741</b>	<b>1,941</b>	<b>340</b>	<b>1,980</b>	<b>300</b>
<b>INCOME</b>													
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET</b>													
	<b>- 2,280</b>	<b>- 2,280</b>	<b>-</b>	<b>- 519</b>	<b>- 1,272</b>	<b>570</b>	<b>- 1,221</b>	<b>- 480</b>	<b>741</b>	<b>- 1,941</b>	<b>340</b>	<b>- 1,980</b>	<b>300</b>
<b>SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES</b>													
	<b>103,458</b>	<b>111,123</b>	<b>7,665</b>	<b>30,311</b>	<b>43,295</b>	<b>129,175</b>	<b>107,645</b>	<b>90,245</b>	<b>17,401</b>	<b>122,101</b>	<b>10,978</b>	<b>62,954</b>	<b>40,504</b>
<b>TRANSFERS TO RESERVES</b>													
160 4618 EMR HPC Asset Reserve	15,000	22,448	7,448	5,612	5,612	5,612	16,836	16,836	-	22,448	7,448	7,500	7,500
160 4617 EMR Heritage Fund	2,634	2,634	-	659	659	659	1,976	1,976	-	2,634	-	1,996	638
160 4619 EMR Street Lights	9,351	9,351	-	2,338	2,338	2,338	7,013	7,013	-	9,351	-	9,540	189
160 4621 EMR NHP Projects	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4701 EMR Allotments Improvements	1,522	1,522	-	426	335	381	1,142	1,142	-	1,522	-	2,090	568
160 4620 EMR Churchyard Maintenance	15,000	15,000	-	3,750	3,750	3,750	11,250	11,250	-	15,000	-	5,000	10,000
170 4700 EMR Snakemoor Donations	-	-	-	-	-	-	-	-	-	-	-	-	-
160 4615 EMR Devolved Services	13,000	13,000	-	3,250	3,250	3,250	9,750	9,750	-	13,000	-	7,240	5,760
160 4610 EMR Staffing Contingency	8,914	14,867	5,953	3,717	3,717	3,717	11,150	11,150	-	14,867	5,953	10,419	1,506
160 4611 EMR New Burial Ground	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4718 EMR Overspill Car Park	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4716 EMR Play Area Improvements	7,000	7,000	-	1,750	1,750	1,750	5,250	5,250	-	7,000	-	-	7,000
160 4612 EMR Pond Improvements	1,000	1,000	-	250	250	250	750	750	-	1,000	-	2,000	1,000
160 4613 EMR Tree Reserve	6,500	6,500	-	1,625	1,625	1,625	4,875	4,875	-	6,500	-	4,790	1,710
160 4614 EMR NHP	5,000	5,000	-	1,250	1,250	1,250	3,750	3,750	-	5,000	-	-	5,000
160 4616 EMR Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-	-
300 Contingency Reserve	18,537	18,537	-	4,634	4,634	4,634	13,903	13,903	-	18,537	-	15,298	3,239
<b>NET</b>	<b>103,458</b>	<b>116,859</b>	<b>13,401</b>	<b>29,260</b>	<b>29,169</b>	<b>29,215</b>	<b>87,644</b>	<b>87,644</b>	<b>-</b>	<b>116,859</b>	<b>13,401</b>	<b>65,874</b>	<b>37,584</b>
<b>Funded by Precept</b>													
<b>EXPENDITURE</b>	<b>- 382,245</b>	<b>- 387,981</b>	<b>5,736</b>	<b>- 93,623</b>	<b>- 84,212</b>	<b>4,634</b>	<b>- 265,362</b>	<b>- 283,817</b>	<b>18,455</b>	<b>- 375,863</b>	<b>6,383</b>	<b>- 405,864</b>	<b>- 23,618</b>
<b>INCOME</b>	<b>382,246</b>	<b>382,246</b>	<b>-</b>	<b>95,151</b>	<b>94,887</b>	<b>95,326</b>	<b>285,363</b>	<b>286,418</b>	<b>1,054</b>	<b>381,105</b>	<b>1,141</b>	<b>402,944</b>	<b>20,698</b>
<b>NET</b>	<b>-</b>	<b>- 5,736</b>	<b>5,736</b>	<b>1,528</b>	<b>10,674</b>	<b>99,960</b>	<b>20,001</b>	<b>2,601</b>	<b>17,401</b>	<b>5,242</b>	<b>5,242</b>	<b>- 2,920</b>	<b>- 2,920</b>



HADDENHAM PARISH COUNCIL  
BALANCE SHEET AT 31st December 2020  
DRAFT 4

	31/12/2020		31/03/2020	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Bank Balances				
Current and Deposit Accounts		1,181,010		1,007,774
(Airfield) Playing Fields Project Account		0		0
		1,181,010		1,007,774
VAT Reclaimable	27,873		18,687	
Sundry debtors	174,465		134,329	
Prepayments	6,973		5,022	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	942		1,242	
		210,254		159,280
		1,391,264		1,167,054
<b>LESS CURRENT LIABILITIES</b>				
Sundry Creditors	67,598		19,765	
Deferred Income	98,026		2,562	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	6,440		7,265	
Banks Park Trust	-		-	
		172,064		29,592
<b>NET CURRENT ASSETS</b>		1,219,200		1,137,463
<b>CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR</b>		573,517		576,881
		645,683		560,582
<b>RESERVES</b>				
<b>INCOME AND EXPENDITURE</b>				
Contingency Reserve		166,723		134,466
Earmarked Reserves		469,701		420,240
Ring-Fenced Reserves		9,259		5,877
		645,683		560,582