

HADDENHAM PARISH COUNCIL  
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH JUNE 2020  
DRAFT 3

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	Actual FY to FY Projection at Q3	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21	Change from budget 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£
<b>ENVIRONMENT</b>												
<b>EXPENDITURE</b>												
Maintenance	1,500	14,264	- 12,764	4,326	4,326	3,566	- 760	14,264	9,938	1,500	14,264	
Play Areas maintenance	7,000	7,000	-	3,049	3,049	1,750	- 1,299	7,000	3,951	7,000	7,000	
Churchyard maintenance	3,570	3,570	-	785	785	893	108	3,570	2,785	3,570	3,570	
Outsourced Maintenance	72,000	49,236	22,764	12,371	12,371	12,309	- 62	49,236	36,865	72,000	49,236	
Water Ponds	1,050	1,050	-	40	40	263	223	1,050	1,010	1,050	1,050	
Refuse bins	2,000	2,000	-	166	166	500	334	2,000	1,834	2,000	2,000	
Dog Bins	4,500	4,500	-	954	954	1,125	171	4,500	3,546	4,500	4,500	
Pest Control	510	510	-	60	60	128	68	510	450	510	510	
Mapping	80	80	-	37	37	20	57	80	117	80	80	
Tree Works	6,530	6,530	-	300	300	1,633	1,333	6,530	6,230	6,530	6,530	
Misc	360	360	-	300	300	90	390	360	660	360	360	
Devolved Services	18,720	18,720	-	4,708	4,708	4,680	- 28	18,720	14,012	18,720	18,720	
Street Lighting maintenance	7,000	7,000	-	1,050	1,050	1,750	700	7,000	5,950	7,000	7,000	
Street Lighting energy	9,440	9,440	-	1,743	1,743	2,360	617	9,440	7,697	9,440	9,440	
Training	1,000	1,000	-	-	-	250	250	1,000	1,000	1,000	1,000	
S137	379	379	-	-	-	-	-	379	379	379	379	
	<b>135,639</b>	<b>125,639</b>	<b>10,000</b>	<b>29,216</b>	<b>29,216</b>	<b>31,315</b>	<b>2,099</b>	<b>125,639</b>	<b>96,423</b>	<b>-</b>	<b>135,639</b>	<b>125,639</b>
<b>INCOME</b>												
Fair rent	355	355	-	-	-	-	-	355	355	-	355	
Pole refund	30	30	-	-	-	8	8	30	30	-	30	
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	
Devolved Budget	7,730	7,730	-	1,824	1,824	1,933	109	7,730	5,906	-	7,730	
	<b>8,115</b>	<b>8,115</b>	<b>-</b>	<b>1,824</b>	<b>1,824</b>	<b>1,940</b>	<b>116</b>	<b>8,115</b>	<b>6,291</b>	<b>-</b>	<b>8,115</b>	<b>8,115</b>
<b>NET</b>	<b>- 127,524</b>	<b>- 117,524</b>	<b>10,000</b>	<b>- 27,392</b>	<b>- 27,392</b>	<b>- 29,375</b>	<b>1,983</b>	<b>- 117,524</b>	<b>90,132</b>	<b>-</b>	<b>127,524</b>	<b>117,524</b>

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 DRAFT 3

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	Actual FY to FY Projection at Q3	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21	Change from budget 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£
<b>ALLOTMENTS</b>												
<b>EXPENDITURE</b>												
Maintenance	800	800	-	206	206	206	-	800	594	800	800	
Rent	3,102	3,102	-	776	776	776	-	3,102	2,327	3,102	3,102	
Water	-	-	-	-	-	-	-	-	-	-	-	
Pest Control	200	200	-	25	25	50	25	200	175	200	200	
misc	-	-	-	-	-	-	-	-	-	-	-	
	<b>4,102</b>	<b>4,102</b>	-	<b>1,007</b>	<b>1,007</b>	<b>1,032</b>	<b>25</b>	<b>4,102</b>	<b>3,096</b>	-	<b>4,102</b>	<b>4,102</b>
<b>INCOME</b>												
Rent	5,631	5,631	-	1,433	1,433	1,408	25	5,631	4,198	-	5,631	5,631
	<b>5,631</b>	<b>5,631</b>	-	<b>1,433</b>	<b>1,433</b>	<b>1,408</b>	<b>25</b>	<b>5,631</b>	<b>4,198</b>	-	<b>5,631</b>	<b>5,631</b>
<b>NET</b>	<b>1,529</b>	<b>1,529</b>	-	<b>426</b>	<b>426</b>	<b>376</b>	<b>50</b>	<b>1,529</b>	-	-	-	<b>1,529</b>

HADDENHAM PARISH COUNCIL  
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH JUNE 2020  
 DRAFT 3

**STAFF COSTS**  
**EXPENDITURE**  
 Salaries  
 Pension  
 Employers NI

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	Actual FY to FY Projection at Q3	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21	Change from budget 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£
Salaries	£ 78,951	£ 71,767	7,184	18,618	18,618	17,942	- 676	£ 71,767	53,149	78,951	71,767	
Pension	£ 3,948	£ 3,588	360	1,347	1,347	897	- 450	£ 3,588	2,242	3,948	3,588	
Employers NI	£ 6,237	£ 5,670	567	1,534	1,534	1,417	- 116	£ 5,670	4,136	6,237	5,670	
	<b>89,136</b>	<b>81,024</b>	<b>8,111</b>	<b>21,498</b>	<b>21,498</b>	<b>20,256</b>	<b>1,242</b>	<b>81,024</b>	<b>59,526</b>	-	<b>89,136</b>	<b>81,024</b>

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INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH JUNE 2020  
DRAFT 3

	Precept Proposal 2020/21	Budget 2020/21	Annual Budget 2020/21 v Precept Proposal 2020/21	Actual Q1	Actual YTD 2020/21	Budget YTD 2020/21	Variance to Budget	Latest Projection FY 2020/21	Actual FY to FY Projection at Q3	Precept Proposal 2021/22	Precept Proposal 2021/22 v 2020/21	Change from budget 2020/21
	£	£	£	£	£	£	£	£	£	£	£	£
<b>GENERAL ADMIN</b>												
<b>EXPENDITURE</b>												
Payroll management	204	204	-	50	50	51	1	204	154	204	204	
Travel	260	260	-	-	-	65	65	260	260	260	260	
Stationery	410	410	-	-	-	103	103	410	410	410	410	
Postage	30	30	-	-	-	8	8	30	30	30	30	
Phone / Internet	500	500	-	141	141	125	16	500	359	500	500	
Office rent / room hire	4,590	3,800	790	950	950	950	0	3,800	2,850	4,590	3,800	
Photocopier	820	820	-	104	104	205	101	820	716	820	820	
Insurance	4,468	4,468	-	1,095	1,095	1,117	22	4,468	3,373	4,468	4,468	
Training	4,000	1,500	2,500	114	114	375	261	1,500	1,386	4,000	1,500	
Audit	2,800	2,800	-	315	315	700	1,015	1,800	2,115	2,800	2,800	
Legal & Other Professional	7,000	7,000	-	-	-	-	-	7,000	7,000	7,000	7,000	
Chairman's Allowance	150	150	-	-	-	38	38	150	150	150	150	
Subscriptions	1,690	1,690	-	390	390	423	32	1,690	1,300	1,690	1,690	
Grants and donations (S137)	11,070	21,070	10,000	10,000	10,000	10,000	-	21,070	11,070	11,070	21,070	
APM	690	690	-	-	-	173	173	690	690	690	690	
Books and Publications	50	50	-	-	-	13	13	50	50	50	50	
Election Costs	3,000	-	3,000	-	-	-	-	-	-	3,000	-	
Capital Asset Fund	2,040	2,040	-	-	-	510	510	2,040	2,040	2,040	2,040	
Misc.	419	419	-	3	3	105	102	419	416	419	419	
Bank Charges	60	60	-	15	15	15	-	60	45	60	60	
Information Technology	2,500	3,500	1,000	1,183	1,183	1,183	-	3,500	2,317	2,500	3,500	
Other S137	100	100	-	-	-	25	25	100	100	100	100	
Business Rates	780	780	-	60	60	195	135	780	720	780	780	
	<b>47,631</b>	<b>52,341</b>	<b>4,710</b>	<b>13,790</b>	<b>13,790</b>	<b>16,376</b>	<b>2,585</b>	<b>51,341</b>	<b>37,551</b>	<b>-</b>	<b>47,631</b>	<b>52,341</b>
<b>INCOME</b>												
Precept	366,500	366,500	-	91,625	91,625	91,625	-	366,500	274,875	-	366,500	366,500
Interest	2,000	2,000	-	6	6	500	494	2,000	1,994	-	2,000	2,000
Miscellaneous	-	-	-	264	264	-	264	-	264	-	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-
	<b>368,500</b>	<b>368,500</b>	<b>-</b>	<b>91,895</b>	<b>91,895</b>	<b>92,125</b>	<b>230</b>	<b>368,500</b>	<b>276,605</b>	<b>-</b>	<b>368,500</b>	<b>368,500</b>
<b>NET</b>	<b>320,869</b>	<b>316,159</b>	<b>4,710</b>	<b>78,104</b>	<b>78,104</b>	<b>75,749</b>	<b>2,355</b>	<b>317,159</b>	<b>1,000</b>	<b>-</b>	<b>320,869</b>	<b>316,159</b>

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	£	£	£	£	£	£	£	£	£	£	£	£
<b>COMMUNICATIONS</b>												
<b>EXPENDITURE</b>												
Newsletter	1,800	1,800	-	-	-	-	-	1,800	1,800	1,800	1,800	
Noticeboard												
Website	480	480	-	519	519	480	39	480	-	480	480	
	<b>2,280</b>	<b>2,280</b>	-	<b>519</b>	<b>519</b>	<b>480</b>	<b>39</b>	<b>2,280</b>	<b>1,761</b>	<b>-</b>	<b>2,280</b>	<b>2,280</b>
<b>INCOME</b>												
Newsletter												
	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET</b>	<b>- 2,280</b>	<b>- 2,280</b>	-	<b>- 519</b>	<b>- 519</b>	<b>- 480</b>	<b>39</b>	<b>- 2,280</b>	<b>-</b>	<b>-</b>	<b>2,280</b>	<b>2,280</b>
<b>SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES</b>	<b>103,458</b>	<b>116,859</b>	<b>13,401</b>	<b>29,121</b>	<b>29,121</b>	<b>26,014</b>	<b>3,107</b>	<b>117,859</b>	<b>1,000</b>	<b>-</b>	<b>103,458</b>	<b>116,859</b>
<b>TRANSFERS TO RESERVES</b>												
160 4618 EMR HPC Asset Reserve	15,000	22,448	- 7,448	5,612	5,612	5,612	-	15,000	9,388	15,000	22,448	
160 4617 EMR Heritage Fund	2,634	2,634	-	659	659	659	-	2,634	1,976	2,634	2,634	
160 4619 EMR Street Lights	9,351	9,351	-	2,338	2,338	2,338	-	9,351	7,013	9,351	9,351	
160 4621 EMR NHP Projects	-	-	-	-	-	-	-	-	-	-	-	
170 4701 EMR Allotments Improvements	1,522	1,522	-	426	426	381	46	1,522	1,096	1,522	1,522	
160 4620 EMR Churchyard Maintenance	15,000	15,000	-	3,750	3,750	3,750	-	15,000	11,250	15,000	15,000	
170 4700 EMR Snakemoor Donations	-	-	-	-	-	-	-	-	-	-	-	
160 4615 EMR Devolved Services	13,000	13,000	-	3,250	3,250	3,250	-	13,000	9,750	13,000	13,000	
160 4610 EMR Staffing Contingency	8,914	14,867	- 5,953	3,717	3,717	3,717	-	14,867	11,150	8,914	14,867	
160 4611 EMR New Burial Ground	-	-	-	-	-	-	-	-	-	-	-	
170 4718 EMR Overspill Car Park	-	-	-	-	-	-	-	-	-	-	-	
170 4716 EMR Play Area Improvements	7,000	7,000	-	1,750	1,750	1,750	-	7,000	5,250	7,000	7,000	
160 4612 EMR Pond Improvements	1,000	1,000	-	250	250	250	-	1,000	750	1,000	1,000	
160 4613 EMR Tree Reserve	6,500	6,500	-	1,625	1,625	1,625	-	6,500	4,875	6,500	6,500	
160 4614 EMR NHP	5,000	5,000	-	1,250	1,250	1,250	-	5,000	3,750	5,000	5,000	
160 4616 EMR Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	
320 Contingency Reserve	18,537	18,537	-	4,634	4,634	4,634	-	18,537	13,903	18,537	18,537	
<b>NET</b>	<b>103,458</b>	<b>116,859</b>	<b>- 13,401</b>	<b>29,260</b>	<b>29,260</b>	<b>29,215</b>	<b>46</b>	<b>109,411</b>	<b>80,151</b>	<b>-</b>	<b>103,458</b>	<b>116,859</b>
<b>Funded by Precept</b>												
<b>EXPENDITURE</b>	<b>- 382,245</b>	<b>- 382,245</b>	<b>0</b>	<b>- 95,290</b>	<b>- 95,290</b>	<b>- 98,673</b>	<b>3,383</b>	<b>- 373,798</b>	<b>278,508</b>	<b>-</b>	<b>382,245</b>	<b>382,245</b>
<b>INCOME</b>	<b>382,246</b>	<b>382,246</b>	<b>-</b>	<b>95,151</b>	<b>95,151</b>	<b>95,473</b>	<b>- 321</b>	<b>382,246</b>	<b>- 287,094</b>	<b>-</b>	<b>- 382,246</b>	<b>- 382,246</b>
<b>NET</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>- 139</b>	<b>- 139</b>	<b>- 3,200</b>	<b>3,061</b>	<b>8,448</b>	<b>- 8,587</b>	<b>-</b>	<b>-</b>	<b>0</b>



HADDENHAM PARISH COUNCIL  
BALANCE SHEET AT 30th June 2020  
DRAFT 4

	30/06/2020		31/03/2020	
	£	£	£	£
<b>CURRENT ASSETS</b>				
Bank Balances				
Current and Deposit Accounts		1,146,854		1,007,774
(Airfield) Playing Fields Project Account		0		0
		<u>1,146,854</u>		<u>1,007,774</u>
VAT Reclaimable	6,175		18,687	
Sundry debtors	134,419		134,329	
Prepayments	3,955		5,022	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	1,242		1,242	
		<u>145,792</u>		<u>159,280</u>
		<u>1,292,646</u>		<u>1,167,054</u>
<b>LESS CURRENT LIABILITIES</b>				
Sundry Creditors	22,406		19,765	
Deferred Income	98,483		2,562	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	8,039		7,265	
Banks Park Trust	-		-	
		<u>128,927</u>		<u>29,592</u>
<b>NET CURRENT ASSETS</b>		<u>1,163,718</u>		<u>1,137,463</u>
<b>CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR</b>		<u>575,909</u>		<u>576,881</u>
		<u>587,809</u>		<u>560,582</u>
<b>RESERVES</b>				
INCOME AND EXPENDITURE				
Contingency Reserve		137,314		134,466
Earmarked Reserves		444,452		420,240
Ring-Fenced Reserves		6,043		5,877
		<u>587,809</u>		<u>560,582</u>