

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2019
DRAFT 3 - FINAL

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual Q3	Actual Q4	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Precept 19/20	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
ENVIRONMENT															
EXPENDITURE															
Maintenance	500	1,500	- 1,000	686	330	1,963	-	2,979	1,125	- 1,854	1,500	- 1,000	1,500	- 1,000	-
Play Areas maintenance	5,350	5,350	-	1,727	359	3,955	-	6,041	4,013	- 2,028	7,500	- 2,150	7,000	- 1,650	- 1,650
Churchyard maintenance	3,500	3,500	-	440	735	660	-	1,835	2,625	790	3,000	500	3,570	- 70	- 70
Outsourced Maintenance	48,500	49,240	- 740	12,310	12,326	12,110	-	36,746	36,930	184	40,919	7,581	72,000	- 23,500	- 22,760
Water Ponds	1,030	1,030	-	430	2,225	1,858	-	4,513	773	- 3,740	1,030	-	1,050	- 20	- 20
Refuse bins	1,500	1,500	-	274	274	238	-	786	1,125	339	1,500	-	2,000	- 500	- 500
Dog Bins	3,000	3,000	-	298	566	567	-	1,431	2,250	819	3,000	-	4,500	- 1,500	- 1,500
Pest Control	500	500	-	120	120	205	-	445	375	- 70	500	-	510	- 10	- 10
Mapping	75	75	-	19	19	22	-	60	56	- 3	75	-	80	- 5	- 5
Tree Works	4,160	4,500	- 340	1,120	300	3,925	-	5,345	3,375	- 1,970	4,500	- 340	6,530	- 2,370	- 2,030
Misc	360	1,000	- 640	-	467	-	-	467	750	284	1,000	- 640	360	-	640
Devolved Services	15,000	18,240	- 3,240	3,560	4,952	4,665	-	13,177	13,680	503	17,440	- 2,440	18,720	- 3,720	- 480
Street Lighting maintenance	7,250	11,000	- 3,750	2,033	3,621	876	-	6,530	8,250	1,720	9,250	- 2,000	9,440	- 2,190	1,560
Street Lighting energy	8,000	6,500	1,500	2,455	2,124	2,477	-	7,057	4,875	- 2,182	6,500	1,500	7,000	- 1,000	- 500
Training	100	100	-	-	-	-	-	-	75	75	100	-	1,000	- 900	- 900
S137	25	25	-	25	-	-	-	25	25	-	25	-	379	- 354	- 354
	98,850	107,060	- 8,210	25,497	28,419	33,520	-	87,436	80,301	- 7,135	97,839	1,011	135,639	- 36,789	- 28,579
INCOME															
Fair rent	355	355	-	-	355	-	-	355	355	-	355	-	355	-	-
Pole refund	30	30	-	-	9	21	-	30	23	7	30	-	30	-	-
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Devolved Budget	7,596	7,596	-	1,899	1,899	2,007	-	5,805	5,697	108	7,596	-	7,730	134	134
	7,981	7,981	-	1,899	2,263	2,028	-	6,190	6,074	115	7,981	-	8,115	134	134
NET	- 90,869	- 99,079	- 8,210	- 23,598	- 26,156	- 31,492	-	- 81,246	- 74,227	- 7,020	- 89,858	1,011	- 127,524	- 36,655	- 28,445

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**STAFF COSTS
EXPENDITURE**

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual Q3	Actual Q4	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Precept 19/20	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£		£	£	£	£	£	£	£	£	£	£	£	£	£
Salaries	70,000	76,164	- 6,164	17,985	17,233	18,637	-	53,854	57,123	3,269	80,995	- 10,995	£ 78,951	- 8,951	- 2,787
Pension	2,100	3,808	- 1,708	711	862	932	-	2,505	2,856	352	3,259	- 1,159	£ 3,948	- 1,848	- 140
Employers NI	5,600	7,388	- 1,788	1,887	1,684	1,679	-	5,249	5,541	292	6,677	- 1,077	£ 6,237	- 637	1,151
Total	77,700	87,360	- 9,660	20,582	20,550	21,247	-	61,607	65,520	3,913	90,931	- 13,231	£ 89,136	- 11,436	- 1,775

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	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
GENERAL ADMIN															
EXPENDITURE															
Payroll management	625	530	95	104	104	104	-	311	398	87	530	95	204	421	326
Travel	258	250	8	25	3	18	-	46	188	142	250	8	260	3	10
Stationery	412	400	12	136	125	20	-	280	300	20	400	12	410	2	10
Postage	40	40	-	-	7	-	-	7	30	23	40	-	30	10	10
Phone / Internet	700	800	-100	195	209	189	-	592	600	8	800	-100	500	200	300
Office rent / room hire	4,500	4,500	-	1,211	1,049	897	-	3,157	3,375	218	4,500	-	4,590	90	90
Photocopier	800	800	-	150	168	199	-	517	600	83	800	-	820	20	20
Insurance	4,419	4,419	-	1,465	1,029	1,171	-	3,665	3,314	351	4,419	-	4,468	49	49
Training	2,500	2,500	-	42	83	99	-	224	1,875	1,651	2,500	-	4,000	1,500	1,500
Audit	1,175	2,500	-1,325	625	1,039	962	-	2,626	1,875	751	2,500	-1,325	2,800	1,625	300
Legal & Other Professional	3,000	6,000	-3,000	-	3,400	975	-	4,375	4,375	-	3,000	-	7,000	4,000	1,000
Chairman's Allowance	150	150	-	-	11	-	-	11	113	102	150	-	150	-	-
Subscriptions	1,500	1,500	-	874	204	366	-	1,444	1,125	319	2,000	-500	1,690	190	190
Grants and donations (S137)	14,500	14,500	-	-	-	680	-	680	680	-	14,500	-	11,070	3,430	3,430
APM	155	155	-	673	-	-	-	673	116	556	673	-518	690	535	535
Books and Publications	50	50	-	-	-	-	-	-	38	38	50	-	50	-	-
Election Costs	-	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Capital Asset Fund	2,000	2,000	-	-	865	1,650	-	2,515	1,500	1,015	2,000	-	2,040	40	40
Misc.	401	401	-	362	349	2,192	-	2,903	301	2,602	401	-	419	18	18
Bank Charges	60	60	-	30	30	30	-	90	45	45	120	-60	60	-	-
Information Technology	8,000	7,000	1,000	2,671	553	731	-	3,955	3,955	-	4,000	-4,000	2,500	5,500	4,500
Other S137	100	100	-	-	-	-	-	-	75	75	100	-	100	-	-
Business Rates	-	768	-768	187	192	192	-	571	576	5	768	-768	780	780	12
	45,345	49,423	-4,079	8,747	11,127	10,475	-	28,641	25,452	3,189	44,501	844	47,631	-2,287	1,792
INCOME															
Precept	357,470	357,470	-	89,368	89,368	89,368	-	268,103	268,103	-	357,470	-	368,650	11,180	11,180
Interest	2,000	2,000	-	6	6	6	-	17	1,500	1,483	2,000	-	2,000	-	-
Miscellaneous	-	-	-	1,200	5,008	3,613	-	9,821	-	9,821	6,208	6,208	-	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	359,470	359,470	-	90,573	94,381	92,987	-	277,941	269,603	8,338	365,678	6,208	370,650	11,180	11,180
NET	314,125	310,047	4,079	81,826	83,253	82,511	-	249,300	244,150	5,149	321,177	11,130	323,019	8,893	12,972

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	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
COMMUNICATIONS EXPENDITURE															
Newsletter	1,800	1,800	-	-	186	-	-	186	1,350	1,164	1,800	-	1,800	-	-
Noticeboard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Website	480	1,330	- 850	1,163	85	15	-	1,262	998	- 265	1,642	- 1,162	480	-	850
	2,280	3,130	- 850	1,163	271	15	-	1,448	2,348	899	3,442	- 1,162	2,280	-	850
INCOME															
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET															
	- 2,280	- 3,130	- 850	- 1,163	- 271	- 15	-	- 1,448	- 2,348	899	- 3,442	- 312	- 2,280	-	850
SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES															
	144,409	121,810	22,600	37,070	66,842	29,512	-	106,419	103,606	2,813	138,278	16,468	105,608	38,802	16,202
TRANSFERS TO RESERVES															
160 4618 EMR HPC Asset Reserve	3,831	3,831	-	958	958	958	-	2,873	2,873	-	3,831	-	15,000	- 11,169	- 11,169
160 4617 EMR Heritage Fund	2,900	2,900	-	725	725	725	-	2,175	2,175	-	2,900	-	2,634	266	266
160 4619 EMR Street Lights	9,212	9,212	-	2,303	2,303	2,303	-	6,909	6,909	-	9,212	-	9,351	- 138	- 138
160 4621 EMR NHP Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4701 EMR Allotments Improvements	1,522	1,522	-	587	1,080	(246)	-	1,421	1,142	- 280	1,522	-	1,522	-	-
160 4620 EMR Churchyard Maintenance	16,500	16,500	-	4,125	4,125	4,125	-	12,375	12,375	-	16,500	-	15,000	1,500	1,500
170 4700 EMR Snakemoor Donations	2,000	2,000	-	500	500	500	-	1,500	1,500	-	2,000	-	-	2,000	2,000
160 4615 EMR Devolved Services	13,000	13,000	-	3,250	3,250	3,250	-	9,750	9,750	-	13,000	-	13,000	-	-
160 4610 EMR Staffing Contingency	7,770	8,736	- 966	2,184	2,184	2,184	-	6,552	6,552	-	9,093	- 1,323	8,914	- 1,144	- 178
160 4611 EMR New Burial Ground	25,000	25,000	-	6,250	6,250	6,250	-	18,750	18,750	-	25,000	-	-	25,000	25,000
170 4718 EMR Overspill Car Park	10,000	10,000	-	2,500	2,500	2,500	-	7,500	7,500	-	10,000	-	-	10,000	10,000
170 4716 EMR Play Area Improvements	20,000	20,000	-	5,000	5,000	5,000	-	15,000	15,000	-	20,000	-	7,000	13,000	13,000
160 4612 EMR Pond Improvements	1,000	1,000	-	250	250	250	-	750	750	-	1,000	-	1,000	-	-
160 4613 EMR Tree Reserve	7,000	7,000	-	1,750	1,750	1,750	-	5,250	5,250	-	7,000	-	6,500	500	500
160 4614 EMR NHP	5,000	5,000	-	1,250	1,250	1,250	-	3,750	3,750	-	5,000	-	5,000	-	-
160 4616 EMR Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
310 Contingency Reserve	19,674	19,674	-	4,919	4,919	4,919	-	14,756	14,756	-	19,674	-	20,687	- 1,013	- 1,013
NET	144,409	145,375	- 966	36,550	37,043	35,718	-	109,311	109,031	- 280	145,732	- 1,323	105,608	38,802	39,768
Funded by Precept															
EXPENDITURE	- 372,509	- 396,317	23,808	- 93,300	- 98,201	- 101,847	-	- 290,868	- 285,077	5,790	- 386,414	- 13,905	- 384,395	- 11,887	11,921
INCOME	372,509	372,751	242	93,820	98,514	95,641	-	287,976	279,652	8,324	378,959	6,450	384,396	11,887	11,645
NET	-	- 23,566	23,566	520	313	- 6,206	-	- 2,892	- 5,425	2,533	- 7,455	- 7,455	0	0	23,566

HADDENHAM PARISH COUNCIL
BALANCE SHEET AT 31st December 2019
DRAFT 3 - FINAL

	31/12/2019		31/03/2019	
	£	£	£	£
CURRENT ASSETS				
Bank Balances				
Current and Deposit Accounts		1,025,054		699,520
(Airfield) Playing Fields Project Account		96,348		96,393
		<u>1,121,402</u>		<u>795,913</u>
VAT Reclaimable	19,169		14,402	
Sundry debtors	63,968		91,666	
Prepayments	8,357		5,116	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	1,242		1,242	
		<u>92,736</u>		<u>112,426</u>
		<u>1,214,138</u>		<u>908,339</u>
LESS CURRENT LIABILITIES				
Sundry Creditors	19,905		67,269	
Deferred Income	95,007		2,610	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	9,332		7,053	
Banks Park Trust	-		-	
		<u>124,245</u>		<u>76,932</u>
NET CURRENT ASSETS		<u>1,089,893</u>		<u>831,407</u>
CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		573,517		357,099
		<u>516,375</u>		<u>474,308</u>
RESERVES				
INCOME AND EXPENDITURE				
Contingency Reserve		118,066		106,487
Earmarked Reserves		391,563		364,064
Ring-Fenced Reserves		6,747		3,758
		<u>516,376</u>		<u>474,309</u>