

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER 3
DRAFT 2

	Precept Proposal 2023/24	Budget 2023/24	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2023/24	Budget YTD 2023/24	Variance to Budget	Latest Projection FY 2023/24	FY Projection vs. Budget 2023/24	
	£	£	£	£	£	£	£	£	£	£	
FACILITIES											
EXPENDITURE											
Maintenance - Ad-Hoc	13,000	13,000	3,541	3,404	2,208	9,153	9,750	597	13,000	-	
Play Area Maintenance	4,000	4,000	1,681	250	413	2,344	3,000	657	4,000	-	Adopting another play area Aston Rd
Churchyard Maintenance	5,500	5,500	1,465	1,250	870	3,585	4,125	540	5,500	-	
Fixed Cost Maintenance	100,000	77,384	18,240	14,846	23,154	56,240	58,038	1,798	77,384	0	new contract late starting £7047.92/month
Sports Pitch Maintenance	19,000	19,000	11,225	6,259	419	17,903	17,903	-	19,000	-	
Flower Bed Maintenance	-	2,500	-	-	1,576	1,576	1,576	-	2,500	-	move £2500 from fixed cost maintenance
Pond Maintenance	4,000	4,948	748	117	4,317	4,948	3,711	1,237	4,948	-	
Refuse bins	1,958	1,958	333	345	366	1,045	1,469	424	1,958	-	
Dog bins	3,300	3,300	585	585	585	1,756	2,475	719	3,300	-	4 new bins to add Aston Rd
Pest Control Ponds	780	200	75	-	-	75	150	75	200	-	routine pest control ended, now reactive
Mapping	88	88	27	20	17	64	66	2	88	-	
Tree Work	10,000	10,000	695	-	-	695	7,500	6,805	10,000	-	more work planned during winter
Miscellaneous (Facilities)	320	320	-	-	-	-	240	240	320	-	
Devolved Services	16,863	16,205	3,060	5,683	3,731	12,474	12,154	320	16,205	0	new contract late starting now £1243.75/month
Street Light Maintenance	7,200	7,200	2,520	-	239	2,759	5,400	2,642	7,200	-	work resulting from survey to carry out
Street light energy	10,725	10,725	2,572	2,681	1,667	6,920	8,044	1,124	10,725	-	new contract for May 2024
Training (Facilities)	600	600	-	-	-	-	450	450	600	-	
S137 (Facilities)	28	25	25	-	-	25	25	-	25	-	
PC Office Maintenance	5,004	6,810	1,094	2,252	1,811	5,157	5,108	50	6,810	-	
Woodways Pavilion Maintenance	15,253	17,900	2,753	6,233	5,984	14,970	13,425	1,545	17,900	-	high electricity usage - costs should reduce with solar
Airfield Pavilion Maintenance	7,706	15,000	3,054	4,538	3,137	10,729	11,250	521	15,000	-	new building so getting to know running costs
Airfield Pavilion Deposit Return	-	-	300	300	1,558	2,158	-	-	-	-	
Business Rates	2,400	8,481	502	3,989	2,802	7,293	6,361	932	8,481	-	revised valuation for PC office; airfield pavilion added (estimate)
	227,725	225,144	54,495	52,518	54,853	161,867	172,218	12,509	225,144	0	
INCOME											
Fair Rent	417	417	-	417	-	417	417	-	417	-	review due 2024
Wayleave receipts	30	30	-	-	30	30	23	7	30	-	
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	
Devolved contract BCC	7,972	7,972	2,172	2,172	2,172	6,517	5,979	538	7,972	-	new agreement not yet received
Water Ponds Refunds	-	-	-	-	-	-	-	-	-	-	new line
EV Charging Income	-	-	-	-	1,242	1,242	-	1,242	1	1	new line
Woodways Pitch Hire	4,829	4,829	595	585	630	1,811	3,622	1,811	4,130	699	reduced income HYFC discount
Woodways Pavilion Hire	15,477	15,477	2,696	2,328	2,338	7,362	11,608	4,246	8,842	6,635	reduced income HYFC discount
Airfield Pavilion Hire	-	3,000	884	1,743	2,578	5,206	2,250	2,956	4,000	1,000	reduced income HYFC discount
Airfield Pavilion Deposits	-	-	300	300	1,558	2,158	-	-	-	-	new line
Airfield Pitch Hire	-	3,000	616	381	528	1,525	2,250	725	2,415	585	reduced income HYFC discount
Misc Income (Facilities)	-	-	130	613	885	1,367	-	1,367	-	-	
	28,725	34,725	7,134	8,540	11,961	27,635	26,148	671	27,807	6,918	
NET	- 199,000	- 190,419	- 47,362	- 43,978	- 42,892	- 134,232	- 146,070	11,838	- 197,337	- 6,918	

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER 3
DRAFT 2

	Precept Proposal 2023/24	Budget 2023/24	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2023/24	Budget YTD 2023/24	Variance to Budget	Latest Projection FY 2023/24	FY Projection vs. Budget 2023/24	
	£	£	£	£	£	£	£	£	£	£	
ALLOTMENTS											
EXPENDITURE											
Maintenance (Allotments)	1,000	1,100	538	-	398	936	936	-	1,100	-	have asked for more skips to deal with clearance
Allotment Lease Payment	4,050	4,050	1,013	1,013	1,013	3,038	3,038	-	4,050	-	
Water allotments	-	-	-	-	-	-	-	-	-	-	this line could be deleted
Pest Control Allotments	400	30	30	-	-	30	23	- 8	30	-	routine pest control ended, now reactive
Miscellaneous (Allotments)	-	-	10	-	3	13	-	- 13	-	-	
	5,450	5,180	1,590	1,013	1,414	4,017	3,996	- 21	5,180	-	
INCOME											
Allotments Rental Income	5,930	5,930	1,473	1,453	1,443	4,369	4,448	- 79	5,930	-	rent increase 2024 £1 per 5 pole
Misc Income (Allots)	-	-	10	-	-	10	-	10	-	-	
	5,930	5,930	1,483	1,453	1,443	4,379	4,448	- 69	5,930	-	
NET	480	750	-	107	441	29	362	451	- 90	750	-
STAFF COSTS											
EXPENDITURE											
Salaries	£ 126,852	£ 127,023	30,275	30,365	34,849	95,489	95,267	- 222	£ 127,023	0	Updated Oct 23 with pay award
Pension	£ 10,021	£ 6,351	1,514	1,514	1,736	4,764	4,763	- 0	£ 6,351	- 0	Updated Oct 23 with pay award
Employers NI	£ 6,343	£ 10,035	2,923	2,923	3,536	9,381	7,526	- 1,855	£ 10,035	0	Updated Oct 23 with pay award
	143,216	143,409	34,712	34,802	40,120	109,634	107,557	- 2,077	143,409	0	

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER 3
DRAFT 2

	Precept Proposal 2023/24	Budget 2023/24	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2023/24	Budget YTD 2023/24	Variance to Budget	Latest Projection FY 2023/24	FY Projection vs. Budget 2023/24	
	£	£	£	£	£	£	£	£	£	£	
GENERAL ADMIN											
EXPENDITURE											
Payroll Management	238	238	51	51	51	153	179	26	204	34	
Travel	220	220	-	-	59	59	165	106	220	-	
PC Office supplies	550	700	550	30	87	667	525	142	1,000	300	
Phone / Internet	693	693	373	305	236	914	520	394	1,100	407	new phone & broadband contract
Office Rent / Room Hire	-	-	-	-	-	-	-	-	-	-	
Photocopier	572	572	156	138	137	431	429	2	572	-	
Insurance	6,145	6,145	1,746	985	1,513	4,244	4,609	365	6,145	-	
Training (General)	770	770	45	33	191	268	578	309	770	-	
Audit	2,816	2,816	500	625	1,410	2,535	2,112	423	2,816	-	
Legal & Other Professional	4,620	6,000	-	3,500	2,093	5,593	5,593	-	6,000	-	
Chair's Allowance	330	330	35	-	-	35	248	212	330	-	
Subscriptions	2,035	2,674	865	1,309	650	1,524	2,006	481	2,674	-	added Planning Weekly
S137 Grants & Donations	8,250	8,250	350	5,000	1,000	6,350	6,350	-	8,250	-	
Annual Parish Meeting	168	168	26	-	-	26	126	100	26	142	
Books & Publications	220	220	-	-	-	-	165	165	220	-	
Election Costs	-	-	-	-	-	-	-	-	-	-	
Capital Asset Fund	2,200	6,600	1,814	4,657	34	6,504	6,504	-	6,600	-	
Miscellaneous (General)	114	114	-	827	-	827	86	742	114	-	
Bank Charges	160	160	22	56	48	125	120	5	160	-	
Information Technology	4,960	4,960	1,411	1,324	1,141	3,876	3,876	-	4,960	-	
S137 (other)	-	-	-	50	-	50	-	50	50	50	
Youth Club	8,250	8,250	2,100	1,808	2,159	6,067	6,188	121	8,250	-	
	43,311	49,880	10,043	20,697	9,509	40,249	40,376	127	50,461	-	581
INCOME											
Precept	502,430	502,430	125,608	125,608	125,608	376,823	376,823	-	502,430	-	
Interest Received	10,000	45,000	6,032	16,464	13,524	36,020	33,750	2,270	45,000	-	interest rates increasing
Misc Income (General)	-	-	-	34	-	34	-	34	-	-	
Haddenham Youth Club	-	-	-	-	-	-	-	-	-	-	
	512,430	547,430	131,640	142,105	139,132	412,876	410,573	2,304	547,430	-	
NET	469,119	497,550	121,597	121,408	129,622	372,627	370,197	2,430	496,969	-	581

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER 3
DRAFT 2

	Precept Proposal 2023/24	Budget 2023/24	Actual Q1	Actual Q2	Actual Q3	Actual YTD 2023/24	Budget YTD 2023/24	Variance to Budget	Latest Projection FY 2023/24	FY Projection vs. Budget 2023/24
	£	£	£	£	£	£	£	£	£	£
COMMUNICATIONS										
EXPENDITURE										
Newsletter	-	-	-	-	-	-	-	-	-	-
Noticeboards	-	-	-	-	820	820	-	820	820	820
Website	710	360	86	69	62	216	216	-	360	-
	710	360	86	69	882	1,036	216	820	1,180	820
INCOME										
Misc Income (Comms)	-	-	700	-	-	700	-	700	700	700
	-	-	700	-	-	700	-	700	700	700
	-	-	614	69	882	336	216	120	480	120
NET	- 710	- 360	614	69	882	336	216	120	480	120
SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES	126,673	164,112	40,030	11,239	45,756	128,787	116,805	11,982	156,493	- 7,619
TRANSFERS TO RESERVES										
Asset Repairs Reserve	42,361	42,361	10,590	10,590	10,590	31,771	31,771	-	42,361	-
Heritage Fund	- 403	- 403	- 101	- 101	- 101	(302)	(302)	-	403	-
Street Light Replacements	9,920	9,920	2,480	2,480	2,480	7,440	7,440	-	9,920	-
HNP Projects	10,000	10,000	2,500	2,500	2,500	7,500	7,500	-	10,000	-
Allotments Improvements	480	480	120	120	120	362	360	2	480	-
Churchyard Maintenance Reserve	295	295	74	74	74	221	221	-	295	-
Snakemoor	-	-	-	-	-	-	-	-	-	-
Devolution Transition Reserve	- 10,591	- 10,591	- 2,648	- 2,648	- 2,648	(7,943)	(7,943)	-	10,591	-
Staff Contingency	1,272	1,272	318	318	318	954	954	-	1,272	-
New Burial Ground	-	-	-	-	-	-	-	-	-	-
Car Park Layout	24,000	24,000	6,000	6,000	6,000	18,000	18,000	-	24,000	-
Play Area Improvements	43,000	43,000	10,750	10,750	10,750	32,250	32,250	-	43,000	-
Ponds Reserve	- 9,650	- 9,650	- 2,413	- 2,413	- 2,413	(7,238)	(7,238)	-	9,650	-
Trees Reserve	2,907	2,907	727	727	727	2,180	2,180	-	2,907	-
VALP / NP Reserve	5,000	5,000	1,250	1,250	1,250	3,750	3,750	-	5,000	-
Climate Emergency	35,000	35,000	8,750	8,750	8,750	26,250	26,250	-	35,000	-
Legal & Professional Reserve	-	-	-	-	-	-	-	-	-	-
Contingency Reserve	- 26,917	- 26,917	- 6,729	- 6,729	- 6,729	(20,188)	(20,188)	-	26,917	-
NET	126,673	126,673	31,668	31,668	31,668	95,006	95,005	2	126,673	-
Funded by Precept										
EXPENDITURE										
	- 547,085	- 550,646	- 132,594	- 172,526	- 138,447	- 411,809	- 419,368	7,559	- 552,047	- 1,401
INCOME										
	547,085	588,085	140,956	152,098	152,535	445,589	441,168	4,421	581,867	- 6,218
NET	- 0	37,439	8,362	- 20,429	14,088	33,780	21,800	11,980	29,820	- 7,619

noticeboard donation Rotary

HADDENHAM PARISH COUNCIL
BALANCE SHEET AT 31ST DECEMBER 2023
DRAFT 2

	31/12/2023		31/03/2023	
	£	£	£	£
CURRENT ASSETS				
Bank Balances				
Current and Deposit Accounts		1,176,351		967,570
		1,176,351		967,570
VAT Reclaimable	25,533		15,414	
Sundry debtors	76,051		92,177	
Prepayments	9,199		6,511	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	4,287		4,249	
		115,071		118,352
		1,291,422		1,085,921
LESS CURRENT LIABILITIES				
Sundry Creditors	64,218		64,125	
Deferred Income	133,373		2,926	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	18,836		18,481	
Banks Park Trust	-		-	
		216,426		85,532
NET CURRENT ASSETS		1,074,996		1,000,389
CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		0		0
		1,074,996		1,000,389
RESERVES				
INCOME AND EXPENDITURE				
Contingency Reserve		222,054		273,583
Earmarked Reserves		848,814		712,930
Ring-Fenced Reserves		4,129		13,876
		1,074,996		1,000,389

HADDENHAM PARISH COUNCIL
MOVEMENTS ON RESERVES FOR THE QUARTER 3

	Balance at	Received	Spent	Balance before	Precept	Transfers from	Tfrs to / from	Year End	Balance at	Debtors	Creditors	RF Reserves	Ear-Marked	Contingency
	31/03/23			transfers			Contingency		31ST				Reserves	Reserves
	£	£	£	£	Funded	I&E	Reserve	Transfers	2023	£	£	£	£	£
Staff Contingency	£2,731	£0	£0	£2,731	Yes	£954		(£2,731)	£954					£954
New Burial Ground	£98,603	£0	(£4,528)	£94,075	Yes	£0			£94,075					£94,075
Ponds Reserve	£80,200	£0	£0	£80,200	Yes	(£7,238)			£72,963					£72,963
Trees Reserve	£14,541	£0	£915	£15,456	Yes	£2,180			£17,636					£17,636
VALP / NP Reserve	£40,714	£0	£0	£40,714	Yes	£3,750			£44,464					£44,464
Devolution Transition Reserve	£75,591	£0	(£500)	£75,091	Yes	(£7,943)			£67,148					£67,148
Legal & Professional Reserve	£18,500	£0	£0	£18,500	Yes	£0			£18,500					£18,500
Heritage Fund	£13,753	£0	(£2,000)	£11,753	Yes	(£302)			£11,451					£11,451
Asset Repairs Reserve	£1,033	£5,531	(£3,813)	£2,751	Yes	£31,771			£34,522					£34,522
Street Light Replacements	£59,120	£0	£0	£59,120	Yes	£7,440		£2,731	£69,291					£69,291
Churchyard Maintenance Reserve	£55,439	£0	(£30,843)	£24,595	Yes	£221			£24,817					£24,817
HNP Projects	£20,410	£2,304	(£9,808)	£12,906	Yes	£7,500			£20,406					£20,406
Climate Emergency	£59,880	£0	(£28,609)	£31,271	Yes	£26,250			£57,521					£57,521
Commuted sums	£71,750	£27,280	£0	£99,030					£99,030					£99,030
Snakemoor	£1,534	£2,410	(£2,545)	£1,399					£1,399			£1,399		
Allotments Improvements	£3,435	£0	£0	£3,435	Yes	£362			£3,797			£3,797		
Community Orchard	£1,295	£75	(£454)	£917					£917			£917		
Heartbeat Haddenham	£2,226	£10	(£965)	£1,271					£1,271			£1,271		
Woodways Pavilion Improvements	£0	£0	£0	£0					£0	£0	£0			
Tennis Courts Improvements	£0	£0	£0	£0					£0	£0	£0			
Pavilion Airfield Build	(£45,654)	£29,448	£2,012	(£14,193)					(£14,193)	(£14,193)	£0			
Village Hall Improvements	£0	£1,650	(£1,650)	£0					£0	£0	£0			
Pavilion Aston Road Build	£0	£0	£0	£0					£0	£0	£0			
Play Area Improvements	£155,465	£0	£0	£155,465	Yes	£32,250			£187,715					£187,715
reLeaf	£5,385	£0	(£8,640)	(£3,255)					(£3,255)			(£3,255)		
Car Park Layout	£10,000	£0	£0	£10,000	Yes	£18,000			£28,000					£28,000
Warm Spaces	£323	£0	£0	£323					£323					£323
NP Grant	£0	£0	£0	£0					£0	£0	£0			
	<u>£746,274</u>	<u>£68,708</u>	<u>(£91,427)</u>	<u>£723,555</u>		<u>£115,194</u>	<u>£0</u>	<u>£0</u>	<u>£838,749</u>					
I&E Q3 2023/24		£445,589	(£316,803)	£128,787		(£95,006)			33,780					
CONTINGENCY RESERVE	£208,462			£208,462		(£20,188)	£0	£0	£188,274					
CONTINGENCY RESERVE AT 30/09/22									<u>£222,054</u>	<u>(£14,193)</u>	£0	£4,129	£848,814	<u>£222,054</u>
OPERATIONAL COSTS									<u>£423,973</u>					
CONTINGENCY RESERVE AS PERCENTAGE OF OPERATIONAL COSTS									<u>52%</u>					
SURPLUS / (SHORTFALL)									<u>£10,068</u>					