

HADDENHAM PARISH COUNCIL
BALANCE SHEET AT 30th September 2019
DRAFT 7

	30/09/2019		31/03/2019	
	£	£	£	£
CURRENT ASSETS				
Bank Balances				
Current and Deposit Accounts		999,670		699,520
(Airfield) Playing Fields Project Account		96,363		96,393
		<u>1,096,034</u>		<u>795,913</u>
VAT Reclaimable	-17,430		14,402	
Sundry debtors	31,230		91,666	
Prepayments	1,906		5,116	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	1,242		1,242	
		<u>16,948</u>		<u>112,426</u>
		<u>1,112,982</u>		<u>908,339</u>
LESS CURRENT LIABILITIES				
Sundry Creditors	26,340		67,269	
Deferred Income	4,399		2,610	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	8,601		7,053	
Banks Park Trust	-		-	
		<u>39,339</u>		<u>76,932</u>
NET CURRENT ASSETS		<u>1,073,642</u>		<u>831,407</u>
CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		574,318		357,099
		<u>499,325</u>		<u>474,308</u>
RESERVES				
INCOME AND EXPENDITURE				
Contingency Reserve		116,873		106,487
Earmarked Reserves		378,838		364,064
Ring-Fenced Reserves		3,614		3,758
		<u>499,325</u>		<u>474,309</u>

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2019
DRAFT 7

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£	£	£	£	£	£	£	£	£	£	£	£	£
ENVIRONMENT													
EXPENDITURE													
Maintenance	500	1,500	- 1,000	686	330	1,017	750	- 267	1,500	-	1,500	- 483	- 1,000
Play Areas maintenance	5,350	5,350	-	1,727	359	2,086	2,675	590	5,350	-	7,000	- 4,915	- 1,650
Churtyard maintenance	3,500	3,500	-	440	735	1,175	1,750	575	3,500	-	3,570	- 2,395	- 70
Outsourced Maintenance	48,500	49,240	- 740	12,310	12,326	24,636	24,620	- 16	40,919	8,321	72,000	- 47,364	- 23,500
Water Ponds	1,030	1,030	-	430	2,225	2,655	515	- 2,140	1,030	-	1,050	- 1,605	- 20
Refuse bins	1,500	1,500	-	274	274	548	750	202	1,500	-	2,000	- 1,452	- 500
Dog Bins	3,000	3,000	-	298	566	864	1,500	636	3,000	-	4,500	- 3,636	- 1,500
Pest Control	500	500	-	120	120	240	250	10	500	-	510	- 270	- 10
Mapping	75	75	-	19	19	38	38	-	75	-	80	- 43	- 5
Tree Works	4,160	4,500	- 340	1,120	300	1,420	2,250	830	4,500	-	4,500	- 3,080	- 340
Misc	360	1,000	- 640	-	467	467	500	34	1,000	-	360	- 107	-
Devolved Services	15,000	18,240	- 3,240	3,560	4,952	8,512	9,120	608	17,440	800	18,240	- 9,728	- 3,240
Street Lighting maintenance	7,250	11,000	- 3,750	2,033	3,621	5,654	5,500	- 154	9,250	1,750	9,440	- 3,786	- 2,190
Street Lighting energy	8,000	6,500	1,500	2,455	2,124	4,580	3,250	- 1,330	6,500	-	7,000	- 2,420	1,000
Training	100	100	-	-	-	-	50	50	100	-	1,000	- 1,000	- 900
S137	25	25	-	25	-	25	25	-	25	-	379	- 354	- 354
	98,850	107,060	- 8,210	25,497	28,419	53,916	53,543	- 373	96,189	10,871	133,129	- 79,213	- 34,279
INCOME													
Fair rent	355	355	-	-	355	355	355	-	355	-	355	-	-
Pole refund	30	30	-	-	9	9	15	- 6	30	-	30	21	-
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	-	-
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	-	-
Devolved Budget	7,596	7,596	-	1,899	1,899	3,798	3,798	- 0	7,596	-	7,730	3,932	134
	7,981	7,981	-	1,899	2,263	4,162	4,168	- 6	7,981	-	8,115	3,953	134
NET	- 90,869	- 99,079	- 8,210	- 23,598	- 26,156	- 49,754	- 49,375	- 380	- 88,208	10,871	- 125,014	- 75,260	49,754

HADDENHAM PARISH COUNCIL
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2019
 DRAFT 7

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£		£	£	£	£	£	£	£	£	£	£	£
ALLOTMENTS													
EXPENDITURE													
Maintenance	800	800	-	-	45	45	45	-	800	-	800	- 755	-
Rent	2,925	2,968	- 43	711	696	1,407	1,484	77	2,968	-	2,925	- 1,518	-
Water	-	-	-	-	-	-	-	-	-	-	-	-	-
Pest Control	200	200	-	50	50	100	100	-	200	-	200	- 100	-
misc	-	-	-	-	-	-	-	-	-	-	-	-	-
	3,925	3,968	- 43	761	791	1,552	1,629	77	3,968	-	3,925	- 2,373	-
INCOME													
Rent	5,058	5,300	242	1,348	1,870	3,218	2,650	568	5,300	-	5,058	1,840	-
	5,058	5,300	242	1,348	1,870	3,218	2,650	568	5,300	-	5,058	1,840	-
NET	1,133	1,332	199	587	1,080	1,667	1,021	646	1,332	-	1,133	- 534	- 1,667

HADDENHAM PARISH COUNCIL
 INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2019
 DRAFT 7

STAFF COSTS
 EXPENDITURE

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£		£	£	£	£	£	£	£	£	£	£	£
Salaries	70,000	76,164	- 6,164	17,985	17,576	35,560	38,082	2,522	75,251	913	70,000	- 34,440	-
Pension	2,100	3,808	- 1,708	711	1,291	2,002	1,904	98	3,061	747	2,100	- 98	-
Employers NI	5,600	7,388	- 1,788	1,887	1,684	3,570	3,694	124	7,299	89	5,600	- 2,030	-
	77,700	87,360	- 9,660	20,582	20,550	41,132	43,680	2,548	85,611	1,749	77,700	- 36,568	-

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2019
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	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£		£	£	£	£	£	£	£	£	£	£	£
GENERAL ADMIN													
EXPENDITURE													
Payroll management	625	530	95	104	104	207	265	58	530	-	150	57	475
Travel	258	250	8	25	3	28	125	97	250	-	260	232	3
Stationery	412	400	12	136	125	261	200	61	400	-	410	149	2
Postage	40	40	-	-	7	7	20	13	40	-	45	38	5
Phone / Internet	700	800	-100	195	209	404	400	4	800	-	820	416	120
Office rent / room hire	4,500	4,500	-	1,211	1,049	2,260	2,250	10	4,500	-	4,590	2,330	90
Photocopier	800	800	-	150	168	318	400	82	800	-	820	502	20
Insurance	4,419	4,419	-	1,465	1,029	2,494	2,210	284	4,419	-	4,868	2,374	449
Training	2,500	2,500	-	42	83	125	1,250	1,125	2,500	-	4,000	3,875	1,500
Audit	1,175	2,500	-1,325	625	1,039	1,664	1,250	414	2,500	-	2,550	886	1,375
Legal & Other Professional	3,000	6,000	-3,000	-	3,400	3,400	3,400	-	3,000	3,000	7,000	3,600	4,000
Chairman's Allowance	150	150	-	-	11	11	75	64	150	-	150	139	-
Subscriptions	1,500	1,500	-	874	204	1,077	750	327	1,500	-	1,530	453	30
Grants and donations (S137)	14,500	14,500	-	-	-	-	-	-	14,500	-	18,500	18,500	4,000
APM	155	155	-	673	-	673	78	595	673	518	690	17	535
Books and Publications	50	50	-	-	-	-	25	25	50	-	50	50	-
Election Costs	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Capital Asset Fund	2,000	2,000	-	-	865	865	1,000	135	2,000	-	2,040	1,175	40
Misc.	401	401	-	362	349	711	201	510	401	-	410	301	9
Bank Charges	60	60	-	30	30	60	30	30	120	60	60	-	-
Information Technology	8,000	7,000	1,000	2,671	2,262	4,933	4,933	-	4,000	3,000	2,500	2,433	5,500
Other S137	100	100	-	-	-	-	50	50	100	-	100	100	-
Business Rates	-	768	-768	187	192	379	384	5	768	-	780	401	780
	45,345	49,423	-4,079	8,747	11,127	19,874	19,294	580	44,001	5,422	55,323	-35,449	-9,978
INCOME													
Precept	357,470	357,470	-	89,368	89,368	178,735	178,735	-	357,470	-	402,593	223,858	45,123
Interest	2,000	2,000	-	6	6	12	1,000	989	2,000	-	2,000	1,989	-
Miscellaneous	-	-	-	1,200	5,008	6,208	-	6,208	6,208	6,208	-	-	6,208
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-	-
	359,470	359,470	-	90,573	94,381	184,954	179,735	5,219	365,678	6,208	404,593	219,639	45,123
NET	314,125	310,047	4,079	81,826	83,253	165,080	160,441	4,639	321,677	11,630	349,270	184,191	35,145

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 30TH SEPTEMBER 2019
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	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£	£	£	£	£	£	£	£	£	£	£	£	£
COMMUNICATIONS													
EXPENDITURE													
Newsletter	1,800	1,800	-	-	186	186	900	714	1,800	-	1,800	- 1,614	-
Noticeboard	-	-	-	-	-	-	-	-	-	-	-	-	-
Website	480	1,330	- 850	1,163	85	1,248	665	- 583	1,642	- 312	480	768	-
	2,280	3,130	- 850	1,163	271	1,434	1,565	132	3,442	- 312	2,280	- 847	-
INCOME													
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
NET													
	- 2,280	- 3,130	- 850	- 1,163	- 271	- 1,434	- 1,565	132	- 3,442	- 312	- 2,280	- 847	-
SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES													
	144,409	121,810	- 22,600	37,070	66,842	74,427	66,842	7,585	145,747	23,937	145,409	70,983	-
TRANSFERS TO RESERVES													
160 4618 EMR HPC Asset Reserve	3,831	3,831	-	958	958	1,916	1,916	-	3,831	-	3,831	- 1,916	-
160 4617 EMR Heritage Fund	2,900	2,900	-	725	725	1,450	1,450	-	2,900	-	2,900	- 1,450	-
160 4619 EMR Street Lights	9,212	9,212	-	2,303	2,303	4,606	4,606	-	9,212	-	9,212	- 4,606	-
160 4621 EMR NHP Projects	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4701 EMR Allotments Improvements	1,522	1,522	-	587	1,080	1,667	761	- 906	1,522	-	1,522	145	-
160 4620 EMR Churchyard Maintenance	16,500	16,500	-	4,125	4,125	8,250	8,250	-	16,500	-	16,500	- 8,250	-
170 4700 EMR Snakemoor Donations	2,000	2,000	-	500	500	1,000	1,000	-	2,000	-	2,000	- 1,000	-
160 4615 EMR Devolved Services	13,000	13,000	-	3,250	3,250	6,500	6,500	-	13,000	-	13,000	- 6,500	-
160 4610 EMR Staffing Contingency	7,770	8,736	- 966	2,184	2,184	4,368	4,368	-	8,561	175	7,770	3,402	-
160 4611 EMR New Burial Ground	25,000	25,000	-	6,250	6,250	12,500	12,500	-	25,000	-	25,000	- 12,500	-
170 4718 EMR Overspill Car Park	10,000	10,000	-	2,500	2,500	5,000	5,000	-	10,000	-	10,000	- 5,000	-
170 4716 EMR Play Area Improvements	20,000	20,000	-	5,000	5,000	10,000	10,000	-	20,000	-	20,000	- 10,000	-
160 4612 EMR Pond Improvements	1,000	1,000	-	250	250	500	500	-	1,000	-	2,000	- 1,500	- 1,000
160 4613 EMR Tree Reserve	7,000	7,000	-	1,750	1,750	3,500	3,500	-	7,000	-	7,000	- 3,500	-
160 4614 EMR NHP	5,000	5,000	-	1,250	1,250	2,500	2,500	-	5,000	-	5,000	- 2,500	-
160 4616 EMR Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-	-
310 Contingency Reserve	19,674	19,674	-	4,919	4,919	9,837	9,837	-	19,674	-	19,674	- 9,837	-
NET	144,409	145,375	- 966	36,550	37,043	73,593	72,688	- 906	145,200	175	145,409	- 71,816	- 1,000
Funded by Precept													
EXPENDITURE													
	- 372,509	- 396,317	- 23,808	- 93,300	- 98,201	- 191,501	- 192,399	897	- 378,412	17,904	- 417,766	- 226,265	- 45,257
INCOME													
	372,509	372,751	242	93,820	98,514	192,335	186,553	5,782	378,959	6,208	417,766	225,432	45,257
NET													
	-	- 23,566	- 23,566	520	313	833	- 5,846	6,679	547	24,112	-	- 833	-

HADDENHAM PARISH COUNCIL
DRAFT PRECEPT PROPOSAL FOR FY 2020/21
DRAFT 7

	FY 2014/5	FY 2015/6	FY 2016/7	FY 2017/8	FY 2018/9	Projected 2019/20	Projected 2020/1	Projected 2021/2	Projected 2022/3	Projected 2023/4	Projected 2024/5	
	£	£	£	£	£	£	£	£	£	£	£	£
ENVIRONMENT EXPENDITURE												
Maintenance	2,998	2,903	2,714	1,532	2,702	1,500	600	700	800	900	1,000	Out-of-pockets now lower due to outsourcing of maintenance Safety inspection regime and ageing equipment repairs mean annual costs are rising.
Play Areas maintenance	180	1,116	2,275	4,110	4,075	5,350	7,000	9,000	11,000	13,000	15,000	New amenities will see this continue in step with the benefit of more provision Cost of routine maintenance £2640pa; more tree work needed than initially thought,
Churchyard maintenance		-	-	1,980	4,675	3,500	3,570	3,640	3,710	3,780	3,860	this year pollarding was due which is done every 4 years Includes work formerly done by the handyman. Will increase when new assets are taken on and new contract from May 2020.
Outsourced Maintenance		-	2,615	38,315	55,806	40,919	72,000	98,000	124,000	126,500	129,000	Erratic billing behaviour by company taking over from Thames Water has resulted in almost no expense this year - a supplier admin matter, not usage-related
Water Ponds	885	470	344	7	1,045	1,030	1,050	1,070	1,090	1,110	1,130	Includes new bin purchases
Refuse bins	580	865	1,250	4,541	1,112	1,500	2,000	2,500	3,000	3,500	4,000	Includes new bin purchases
Dog Bins	1,578	1,918	1,796	3,207	454	3,000	3,500	4,000	4,500	5,000	5,500	
Pest Control	360	420	628	300	345	500	510	520	530	540	550	
Mapping	70	70	70	22	127	75	80	80	80	80	80	Annual costs remain the same. Expense line belatedly adjusted to accruals basis Major work to catch up on previous years. Significant savings achieved by shopping around for new supplier. A plan of works & funding for a 5-10 year period is being created
Tree Works	860	1,750	8,200	6,845	4,375	4,500	4,500	5,000	5,500	6,000	6,500	Thought to be one-off cost in 2014/5. Now policy is to fund via Major Asset Repair Reserve probably on a four year cycle
War memorial	738	-	-	-	-	-	-	-	-	-	-	
Misc	1,104	271	460	250	970	1,000	1,020	1,040	1,060	1,080	1,100	2014/5 high due to dog control orders New costs in 2015/6 relating to grass cutting devolved from BCC. Number of cuts increased to 10pa in 2016/7. New performance based contract £1,220/month to May 2020, plus MW footpaths
Devolved Services	-	8,353	8,834	10,261	15,292	17,440	15,810	16,130	16,450	16,780	17,120	Major overrun as expected. All equipment inspected in audit to enable proper asset management approach going forward. Will increase as additional columns are adopted from 2020 onwards
Street Lighting maintenance	2,993	3,250	6,978	12,682	10,309	9,250	9,440	9,630	9,820	10,020	10,220	Unit costs rise due to supplier price hikes, mitigated by use of broker. Move to LED providing better illumination and reducing usage & therefore dampening underlying increase. Will increase as columns are adopted from 2020 onwards
Street Lighting energy	5,755	6,672	6,548	7,123	6,253	6,500	8,000	8,480	8,480	8,480	8,990	Investment in skills, competence and compliance increasing.
Training	-	-	-	265	-	100	100	100	100	100	100	Best Kept Village entry fee (£15/£20) and remainder in 2016/7 was part-funding of the LAF/BCC parking feasibility and implementation around the station
S137	15	15	7,220	20	25	25	30	30	30	30	30	
	18,116	28,073	49,933	91,459	107,565	96,189	129,210	159,920	190,150	196,900	204,180	
INCOME												
Fair rent	300	300	325	325	325	355	355	355	380	380	380	Reviewed every three years hence £25 increase in 2016/7
Pole refund	36	23	29	30	30	30	30	30	30	30	30	
Commutated sums			-	-	-	-	-	-	-	-	-	Allocation in respect of work on new developments anticipated in 2018/9. Commuted sums for maintenance are priced to cover 10 years worth of work
Recharged to Banks Park Trust	1,500	750	765	-	-	-	-	-	-	-	-	For general work performed by HPC to maintain land and buildings owned by and/or funded by BPT. Will not be repeated in 2017/8
Devolved Budget	8,219	8,702	7,596	7,596	7,596	7,596	7,740	7,740	7,740	7,740	7,740	Payment from BCC for formerly devolved services, and for newly devolved (grass- cutting) services performed by HPC from 2015/6. 2016/7 rate applies for 3 years. New deal to be agreed from April 2020.
	10,054	9,775	8,715	7,951	7,951	7,981	8,125	8,125	8,150	8,150	8,150	
NET	- 8,061	- 18,299	- 41,218	- 83,508	- 99,615	- 88,208	- 121,085	- 151,795	- 182,000	- 188,750	- 196,030	

HADDENHAM PARISH COUNCIL
DRAFT PRECEPT PROPOSAL FOR FY 2020/21
DRAFT 7

	FY 2014/5	FY 2015/6	FY 2016/7	FY 2017/8	FY 2018/9	Projected 2019/20	Projected 2020/1	Projected 2021/2	Projected 2022/3	Projected 2023/4	Projected 2024/5	
ALLOTMENTS												
EXPENDITURE												
Maintenance	237	17	3	345	601	800	820	840	860	880	900	
Rent	2,674	2,674	2,759	2,754	2,898	2,968	2,968	3,030	3,250	3,250	3,230	Paid to Parochial Charities. 3 year review due Sept. 2019.
Water	2,276	1,057	1,339	473	-	-	-	-	-	-	-	Water now supplied via bore hole (artesian well) and solar pump
Pest Control	125	175	175	125	150	200	200	200	200	200	200	
misc	-	5	-	-	-	-	-	-	-	-	-	
	<u>5,312</u>	<u>3,928</u>	<u>4,277</u>	<u>3,696</u>	<u>3,649</u>	<u>3,968</u>	<u>3,988</u>	<u>4,070</u>	<u>4,310</u>	<u>4,330</u>	<u>4,330</u>	
INCOME												
Rent	3,813	5,217	5,390	5,215	5,213	5,300	5,631	5,924	6,040	6,160	6,280	Agreed a 11% increase for Sept 2020 - confirmed income from allotments spreadsheet
	<u>3,813</u>	<u>5,217</u>	<u>5,390</u>	<u>5,215</u>	<u>5,213</u>	<u>5,300</u>	<u>5,631</u>	<u>5,924</u>	<u>6,040</u>	<u>6,160</u>	<u>6,280</u>	
NET	-	1,499	1,289	1,114	1,519	1,332	1,643	1,854	1,730	1,830	1,950	Allotments made a surplus for the first time in 2016/7. The economics now mean this will be the norm. HPC may not make money from allotments so surplus is put to an Allotments Improvements Reserve for use on Bore Hole, Solar Powered pump or other projects as agreed
STAFF COSTS												
EXPENDITURE												
Salaries	40,408	52,675	58,171	48,431	51,495	75,251	90,000	110,000	120,000	125,000	130,000	New deputy clerk from Sept 2018 and new assistant clerk from August 2019
Pension	-	-	1,605	1,565	1,700	3,061	3,000	3,600	4,000	4,100	4,300	Employer pension contribution increased to 5% from April 2019
Employers NI	3,289	4,178	4,988	4,393	4,996	7,299	8,700	10,700	11,600	12,100	12,600	
	<u>43,697</u>	<u>56,853</u>	<u>64,764</u>	<u>54,389</u>	<u>58,190</u>	<u>85,611</u>	<u>101,700</u>	<u>124,300</u>	<u>135,600</u>	<u>141,200</u>	<u>146,900</u>	

HADDENHAM PARISH COUNCIL
DRAFT PRECEPT PROPOSAL FOR FY 2020/21
DRAFT 7

	FY 2014/5	FY 2015/6	FY 2016/7	FY 2017/8	FY 2018/9	Projected 2019/20	Projected 2020/1	Projected 2021/2	Projected 2022/3	Projected 2023/4	Projected 2024/5	
GENERAL ADMIN EXPENDITURE												
Payroll management	395	407	544	540	528	530	150	180	200	210	220	switch to cheaper provider delayed by notice period clause of old provider
Travel*	8	58	55	23	104	250	260	270	280	290	300	
Stationery	336	278	184	150	356	400	410	420	430	440	450	
Postage	121	110	26	45	43	40	45	50	50	50	50	
Phone / Internet	730	441	350	717	731	800	820	840	860	880	900	
Office rent / room hire	3,843	3,982	4,475	4,144	4,402	4,500	4,590	5,000	5,100	5,200	5,300	Office rent £3800pa due to go up by RPI from July 2019, estimate = £4081. Rent £3997 for the year. Room hire charges increasing but fewer meetings £408 plus VH for APM
Photocopier	537	837	721	942	734	800	820	840	860	880	900	£66
Insurance**	8,689	8,113	8,138	8,405	6,171	4,419	4,868	4,970	5,070	5,170	5,270	Considerable savings thanks to newly-negotiated 3 year contract. Offset by two govt hikes in Insurance Premium Tax
Training	528	300	53	1,240	1,353	2,500	4,000	4,080	4,160	4,240	4,320	New staff & election of new Cllrs
Audit	1,350	1,100	625	1,175	2,560	2,500	2,550	2,600	2,650	2,700	2,750	External auditors are appointed for us by NALC and fees agreed as part of that process - not by HPC
Legal & Other Professional	-	49,347	1,000	4,464	2,043	3,000	7,000	7,140	7,280	7,430	7,580	Increasing need for professional advice re taxation impacts on new responsibilities, impacts of GDPR, devolution of responsibilities from higher tiers and so on
Chairman's Allowance	20	111	28	43	99	150	150	150	150	150	150	Incidental expenses
Subscriptions	1,014	1,019	881	1,209	817	1,500	1,530	1,560	1,590	1,620	1,650	NALC, SLCC and similar
Grants and donations (S137)	11,400	11,350	11,250	12,697	21,434	14,500	18,500	18,870	19,250	19,640	20,030	HYCC grant was increased 18/19 to cover grant not paid 17/18, and late payment of library grant anticipate back to usual for 19/20. HCL anticipate requesting £8k 19/20 then £10k 20/21.
Annual Parish Meeting	69	116	54	96	155	673	690	700	710	720	730	
Books and Publications	-	-	-	100	115	50	50	50	50	50	50	
Election Costs	-	145	-	-	-	-	3,000	-	-	-	-	
Capital Asset Fund	2,372	-	6,430	-	391	2,000	2,040	2,080	2,120	2,160	2,200	
Misc.	17	220	395	663	394	401	410	420	430	440	450	
Bank Charges	-	-	-	130	120	120	60	60	60	60	60	Will close PF account
Information Technology	2,100	92	759	1,398	2,834	4,000	2,500	2,550	2,600	2,650	2,700	Purchase of and support for Cllrs IT equipment for GDPR compliance
Other S137	100	-	-	-	-	100	100	100	100	100	100	
Business Rates	-	-	-	-	-	768	780	800	820	840	860	Previously paid by BPT. Will need to add Airfield pavilion.
	33,631	78,024	35,969	38,182	44,598	44,001	55,323	53,730	54,820	55,920	57,020	
INCOME												
Precept	97,460	163,710	302,520	314,840	330,150	357,470	396,318	440,057	472,345	512,710	546,897	Precept is set to achieve a break-even for each year.
Interest	23	23	22	23	313	2,000	2,040	2,080	2,120	2,160	2,200	Interest earned @ 0.4% on Nationwide Account
Miscellaneous	768	-	1,415	1,277	5,360	6,208	6,330	6,460	6,590	6,720	6,850	Commuted sum - annual allocation from reserve
Grants Received	1,827	1,220	610	-	-	-	-	-	-	-	-	Filing fees
	100,078	164,953	304,567	316,140	335,823	365,678	404,688	448,597	481,055	521,590	555,947	Top-up grant to make up for social housing discounts for Council Tax. 2016/7 was the final year thereof
NET	66,448	86,929	268,598	277,958	291,226	321,677	349,365	394,867	426,235	465,670	498,927	

HADDENHAM PARISH COUNCIL
DRAFT PRECEPT PROPOSAL FOR FY 2020/21
DRAFT 7

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PLANNING																						
EXPENDITURE																						
Revised Neighbourhood Plan / VALP	-	-	601	-	-	-	-	-	-	-	-	Charge was for Emergency HVN editions re VALP										
NET	-	-	601	-	-	-	-	-	-	-	-											
COMMUNICATIONS																						
EXPENDITURE																						
Newsletter	3,780	3,916	4,184	4,184	2,608	1,800	1,840	1,880	1,920	1,960	2,000	print our own nesletter; 2nd edition of village guide										
Noticeboard	-	-	598	-	-	-	-	-	-	-	-											
Website	198	180	180	1,368	26	1,642	1,670	1,700	1,730	1,760	1,800	Hosting and domain registration charges plus, in 17/8, expense re new website										
	3,978	4,096	4,963	5,552	2,581	3,442	3,510	3,580	3,650	3,720	3,800											
INCOME																						
Newsletter	1,315	1,075	1,455	855	858	-	-	-	-	-	-											
	1,315	1,075	1,455	855	858	-	-	-	-	-	-											
NET	-	2,663	-	3,021	-	3,507	-	4,697	-	1,724	-	3,442	-	3,510	-	3,580	-	3,650	-	3,720	-	3,800
: SURPLUS /(DEFICIT) BEFORE TFS TO RES	10,327	10,045	159,621	136,882	133,261	145,747	124,713	117,046	106,715	133,830	154,147											

HADDENHAM PARISH COUNCIL
DRAFT PRECEPT PROPOSAL FOR FY 2020/21
DRAFT 7

	FY 2014/5	FY 2015/6	FY 2016/7	FY 2017/8	FY 2018/9	Projected 2019/20	Projected 2020/1	Projected 2021/2	Projected 2022/3	Projected 2023/4	Projected 2024/5		
TRANSFERS TO RESERVES													
EMR HPC Asset Reserve	-	10,000	10,200	10,506	10,926	3,831	15,000	15,000	10,000	6,000	32,637	Sinking fund for repairs to major assets of HPC	
Heritage Fund					-	2,900	5,000	2,000	3,000	3,000	2,000		
EMR Street Lights	-	8,415	8,600	8,858	9,212	9,212	9,400	9,590	9,780	9,980	10,180	50% of annual funding of street column replacement programmer to reduce the percentage older than 30 years from 82% to 15-20% by 2030/1	
EMR NHP Projects	-	-	24,327	11,428	-	-	-	-	-	-	-	Allocation of what would otherwise be the surplus for the year to start the funding of projects voted for in the NHP	
EMR Allotments Improvements	-	1,289	1,114	1,519	1,564	1,522	-	-	-	-	-	Surplus (if any) on allotments account	
EMR Churchyard Maintenance	-	-	-	20,000	31,390	16,500	15,000	5,000	5,000	5,000	5,000	Reserve initially begun to enable swift funding of any major repairs required in the St Mary's Churchyard, now to fund potentially £118k of delapidations left by the Diocese of Oxford	
EMR Snakemoor Donations	-	200	200	210	218	2,000	2,040	2,080	2,120	2,160	2,200	Annual HPC contribution to Snakemoor costs which are otherwise funded by donations	
EMR Devolved Services	-	-	11,500	25,000	15,000	13,000	20,000	18,000	13,000	13,000	13,000	Some initial consultations have now occurred re additional devolved funding but no action occurred during the current FY with the Unitary proposals delaying next steps	
EMR Staffing Contingency	-	12,927	13,934	8,997	9,212	8,561	10,170	12,430	13,560	14,120	14,690	Annual contingency for staff absence cover. Amount unutilised in year used as second 50% of street light annual funding & remainder to Contingency Reserve	
EMR New Burial Ground	-	-	25,000	25,000	25,000	25,000	-	-	-	-	-	Four (if Glebe land proves suitable) or five (if it does not) annual charges of £25k for a new 50+ year burial ground in Haddenham + more for overspill car park south of Aston Road	
EMR Overspill Car Park	-	-	-	-	-	10,000	5,000	7,000	13,500	50,000	40,000	likely to require a PWLB	
EMR Play Area Improvements	-	-	-	-	-	20,000	10,000	10,000	10,000	20,000	20,000	Woodways Park Equipment replacement	
EMR Pond Improvements	-	-	1,000	1,000	1,000	1,000	2,000	2,000	2,000	2,000	2,000	Beginning sinking fund for major pond dredging and repairs along the lines of work done in 2015/6	
EMR Tree Reserve	-	-	-	12,000	6,000	7,000	5,000	3,000	5,000	5,000	5,000	New reserve proposed in Budget 2017/8 to enable a proactive approach to tree maintenance and management	
EMR NHP	-	-	24,399	5,000	5,000	5,000	6,430	6,430	-	-	-	Funds for responding to VALP and/or developing a new NHP transferred to Reserves for use as and when required	
EMR Legal & Professional	-	-	18,500	-	-	-	-	-	-	-	-	Establishment of fighting fund for unforecastable (and unforcasted) legal action as may be required	
Contingency Reserve	-	-	20,848	239	17,722	19,674	19,673	24,516	19,755	3,570	7,440	Transfer to contingency to maintain reserve of 50% of operational costs. Increase is needed because of the rise in maintenance costs due to wider scope & new developments	
NET	-	32,831	159,621	129,279	132,245	145,200	124,713	117,046	106,715	133,830	154,147		
Funded by Precept													
EXPENDITURE	-	104,934	203,806	320,128	322,557	348,829	378,412	418,444	462,646	495,245	535,900	570,377	
INCOME	115,261	181,020	320,128	330,161	349,845	378,959	418,444	462,646	495,245	535,900	570,377		
NET	10,327	22,786	-	7,603	1,016	547	-	-	-	-	-		