



## Directorate For Planning, Growth And Sustainability

Walton Street Offices  
Walton Street  
Aylesbury  
HP20 1UA

devcontrol.av@buckinghamshire.gov.uk  
01296 585679  
www.buckinghamshire.gov.uk

Mrs S Gilbert  
HADDENHAM  
Parish Council Office  
Banks Park  
Banks Road  
Haddenham  
HP17 8EE

2nd January 2024  
Our Ref: 23/00311/AOP

Dear Sir/Madam

### TOWN AND COUNTRY PLANNING ACT 1990

**Application number:** 23/00311/AOP  
**Location:** Land At , Churchway, Haddenham, Buckinghamshire  
**Proposal:** Outline planning application for demolition of existing structures and residential development up to 89 dwellings, open space, landscaping, drainage features and associated infrastructure. Detailed approval is sought for principal means of access with all other matters reserved

I am writing to let you know that the above application will be considered by Central Buckinghamshire Area Planning Committee at its meeting, starting at 2.30pm on **10th January 2024** in The Oculus at The Gateway, Gatehouse Road, Aylesbury, HP19 8FF.

The meeting will also be webcast and the Agenda and the officer's report are available on our website at least 5 days prior to the meeting by following [this link](#).

We allow the following to address the Planning Committee:

- Parish/Town Council(s)
- Objector(s)
- Supporter(s)
- Agent/Applicant
- Councillor/Local Member(s)

If you would like to address the Planning Committee meeting, **please read the attached notes carefully** as it sets out the procedure you must follow. It is up to you to tell us if you want to speak.

**Please register between 12 noon Thursday (the week before the committee meeting) and**

**10.00am on the Monday prior to the meeting date.**

Please log-in to <https://app.smartsheet.com/b/form/5bf410c5ca964fb8a616809f270538da> **between these times to register**. If you try to log-in before or after the period given above, the form will not be available and we will not be able to accept your registration.

Please email [devcontrol.av@buckinghamshire.gov.uk](mailto:devcontrol.av@buckinghamshire.gov.uk) asap if you have any problems with registration or have other queries regarding the meeting that cannot be answered in the attached leaflet to this letter.

If you would like to observe the meeting you can view the webcast at: <https://buckinghamshire.public-i.tv/core/portal/home> Due to current government guidance, numbers attending the meeting at The Oculus are restricted and priority will be given to those people who are unable to access the webcast. If you would like to attend the meeting as an observer, please contact Harry Thomas at [Harry.Thomas@buckinghamshire.gov.uk](mailto:Harry.Thomas@buckinghamshire.gov.uk) by 10.00am on the Tuesday prior to the meeting date.

Yours faithfully

**Development Management Support Team – Central and North Area**

PMCAPC



## **Important Notice with regard to public speaking from May 2021**

Since April 2020:

- 1) We have become the new Buckinghamshire Council which has its own constitution and a new Committee Structure.

### **Committee structure and Democratic Services contact**

[Central Buckinghamshire Area Planning Committee](#) (Aylesbury Vale area)

Harry Thomas (01296 585234)

[East Buckinghamshire Area Planning Committee](#) (Chiltern area)

Becky Binstead (01296 585244)

[North Buckinghamshire Area Planning Committee](#) (Aylesbury Vale area)

Harry Thomas (01296 585234)

[South Buckinghamshire Area Planning Committee](#) (South Bucks area)

Liz Hornby (01494 421261)

[Strategic Sites Committee](#)

Sally Taylor (01296 531024)

[West Buckinghamshire Area Planning Committee](#) (Wycombe area)

Liz Hornby (01494 421261)

Please click on the links above for agenda details, dates of meetings and committee membership.

Maps showing the areas covered by each Committee can be viewed on our [website](#).

If you have a general query please email [democracy@buckinghamshire.gov.uk](mailto:democracy@buckinghamshire.gov.uk) and if you are unable to send an email please ring the relevant committee clerk.

## Who can speak at Committee?

Members of the public who have previously made written representations objecting to or in support of the application will receive a communication from the Council asking if they wish to register to speak, if the application in which they are interested, is being considered at Committee. The details for registering to speak will be set out in this communication. Town or Parish Councils who have been consulted on the application and where they have made a written representation will also receive a communication inviting them to register to speak.

The applicant or agent can also speak and will also receive a communication to register to speak. Agents or applicants, Ward and Parish/Town Councillors can also speak.

## How long will I have to speak?

- A time limit of three minutes will apply to each of the five categories of speakers as follows:

Parish/Town Councils	Objectors	Supporters	Agent/Applicant	Councillor/Local Members
3 minutes shared	3 minutes shared	3 minutes shared	3 minutes shared	3 minutes each

## Area Planning Committees

- Where speaking times are shared, there is an overall time limit of three minutes in total, not three minutes each.
- Speakers of the same category will be encouraged to contact each other so that repetition can be avoided. In cases where a number of people have made representations on an application, you may wish to nominate a spokesperson to speak on behalf of all of you. Where a number of speakers cannot agree on a spokesperson, speakers will be listed in the order in which they registered an intention to speak.
- As the 3 minute period of speaking is shared we ask that, on the day of the meeting, you agree amongst yourselves in the order you wish to read your statements.

## Strategic Sites Committee

- Speaking arrangements for the Strategic Sites Committee will be the same as the Area Planning Committees; however, there may be more flexibility applied, dependent upon the nature of the application, at the Chairman's discretion. The Strategic Sites Committee deals with wider strategic development, sites which have a significant impact beyond the specific local area and sites fundamental to the implementation of an adopted or emerging local plan, including Minerals and Waste.

## Timetable for registering to speak

The table below sets out the deadlines for the different planning committees.

Name of Committee	Day of the week the Committee is held	Deadline for receipt of application to speak
Strategic Sites Committee	Thursday afternoon	10.00 am Tuesday prior to the meeting date.

Central Buckinghamshire Area Planning Committee	Thursday afternoon	10.00 am on the Monday prior to the meeting date.
East Buckinghamshire Area Planning Committee	Tuesday evening	10.00 am on the Friday prior to the meeting date.
North Buckinghamshire Area Planning Committee	Wednesday afternoon	10.00 am on the Monday prior to the meeting date.
South Buckinghamshire Area Planning Committee	Tuesday evening	10.00 am on the Friday prior to the meeting date.
West Buckinghamshire Area Planning Committee	Tuesday evening	10.00 am on the Friday prior to the meeting date.

### **How will I access the meeting?**

You will need to attend the meeting in person in order to address the committee. If you cannot attend on the day you may nominate someone to speak on your behalf when registering to speak. However, the nominated person may only be allowed to read out your statement and may not be allowed to answer any questions put to them by committee members.

### **How is the meeting run?**

Applications are considered in the order listed on the agenda. Each application is dealt with in the following order:

- The planning officer will introduce the application with any relevant updates and provide a visual presentation to aid members' understanding of the context of the application.
- The Chairman will call on the local member to speak
- The Chairman will call on the Parish/Town Council representative to speak
- The Chairman will call on objectors to speak.
- The Chairman will call on supporters to speak.
- The Chairman will call on the agent/applicant to speak
- The planning officer addresses any points in need of clarification if required.
- The Chairman will then ask members if they have technical questions of officers.
- The entire committee will then discuss/debate the application.
- Members may seek further clarification of
  - Particular points from officers, regarding the application, or
  - On points raised by speakers, in the main debate, through the Chairman. Officers will respond to issues and questions raised by the members.
- The Committee will then make a decision by vote.

Each speaker will be called by name, asked to introduce themselves before speaking, and then be timed by the Democratic Services Officer.

### **Disturbance during proceedings**

The Constitution states that if anyone interrupts proceedings the Chairman will warn the person concerned and, if they continue to interrupt, the Chairman will order their removal from the meeting room. There may be circumstances where the person needs to be removed immediately, for example, if they are acting inappropriately. If there is a general disturbance

making orderly business impossible, the Chairman may adjourn the meeting for as long as they consider necessary.

### **Webcasting**

<https://buckinghamshire.public-i.tv/core/portal/home>

All virtual meetings will be webcast live so you can watch the meeting online as it happens or you can watch the meeting afterwards and details will be provided for each Committee via the link at the top of these notes.