



# HADDENHAM Parish Council

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## **Home Energy Working Group of the Climate Emergency Committee**

### **Terms of Reference**

Adopted 23<sup>rd</sup> August 2021  
Review August 2022

### **Purpose of the Working Group**

The Home Energy Working Group is a working group of the Climate Emergency Committee. The working group will agree measurable objectives which adhere to the principles of the Parish Council Climate Report and result in residents incurring the least cost but with the maximum impact on CO<sub>2</sub>e emissions by taking the right actions at the right time over the next decade.

### **Membership**

At the first meeting of the Climate Emergency Committee after the Annual Council Meeting members will be appointed to the Home Energy Working Group and one member will be appointed to serve as Chair until the next Annual Council Meeting. The working group must have a minimum of three members, one of whom must be a Parish Councillor, to form a quorum and can include co-opted volunteers from the community who have an interest in this area. Each member has equal voting rights on the working group.

The Chair of the Climate Emergency Committee has ex-officio status on all working groups and full voting rights. Any change of membership on the working group must be reported at the next meeting of the Standing Committee.

All co-opted Members will be expected to adhere to the Council's Code of Conduct.

### **Meetings**

The working group must meet a minimum of four times a year, ideally with at least one meeting scheduled between each meeting of the Climate Emergency Committee. The working group meetings are informal and can be held at a time and place agreed by the group, and can be held virtually. A written record of each meeting should be kept by an appointed Member of the group.

### **Reporting**

The working group must produce a report to the Climate Emergency Committee of their activities since the last meeting. This would include progress on projects agreed, future

objectives, recommendations and any assistance needed. This will be noted by the Standing Committee and actioned accordingly.

### **Budget**

The working group does not have a budget. Any requests for financial assistance must be considered by the Climate Emergency Committee. Any requests which are outside the agreed budget for the Climate Committee will need to be resolved at Full Council.

### **Delegated responsibilities**

To provide achievable and measurable objectives to reduce CO<sub>2</sub>e emissions through Home Energy projects.

- Establish networks with enthusiastic members of the community who have an interest in this area.
- To model the affordability for households of both changing from using a gas boiler to alternatives (e.g. hydrogen, air-sourced heat pump, ground-sourced heat pump, communal ground-sourced heat pump) and improving their homes' energy efficiency and forming a strategy as to which action or combination will achieve the biggest reduction in CO<sub>2</sub>e emissions while being affordable and hence deliverable
- Subject to the outcome of this
  - To explore innovative ways to educate and encourage Haddenham households to adopt the optimal course for their dwelling and their financial circumstances.
  - To identify opportunities for central government or unitary government grants which can provide financial assistance for energy source switching and/or for home improvements.
  - To explore and establish a business case for households to consider the use of renewable energy such as solar panels, air source heating and ground source heat pumps.
  - To form a project which will enable and encourage householders to move away from gas energy to low carbon energy at the time which will deliver the lowest home energy emissions by 2030.