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## **Electric Vehicle Adoption Working Group of the Climate Emergency Committee**

### **Terms of Reference**

Adopted 23<sup>rd</sup> August 2021

Review August 2022

### **Purpose of the Working Group**

The Electric Car Adoption Working Group is working group of the Climate Emergency Committee. The working group will agree measurable objectives which adhere to the principles of the Parish Council Climate Report and result in increased electric vehicle usage in the parish and by residents on their travels further afield.

### **Membership**

At the first meeting of the Climate Emergency Committee after the Annual Council Meeting members will be appointed to Electric Car Working Group and one member of the Committee will be appointed as Chair to serve until the next Annual Council Meeting. The working group must have a minimum of three people, one of whom must be a Parish Councillor, to form a quorum and can include co-opted volunteers from the community who have an interest in this area. Each member has equal voting rights on the working group.

The Chair of the Climate Emergency Committee has ex-officio status on all working groups and full voting rights. Any change of membership on the working group must be reported at the next meeting of the Standing Committee.

All co-opted Members will be expected to adhere to the Council's Code of Conduct.

### **Meetings**

The working group must meet a minimum of four times a year, ideally with at least one meeting scheduled between each meeting of the Climate Emergency Committee. The working group meetings are informal and can be held at a time and place agreed by the group, and can be held virtually. A written record of each meeting should be kept by an appointed Member of the group.

### **Reporting**

The working group must produce a written report to the Climate Emergency Committee of their activities since the last meeting. This would include progress on projects agreed,

future objectives, recommendations and any assistance needed. This will be noted by the Standing Committee and actioned accordingly.

### **Budget**

The working group does not have a budget. Any requests for financial assistance must be considered by the Climate Emergency Committee. Any requests which are outside the agreed budget for the Climate Committee will need to be resolved at Full Council.

### **Delegated responsibilities**

To provide achievable and measurable objectives to increase electric car usage in Haddenham.

- Establish networks with enthusiastic members of the community.
- Work on establishing Haddenham Electric Car Club
- To speak with potential business partners on progressing electric car adoption.
  - Telsa
  - 3B
- Collaborate with neighbouring Parish Schemes – such as Thame Town Council's Thame Green Living Plan.
- Identify opportunities of electrical charging points within Haddenham.
- Lobby Planning Department at Buckinghamshire Council to provide more public car charging points.
- Lobby Planning at Buckinghamshire Council to include electrical charging points on any new developments – residential and commercial.
- Develop a sustainable business model for an EV shuttlebus service within the village to serve commuters at peak travel hours and deliver this outcome by the end 2024.