

MINUTES
FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

Monday 29th June 2020, 7.56pm
Held remotely by Zoom

Present: Cllrs., Mr. Brown, Mr. O’Hanlon (Chair), Mr. Sharp, Mr. Truesdale and Mr. Young.
Clerk: Ms. Gilbert
Deputy Clerk: Mrs Marsden
Acting Deputy Clerk: Ms Allman
Assistant Clerk: Ms. Griffiths
5 members of the public
Cllr Lyons as a member of public.

F21 1 APOLOGIES

No apologies were received for absence. Mr Young joined the meeting late.

F21 2 DECLARATIONS OF INTEREST

No declarations of interest in addition to those already declared were made. Mrs Aston confirmed an interest in the Village Hall and the Tennis Club.

PUBLIC PARTICPATION

There were no requests for public participation.

F21 3 MINUTES

The minutes of the meeting held on 17th February 2020 were AGREED as a true record and signed.

F21 4 FINANCES

- (i) The finance reports for year ending 31st March 2020 were received. It was noted that there was a budget surplus of £6589. This figure was partly due to a saving arising from the late payment of 2 grants totalling £10,000, awarded in February 2020 but not paid until the new financial year, whilst pond water costs were approximately £4,500 higher than anticipated.
- (ii) Mr O’Hanlon will confirm the accuracy of the bank reconciliations at 31st March 2020 and sign them after the meeting.
- (iii) The internal auditor’s report and signed statement for year ending 31st March 2020 had not been received in time for the meeting. The Annual Governance and Accountability Return was due to be sent to the external auditor by 30th June 2020, however the emergency coronavirus legislation [SI 2020/404 The Accounts and Audit \(Coronavirus\) \(Amendment\) Regulations 2020](#) has allowed an extension of time to 31st July. It was, therefore, AGREED to DEFER this agenda item until the next full Parish Council meeting on 20th July 2020 to ensure any recommendations from the internal auditor are incorporated.
- (iv) The budgets for 2020-21 were reviewed. It was AGREED to RECOMMEND carrying forward £10,000 of the 2019/20 grants budget to cover the late payment of the Community Library and Youth and Community Centre grants awarded in February 2020.

Mr Young joined the meeting during discussion of the finances.

F21 5 GRANT APPLICATIONS

Red Kite has provided the Parish Council with a balance sheet ending 30 September 2018 and a cash flow statement for 2020. However, further clarification and details are still needed to allow the Council to better understand Red Kite's financial position and to establish what is needed in terms of ongoing funding. Once this information has been received then the Council can consider whether to provide support in addition to the £500 grant agreed at the Parish Council meeting on 8th June 2020.

F21 6 COMMUNITY RESPONSE TO COVID-19

- (i) The helpline is now receiving fewer emails and calls. The Fish scheme volunteers who had been helping fulfill the requests for support are now returning to their normal work and volunteers who have registered with the Parish Council are taking over any requests for help. This is now being coordinated by the PC staff.
- (ii) The Haddenham Hamper website, designed to support local businesses by providing information about local shops and what they have on offer in a single place, is aiming to go live within the next week or shortly after. A grant application for funding has been submitted to Buckinghamshire Council.
- (iii) It was AGREED to adopt the draft Adults at Risk policy.

F21 7 TENNIS COURTS EXTENSION AND CAR PARK IMPROVEMENTS WOODWAYS

- (i) It was noted that the installation and court painting are now complete and that reimbursement via S106 is now in progress.
- (ii) It was noted that an opening ceremony for the new courts has been postponed until lockdown restrictions are relaxed to allow larger gatherings.

F21 8 TRANSFER OF LAND AT HADDENHAM AIRFIELD

The Parish Council has a new solicitor assigned to carry out the due diligence on the land transfer so it is hoped things will now progress. They are currently waiting to hear back from CALA's solicitor. CALA is in discussion with Bucks Council regarding the process of issuing the final certificate. This will only be issued if the pitches are in a good condition, however, CALA has not cut the grass recently, so this will need to be rectified first.

F21 9 TRANSFER OF LAND AT ASTON ROAD

Further advice from the Parish Council's solicitor has been received about the agreement for the transfer of open spaces. The details are now close to being agreed.

F21 10 VILLAGE HALL

- (i) It was noted that the surrender of the Day Centre lease to Banks Park Trust is now complete.
- (ii) The results of the survey of the roof of the Village Hall were received. A quote for repair works to the roof has been received for £48,595, with an additional sum of £3,363 for replacing the roof lights and an additional cost of £6,250 for replacing the window frames and vents.
- (iii) The minutes of the Village Hall Improvements Committee held on 11th June 2020 were noted. The decision on refurbishing rather than rebuilding the former Day Centre is being reviewed in light of the additional expenditure needed for the roof repairs.

F21 11 CLIMATE EMERGENCY

The correspondence regarding the proposal to establish woodland along the permissive path on the Airfield site was noted.

F21 12 CYCLE RAMP AT STOCKWELL – PRINTERS PIECE STEPS

The request from the Safe Walking and Cycling Group to retrospectively pay for the installation of a cycle ramp alongside the steps between Stockwell and Printers Piece was REJECTED, as it was felt the Parish Council should not set a precedent for funding unauthorised work to the public highway.

F21 13 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

None.

F21 14 DATE OF NEXT MEETING

Monday 21st September 2020.

Post meeting note: the meeting was subsequently moved to 28th September 2020.

CONFIDENTIAL ITEMS

None.

CLOSURE OF THE MEETING

The meeting closed at 9.11pm.

Signed: _____
Chair

Date: 28th September 2020