



DRAFT MINUTES
EXTRAORDINARY FULL PARISH COUNCIL MEETING

Thursday 19th March 2020, 7.30pm

Parish Council Office - moved to Day Centre Lounge to allow for social distancing.

Present: Cllrs Mr Brown, Mr. Hoare, Mr. Lyons, Mr. O'Hanlon, Ms. Poole, and Mr. Truesdale (Chair)

Clerk: Ms. Gilbert

No members of the public

PC20 72 APOLOGIES

Apologies for absence were received and accepted from Mrs. Aston, Mr. O'Loughlin, Mr. Sharp, Mr. Wheeler, and Mr. Young who were all social isolating.

PC20 73 DECLARATIONS OF INTEREST

There were no declarations of interest.

PC20 74 CONTINGENCY PLANS FOR COVID-19 PANDEMIC

Members discussed the impact on the Council's business of the current COVID-19 pandemic and agreed it was necessary to set in place measures to protect staff and Members and ensure business continuity. The current rapidly evolving situation means that it is unlikely that the formal public meetings of the council will be held for the foreseeable future. Emergency legislative changes by the Government will be required for Councils to adapt their working practices to facilitate the decision making process. The Clerk will monitor advice channels and make recommendations to the Council as the situation changes.

- (i) It was PROPOSED and AGREED to adopt the COVID-19 pandemic contingency plan version 3.
- (ii) It was PROPOSED and AGREED to DELEGATE to the Clerk in consultation with the Chair and / or Vice-Chair to update and implement the contingency plan in line with new advice from Government, NHS and local council advisory bodies.
- (iii) It was PROPOSED and AGREED to DELEGATE to the Clerk in consultation with the Chair and /or Vice-Chair to make any financial decisions that would normally be made by the Council or a Committee to ensure the Council's assets are maintained, ongoing projects can progress and any funding necessary for community support can be made available.
- (iv) It was PROPOSED and AGREED to DELEGATE to the Clerk in consultation with the Chair and /or Vice-Chair of the Planning Committee to respond to all new planning applications within the consultation period. Committee members will be notified of the applications by email for their input prior to submitting a response.

DATE OF NEXT MEETING

This will be confirmed one week before the meeting to comply with the regulations on notice of meetings.

CLOSURE OF THE MEETING - The meeting closed at 8.20pm.

Signed: _____
Chair

Date: