



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
Phone: 01844 292411 email: clerk@haddenham-bucks-pc.gov.uk

MINUTES

FULL PARISH COUNCIL MEETING

Monday 9th March 2020, 7.30pm
Day Centre Lounge, Haddenham Village Hall

Present: Cllrs Mrs. Aston, Mr. Brown, Mr. Hoare, Mr O'Loughlin, Mr. Lyons, Mr. O'Hanlon, Ms. Poole, Mr. Sharp, Mr. Truesdale (Chair), Mr. Wheeler, and Mr. Young.
District Cllr: Mrs. Brandis and Mr Foster.
Clerk: Ms. Gilbert.
Assistant Clerk: Ms. Griffiths.
7 members of the public.

PC20 63 APOLOGIES

No apologies were received.

PC20 64 DECLARATIONS OF INTEREST

There were no declarations of interest in addition to those already disclosed.

PUBLIC PARTICIPATION

Four members of the public asked to take part.

- 1) The participant explained that they were unhappy that a summary of a meeting between Dandara and the residents of Willis Road had been included in the minutes after the Clerk had reported back to the Council following her attendance. The member of public considers the meetings to be private.
The Clerk explained that she had been invited to attend as a Parish Council representative so it would be usual to report back to the Council. If the residents prefer future meetings are private, then the PC will no longer send a representative.
- 2) Two members from the Haddenham Patients Participation Group then spoke about their request for a new bus shelter to be installed outside the medical centre. The land owner's permission has been obtained, Bucks CC have been approached to quote for the work, and sources of funding researched but as yet none have been confirmed.
The bus shelter will be considered later on in the agenda.
- 3) What are the implications of the current high water table on the plans for a new burial ground in Haddenham?
Dandara have monitored bore holes on the site for a year as part of the reserve matters planning application and the results indicated it would be possible to carry out single and some double depth burials on the site. The environment agency will be contacted to ensure there are no other issues.
- 4) Can something be done to set up a network to support lone residents that may require help if quarantined due to the coronavirus? Haddenham.net can help with co-ordination.
The Parish Council is receiving advice and updates from Bucks County Council and the National/Buckinghamshire association of Local Councils on the situation and will respond in line with government advice. Mr Brown urged anyone who self isolates to contact 111 so that the

infection can be monitored. They are also able to arrange grocery deliveries for those in need. Mr Sharp said that the new Community Access Point will be up and running in the library as a source of information for residents.

PC20 65 MINUTES

The minutes of the Parish Council meeting held on 6th January 2020 and the Extraordinary Parish Council meeting held on 30th January 2020 were AGREED as a true record and signed.

PC20 66 COUNTY AND DISTRICT COUNCILLOR REPORTS

Bucks County Council

County Cllr Mr. Harriss was not present to give a report.

Aylesbury Vale District Council

Mr Foster explained that, after being set up in 1974, Aylesbury Vale District Council is due to hold its final council meeting on 25th March 2020. Mr Foster also advised that the community boards will be a crucial link between the Parish Council and the new unitary authority.

Mrs. Brandis reported that the launch event for Green Future Bucks will take place on Thursday 12th March 2020 at 6pm. AVDC will be investing £100,000 into providing a greener future for the Vale through grants for Parishes, Schools and training and investment in local businesses. There will be the opportunity to become a climate change champion and to register for free environmental training, to be provided by the Chiltern Rangers.

Mr Lyons asked for information on Green Future Bucks to be shared on the Parish Council's website.

PC20 67 REPORTS FROM OUTSIDE BODIES

- (i) Haddenham Youth and Community Centre – Mr Truesdale.
The committee has not met but the members have been trying to resolve signature mandate issues with the bank.
- (ii) Haddenham Village Hall Management Committee – Mrs Aston.
Mrs Aston reported that there had been an issue with a recent party held where the police were called. The committee will discuss this at their next meeting. Thanks were expressed to Pete Summerskill and John Wheeler for their help in clearing up after the party. There has been good interest in bookings at the Village Hall and the booking system is running well. A plumbing contractor had come out to investigate a suspected leak between the meter and the inside of the building and found that the internal valves had not been tightened sufficiently which resulted in the meter still turning when the valves were turned off. The boiler servicing and legionnaires assessment are complete. The Parish Council were thanked for the new windows in the Walter Rose room. New insulation has also been installed in the Walter Rose room and new chairs and tables ordered.
- (iii) Haddenham Community Library – Mr Sharp.
The trustees are meeting next week. Training will be undertaken so that the library can act as one of the new Council Access Points that are being set up across the county. Information on how best to deal with the coronavirus will be requested. At the recent Community Fair, several new members of the library were enlisted and information was provided on how to use the e-booking system.
- (iv) The Playing Field Management Committee – Mr Young.
The draft minutes of the Playing Field Management Committee meeting held on 5th February 2020 were noted. A second senior football team is now playing – improving takings. The work to improve the tennis courts and car park is now complete. Issues with the new doors have been addressed.
- (v) The Sports and Social Club Committee – Mr Young.
There is nothing to report.

- (vi) Banks Park Recreation Ground Trust – Mr Truesdale
The draft minutes from the meeting held on 17th February 2020 were noted. It was reported that the windows in the Walter Rose room had been replaced. The trust is waiting to hear from the County Council on the surrender of the lease.
- (vii) The minutes from the Parish Liaison meeting held on 6th November 2019 were noted.
Mr Truesdale reported that Community Boards will supersede the Local Area Forums. The former Haddenham and Waddesdon LAF areas will form a single new Community Board. The boards will be given budgets for things such as environmental improvements. Martin Tett, leader of the Shadow Executive and Buckinghamshire County Council gave a presentation on the budget for the new unitary council.
- (viii) Haddenham Safe Walking and Cycling Group – Mr Lyons
Mr Lyons was unable to attend the recent meeting. It was noted that the results to the survey on the Haddenham and Thame Greenway had been published.

PC20 68 FINANCE AND GENERAL PURPOSES

- (i) The draft minutes of the meeting held on 17th February 2020 were noted.
- (ii) The list of payments was noted and signed (see appendix1).
- (iii) The quarter 3 finance reports were received (see appendix 2). The deficit is the result of additional funds being spent on staffing and maintenance.
- (iv) It was AGREED to update the Financial Regulations to increase the amount the Clerk can transfer between the Council's banking accounts from £10,000 to £100,000.
- (v) The recommendation to accept the quote of £1,738.76 from TfB for the installation of a village gate on Stanbridge Road was AGREED.
- (vi) The recommendation to adopt the updated Volunteers Policy was AGREED.
- (vii) Mr O'Hanlon reported that the food waste project would be delayed due the coronavirus pandemic as it would involve gathering together groups of residents who may not normally interact with each other.
- (viii) Mr O'Hanlon explained that unless two thirds of the Council were elected (8 councillors), the Council would lose the General Power of Competence which would impact on what the Council is able to do. All councillors were asked to let the Council know whether they would be standing for re-election.

PC20 69 PLANNING

- (i) The minutes of the meetings held on 27th January 2020 and draft minutes of the meeting held on 17th February 2020 were noted.
- (ii) Update from Mr Truesdale:
It is now likely that the Vale of Aylesbury Local Plan (VALP) won't be found sound before the transition to the Buckinghamshire Council which will then take over responsibility for the VALP from AVDC.
The UK 2070 commission has published a report into regional inequalities called 'Make No Little Plans' with suggestions on tackle inequality across the UK.

PC20 70 ENVIRONMENT COMMITTEE

- (i) The draft minutes of the meeting held on 27th January 2020 were noted.

- (ii) Update from Mr Young.
Two new benches (one to replace an old bench) are to be installed at Sheerstock Play Area funded by a donations form the Rotary Club and a bequeathment.
Robyn Thorogood is retiring from managing Snakemoor and is handing over to Julian Watson.
The Volunteer Litter Pick has been organised for Saturday 28th March. Those wishing to help should meet at the Parish Office at 9.30am and bring a pair of sturdy gloves.
- (iii) It was AGREED in principle to support the installation of a new bus shelter outside the Medical Centre.
- (iv) Mr Wheeler reported that 13 volunteers had taken part in a tidy up at the allotments on Saturday 7th March. It is not yet known when the gates to the allotments are to be re-opened as the car park is very damp. The new deposit system for the key to the gates is working well.
- (v) Mr Lyons reported that the Handlebards, a small travelling Shakespeare company, have been booked for a performance at the Orchard on 11th July 2020. An Easter egg hunt is being planned as a joint project with Abbeyfield.

PC20 71 DATES OF FUTURE MEETINGS

Environment Committee	Monday 30 th March 2020 Monday 8 th June 2020
Planning Committee	Monday 30 th March 2020 Tuesday 14 th April 2020 Monday 18 th May 2020
Finance and General Purposes Committee	Tuesday 14 th April 2020 Monday 29 th June 2020
Parish Council	Monday 18 th May 2020 Monday 29 th June 2020
Annual Parish Meeting	Friday 22 May 2020

CONFIDENTIAL ITEMS

None.

CLOSURE OF THE MEETING

The meeting closed at 8.37pm.

Signed: _____
Chair

Date: 8th June 2020

Appendix 1: List of payments

List of Payments made between 01/01/2020 and 29/02/2020						
Date Paid	Payee Name	Reference	Amount Paid	Authorized	Transaction Detail	
05/01/2020	Aylesbury Vale DC	DD	£ 64.00	19305	pavilion rates 10of10	
14/01/2020	Drain Doctor	DD	£ 426.00	19306	Woodways Car Park drains	
14/01/2020	Ace Pest Control	BACS	£ 85.00	19311	pest control	
14/01/2020	Parkinson Partnership	BACS	£ 1,275.00	19312	VAT advice	
14/01/2020	Haddenham VH Social Centre MC	BACS	£ 33.00	19313	room hire dec19	
14/01/2020	St Mary's PCC	BACS	£ 188.99	19315	church lights electric	
14/01/2020	Crescent Garden Services	BACS	£ 220.00	19316	churchyard maint Dec	
14/01/2020	Microshade Business Consultant	BACS	£ 249.00	19317	hosted services	
15/01/2020	Aylesbury Vale DC	DD	£ 75.90	19318	eurobin hire & empty	
17/01/2020	SSE Southern Electric	DD	£ 856.75	19314	street light energy dec19	
28/01/2020	EON	DD	£ 12.34	19319	workshop electric	
28/01/2020	Lloyds Bank	DD	£ 5.00	19320	bank charge 10/11-09/12/19	
31/01/2020	Staff	BACS	£ 2,619.28	19307	salary & reimb Jan20	
31/01/2020	Staff	BACS	£ 1,357.79	19308	salary Jan20	
31/01/2020	Staff	BACS	£ 852.92	19309	salary Jan20	
31/01/2020	HMRC	BACS	£ 1,689.26	19310	Tax Ni Jan20	
05/02/2020	Neil Douglas	BACS	£ 309.00	19324	Grant for Stockwell wall	
05/02/2020	John Wheeler	BACS	£ 30.97	19338	refuse bags /padlock	
05/02/2020	J Lawrence	BACS	£ 300.00	19339	Digger Hire	
05/02/2020	Aspire Community Works	BACS	£ 7,707.96	19340	grounds maint & shelter	
05/02/2020	Crescent Garden Services	BACS	£ 225.00	19341	churchyard maintenance	
05/02/2020	David Truesdale	BACS	£ 3.00	19342	parking BMKALC	
05/02/2020	Microshade Business Consultant	BACS	£ 249.00	19343	hosted services	
05/02/2020	Haddenham VH Social Centre MC	BACS	£ 1,019.00	19344	office rent & room hire	
05/02/2020	PCMS design	BACS	£ 612.00	19345	tennis courts build	
05/02/2020	Vision ICT	BACS	£ 345.60	19346	email hosting	
05/02/2020	George Browns	BACS	£ 149.38	19347	bore hole troughs	
05/02/2020	Haddenham Tennis Club	BACS	£ 350.00	19348	grant for junior coaching	
05/02/2020	BMKALC	BACS	£ 119.76	19349	training courses	
05/02/2020	Ace Pest Control	BACS	£ 85.00	19350	pest control 29/01	
05/02/2020	Agripower Ltd	BACS	£ 34,308.30	19351	tennis courts pyt2	
12/02/2020	Ricoh	BACS	£ 233.90	19323	photocopier hire / use	
13/02/2020	Vodafone	DD	£ 20.00	19356	Broadband and phone	
16/02/2020	British telecom	DD	£ 35.68	19327	phone final bill	
16/02/2020	Aylesbury Vale DC	DD	£ 108.30	19337	eurobin hire empty	
17/02/2020	British telecom	DD	£ 190.96	19357	Broadband Final	
18/02/2020	SSE Southern Electric	DD	£ 884.17	19325	street light electric	
21/02/2020	BC&E	DD	£ 559.10	19322	pension Jan2020	
27/02/2020	EON	DD	£ 21.53	19328	workshop electric	
27/02/2020	K Dauncey	BACS	£ 65.00	19329	reLeaf flyers reimburse	
27/02/2020	Waterperry	BACS	£ 171.95	19330	Trees for Sheerstock	
27/02/2020	Complete Tree Services	BACS	£ 618.00	19331	Tree work allotments	
27/02/2020	Lock & Key Centre	BACS	£ 4,394.19	19332	pavilion door 2nd 50%	
27/02/2020	Aspire Community Works	BACS	£ 6,747.96	19333	grounds maintenance	
27/02/2020	Crescent Garden Services	BACS	£ 225.00	19334	churchyard maintenance	
27/02/2020	Agripower Ltd	BACS	£ 47,419.60	19335	tennis courts 3rd pyt	
28/02/2020	Lloyds Bank	DD	£ 5.00	19326	bank charge 10/12-09/01	
28/02/2020	The Clean Machine	BACS	£ 185.76	19336	Litter Pickers	
28/02/2020	Staff	BACS	£ 2,647.74	19352	salary & reimburse	
28/02/2020	Staff	BACS	£ 1,357.79	19353	salary	
28/02/2020	Staff	BACS	£ 898.01	19354	salary	
28/02/2020	HMRC	BACS	£ 1,703.10	19353	tax / NI Feb	
Total Payments			£ 124,316.94			

Appendix 2: Quarter 3 Finance Reports

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2019
DRAFT 4 - FINAL

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual Q3	Actual Q4	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget 19/20	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
ENVIRONMENT															
EXPENDITURE															
Maintenance	500	1,500	- 1,000	686	330	1,963	-	2,979	1,125	- 1,854	3,500	- 2,000	1,500	- 1,000	-
Play Areas maintenance	5,350	5,350	-	1,727	359	3,955	-	6,041	4,013	- 2,028	7,500	- 2,150	7,000	- 1,650	- 1,650
Churchyard maintenance	3,500	3,500	-	440	735	660	-	1,835	2,625	- 790	3,000	- 500	3,570	- 70	- 70
Outsourced Maintenance	48,500	49,240	- 740	12,310	12,326	12,110	-	36,746	36,930	- 184	40,919	- 8,321	72,000	- 23,500	- 22,760
Water Ponds	1,030	1,030	-	430	2,225	1,858	-	4,513	773	- 3,740	1,030	-	1,050	- 20	- 20
Refuse bins	1,500	1,500	-	274	274	238	-	786	1,125	- 339	1,500	-	2,000	- 500	- 500
Dog Bins	3,000	3,000	-	298	566	567	-	1,431	2,250	- 819	3,000	-	4,500	- 1,500	- 1,500
Pest Control	500	500	-	120	120	205	-	445	375	- 70	500	-	510	- 10	- 10
Mapping	75	75	-	19	19	22	-	60	56	- 3	75	-	80	- 5	- 5
Tree Works	4,160	4,500	- 340	1,120	300	3,925	-	5,345	3,375	- 1,970	6,000	- 1,500	6,530	- 2,370	- 2,030
Misc	360	1,000	- 640	-	467	-	-	467	750	- 284	1,000	-	360	-	- 640
Devolved Services	15,000	18,240	- 3,240	3,560	4,952	4,665	-	13,177	13,680	- 503	17,440	- 800	18,720	- 3,720	- 480
Street Lighting maintenance	7,250	11,000	- 3,750	2,033	3,621	876	-	6,530	8,250	- 1,720	9,250	- 1,750	9,440	- 2,190	- 1,560
Street Lighting energy	8,000	6,500	- 1,500	2,455	2,124	2,477	-	7,057	4,875	- 2,182	9,500	- 3,000	7,000	- 1,000	- 500
Training	100	100	-	-	-	-	-	-	75	- 75	100	-	1,000	- 900	- 900
S137	25	25	-	25	-	-	-	25	25	-	25	-	379	- 354	- 354
	98,850	107,060	- 8,210	25,497	28,419	33,520	-	87,436	80,301	- 7,135	104,339	- 2,721	135,639	- 36,789	- 28,579
INCOME															
Fair rent	355	355	-	-	355	-	-	355	355	-	355	-	355	-	-
Pole refund	30	30	-	-	9	21	-	30	23	- 7	30	-	30	-	-
Commuted sums	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Recharged to Banks Park Trust	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Devolved Budget	7,596	7,596	-	1,899	1,899	2,007	-	5,805	5,697	- 108	7,596	-	7,730	- 134	- 134
	7,981	7,981	-	1,899	2,263	2,028	-	6,190	6,074	- 115	7,981	-	8,115	- 134	- 134
	- 90,869	- 99,079	- 8,210	- 23,598	- 26,156	- 31,492	-	- 81,246	- 74,227	- 7,020	- 96,358	- 2,721	- 127,524	- 36,655	- 28,445
ALLOTMENTS															
EXPENDITURE															
Maintenance	800	800	-	-	45	4	-	49	49	-	800	-	800	-	-
Rent	2,925	2,968	- 43	711	696	776	-	2,182	2,226	- 44	2,968	-	3,102	- 177	- 134
Water	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pest Control	200	200	-	50	50	75	-	175	150	- 25	200	-	200	-	-
misc	-	-	-	-	-	18	-	18	-	- 18	-	-	-	-	-
	3,925	3,968	- 43	761	791	872	-	2,424	2,425	- 1	3,968	-	4,102	- 177	- 134
INCOME															
Rent	5,058	5,300	- 242	1,348	1,870	627	-	3,845	3,975	- 130	5,300	-	5,631	- 573	- 331
	5,058	5,300	- 242	1,348	1,870	627	-	3,845	3,975	- 130	5,300	-	5,631	- 573	- 331
	1,133	1,332	- 199	587	1,080	- 246	-	1,421	1,550	- 129	1,332	-	1,529	- 396	- 197
STAFF COSTS															
EXPENDITURE															
Salaries	70,000	76,164	- 6,164	17,985	17,233	18,637	-	53,854	57,123	- 3,269	72,491	- 3,673	£ 78,951	- 8,951	- 2,787
Pension	2,100	3,808	- 1,708	711	862	932	-	2,505	2,856	- 352	3,259	- 549	£ 3,948	- 1,848	- 140
Employers NI	5,600	7,388	- 1,788	1,887	1,684	1,679	-	5,249	5,541	- 292	6,677	- 711	£ 6,237	- 637	- 1,151
	77,700	87,360	- 9,660	20,582	19,778	21,247	-	61,607	65,520	- 3,913	82,427	- 4,933	89,136	- 11,436	- 1,775

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2019
DRAFT 4 - FINAL

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual Q3	Actual Q4	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection FY 2019/20	2019/20 Projection Variance to Budget 19/20	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20
GENERAL ADMIN															
EXPENDITURE															
Payroll management	625	530	95	104	104	104	-	311	398	87	530	-	204	421	326
Travel	258	250	8	25	3	18	-	46	188	142	250	-	260	3	10
Stationery	412	400	12	136	125	20	-	280	300	20	400	-	410	2	10
Postage	40	40	-	-	7	-	-	7	30	23	40	-	30	10	10
Phone / Internet	700	800	- 100	195	209	189	-	592	600	8	800	-	500	200	300
Office rent / room hire	4,500	4,500	-	1,211	1,049	897	-	3,157	3,375	218	4,500	-	4,590	90	90
Photocopier	800	800	-	150	168	199	-	517	600	83	800	-	820	20	20
Insurance	4,419	4,419	-	1,465	1,029	1,171	-	3,665	3,314	351	4,419	-	4,468	49	49
Training	2,500	2,500	-	42	83	99	-	224	1,875	1,651	2,500	-	4,000	1,500	1,500
Audit	1,175	2,500	- 1,325	625	1,039	962	-	2,626	1,875	751	3,000	- 500	2,800	1,625	300
Legal & Other Professional	3,000	6,000	- 3,000	-	3,400	975	-	4,375	4,375	-	5,000	1,000	7,000	4,000	1,000
Chairman's Allowance	150	150	-	-	11	-	-	11	113	102	150	-	150	-	-
Subscriptions	1,500	1,500	-	874	204	366	-	1,444	1,125	319	2,000	- 500	1,690	190	190
Grants and donations (S137)	14,500	14,500	-	-	-	680	-	680	680	-	14,500	-	11,070	3,430	3,430
APM	155	155	-	673	-	-	-	673	116	556	673	- 518	690	535	535
Books and Publications	50	50	-	-	-	-	-	-	38	38	50	-	50	-	-
Election Costs	-	-	-	-	-	-	-	-	-	-	-	-	3,000	- 3,000	3,000
Capital Asset Fund	2,000	2,000	-	-	865	1,650	-	2,515	1,500	1,015	2,515	- 515	2,040	40	40
Misc.	401	401	-	362	349	47	-	758	301	457	1,000	- 599	419	18	18
Bank Charges	60	60	-	30	30	30	-	90	45	45	120	- 60	60	-	-
Information Technology	8,000	7,000	1,000	2,671	553	731	-	3,955	3,955	-	4,000	3,000	2,500	5,500	4,500
Other S137	100	100	-	-	-	-	-	-	75	75	100	-	100	-	-
Business Rates	-	768	- 768	187	192	192	-	571	576	5	768	-	780	780	12
	45,345	49,423	- 4,079	8,747	9,419	8,330	-	26,496	25,452	1,044	48,115	1,308	47,631	- 2,287	1,792
INCOME															
Precept	357,470	357,470	-	89,368	89,368	89,368	-	268,103	268,103	-	357,470	-	369,410	11,940	11,940
Interest	2,000	2,000	-	6	6	6	-	17	1,500	1,483	2,000	-	2,000	-	-
Miscellaneous	-	-	-	1,200	5,008	1,468	-	7,676	-	7,676	6,208	6,208	-	-	-
Grants Received	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	359,470	359,470	-	90,573	94,381	90,842	-	275,796	269,603	6,193	365,678	6,208	371,410	11,940	11,940
NET															
	314,125	310,047	4,079	81,826	84,962	82,511	-	249,300	244,150	5,149	317,563	7,516	323,779	9,653	13,732
COMMUNICATIONS															
EXPENDITURE															
Newsletter	1,800	1,800	-	-	186	-	-	186	1,350	1,164	1,800	-	1,800	-	-
Noticeboard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Website	480	1,330	- 850	1,163	85	15	-	1,262	998	265	1,642	- 312	480	-	850
	2,280	3,130	- 850	1,163	271	15	-	1,448	2,348	899	3,442	- 312	2,280	-	850
INCOME															
Newsletter	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
NET															
	- 2,280	- 3,130	- 850	- 1,163	- 271	- 15	-	- 1,448	- 2,348	899	- 3,442	- 312	- 2,280	-	850
SURPLUS /(DEFICIT) BEFORE TFS TO RESERVES															
	144,409	121,810	- 22,600	37,070	39,837	29,512	-	106,419	103,606	2,813	136,668	14,858	106,368	38,042	15,442

HADDENHAM PARISH COUNCIL
INCOME & EXPENDITURE FOR THE QUARTER ENDING 31ST DECEMBER 2019
DRAFT 4 - FINAL

	Precept Proposal 2019/20	Budget 2019/20	Annual Budget 2019/20 v Precept Proposal 2019/20	Actual Q1	Actual Q2	Actual Q3	Actual Q4	Actual YTD 2019/20	Budget YTD 2019/20	Variance to Budget	Latest Projection 2019/20	2019/20 Projection Variance to Budget 19/20	Precept Proposal 2020/1	Precept Proposal 2020/1 v 2019/20	Change from budget 2019/20	
TRANSFERS TO RESERVES																
160 4618	EMR HPC Asset Reserve	3,831	3,831	-	958	958	958	-	2,873	2,873	-	3,831	-	15,000	- 11,169	- 11,169
160 4617	EMR Heritage Fund	2,900	2,900	-	725	725	725	-	2,175	2,175	-	2,900	-	2,634	266	266
160 4619	EMR Street Lights	9,212	9,212	-	2,303	2,303	2,303	-	6,909	6,909	-	9,212	-	9,351	- 138	- 138
160 4621	EMR NHP Projects	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
170 4701	EMR Allotments Improvements	1,522	1,522	-	587	1,080	(246)	-	1,421	1,142	- 280	1,522	-	1,522	-	-
160 4620	EMR Churchyard Maintenance	16,500	16,500	-	4,125	4,125	4,125	-	12,375	12,375	-	16,500	-	15,000	1,500	1,500
170 4700	EMR Snakemoor Donations	2,000	2,000	-	500	500	500	-	1,500	1,500	-	2,000	-	-	2,000	2,000
160 4615	EMR Devolved Services	13,000	13,000	-	3,250	3,250	3,250	-	9,750	9,750	-	13,000	-	13,000	-	-
160 4610	EMR Staffing Contingency	7,770	8,736	- 966	2,184	2,184	2,184	-	6,552	6,552	-	8,243	493	8,914	- 1,144	- 178
160 4611	EMR New Burial Ground	25,000	25,000	-	6,250	6,250	6,250	-	18,750	18,750	-	25,000	-	-	25,000	25,000
170 4718	EMR Overspill Car Park	10,000	10,000	-	2,500	2,500	2,500	-	7,500	7,500	-	10,000	-	-	10,000	10,000
170 4716	EMR Play Area Improvements	20,000	20,000	-	5,000	5,000	5,000	-	15,000	15,000	-	20,000	-	7,000	13,000	13,000
160 4612	EMR Pond Improvements	1,000	1,000	-	250	250	250	-	750	750	-	1,000	-	1,000	-	-
160 4613	EMR Tree Reserve	7,000	7,000	-	1,750	1,750	1,750	-	5,250	5,250	-	7,000	-	6,500	500	500
160 4614	EMR NHP	5,000	5,000	-	1,250	1,250	1,250	-	3,750	3,750	-	5,000	-	5,000	-	-
160 4616	EMR Legal & Professional	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
310	Contingency Reserve	19,674	19,674	-	4,919	4,919	4,919	-	14,756	14,756	-	19,674	-	21,447	- 1,773	- 1,773
	NET	144,409	145,375	- 966	36,550	37,043	35,718	-	109,311	109,031	- 280	144,882	493	106,367	38,042	39,008
Funded by Precept																
	EXPENDITURE	- 372,509	- 396,317	- 23,808	- 93,300	- 95,720	- 99,702	-	- 288,723	- 285,077	- 3,645	- 387,173	9,143	- 385,155	- 12,646	11,161
	INCOME	372,509	372,751	242	93,820	98,514	93,496	-	285,831	279,652	6,179	378,959	6,208	385,156	12,647	12,405
	NET	-	- 23,566	- 23,566	520	2,794	- 6,206	-	- 2,892	- 5,425	2,533	- 8,214	15,351	0	0	23,566

HADDENHAM PARISH COUNCIL
BALANCE SHEET AT 31st December 2019
DRAFT 3 - FINAL

	31/12/2019		31/03/2019	
	£	£	£	£
CURRENT ASSETS				
Bank Balances				
Current and Deposit Accounts		1,025,054		699,520
(Airfield) Playing Fields Project Account		96,348		96,393
		1,121,402		795,913
VAT Reclaimable	19,169		14,402	
Sundry debtors	63,968		91,666	
Prepayments	8,357		5,116	
Amount due from				
Educational Charity	-		-	
Banks Park Trust	1,242		1,242	
		92,736		112,426
		1,214,138		908,339
LESS CURRENT LIABILITIES				
Sundry Creditors	19,905		67,269	
Deferred Income	95,007		2,610	
Provision for Bad Debts	-		-	
Amount due to				
Educational Charity	9,332		7,053	
Banks Park Trust	-		-	
		124,245		76,932
NET CURRENT ASSETS		1,089,893		831,407
CREDITORS - AMOUNTS FALLING DUE IN MORE THAN ONE YEAR		573,517		357,099
		516,375		474,308
RESERVES				
INCOME AND EXPENDITURE				
Contingency Reserve		118,066		106,487
Earmarked Reserves		391,563		364,064
Ring-Fenced Reserves		6,747		3,758
		516,376		474,309