

MINUTES
ANNUAL PARISH COUNCIL MEETING
Tuesday 8th May 2018, 7.30pm
The Walter Rose Room, Haddenham Village Hall

Present: Cllrs Mrs. Aston, Ms. Bedding, Mr. Lyons, Mr. O’Hanlon, Mr. O’Loughlin, Ms. Poole, Mr. Sharp, Mr. Truesdale, , and Mr. Young.
District Cllr Mrs. Brandis
Clerk: Ms. Gilbert
10 members of the public

PC19 1 ELECTION OF THE CHAIRMAN OF THE COUNCIL

Mr. Truesdale was PROPOSED, SECONDED and AGREED.

PC19 2 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL

Mr. O’Hanlon was PROPOSED, SECONDED and AGREED.

PC19 3 ACCEPTANCE OF OFFICE

Mr. Truesdale signed the Acceptance of Office form which was witnessed by the Clerk.

PC19 4 APOLOGIES

Apologies for absence were received and accepted from Mr. Wheeler.

PC19 5 DECLARATIONS OF INTEREST

There were no declarations of interest.

PC19 6 MINUTES

The minutes of the Parish Council meeting held on 3rd April 2018 were AGREED as a true record and signed.

PC19 7 CASUAL VACANCY

The receipt of the resignation from the Council of Ms. Diane Sharp was noted. The resulting casual vacancy has been registered with AVDC and electors have until the 21st May to request an election. If no election is called the Parish Council will be able to co-opt a new Member at the next meeting on 4th June 2018.

PC19 8 COMMITTEE MEMBERSHIP

The Standing Committees of the Council, were confirmed, members were appointed and a Chair elected.

- (i) Finance and General Purposes
Members: Mrs. Aston, Ms. Bedding, Mr. O’Hanlon, Mr. Truesdale, Mr. Sharp, Mr. Young
Chair: Mr. O’Hanlon
- (ii) Planning
Members: Mr. O’Hanlon, Ms. Poole, Mr. Truesdale, Mr. Sharp, Mr. Young.
Chair: Mr. Truesdale
- (iii) Environment
Members: Ms. Bedding, Mr. Lyons, Mr. O’Hanlon, Mr. O’Loughlin, Ms. Poole, Mr. Wheeler Mr. Young.

Chair: Mr. Young

- (iv) Communications
Members: Ms. Bedding, Mr. Lyons, Ms. Poole
Co-opted Members: Mrs. Jeffery, Dr. Milmer
Chair: Ms. Bedding
- (v) Allotments
Members: Mrs. Aston, Mr. Wheeler
Co-opted Members: Mr. Jones, Mr. Pitkin, Ms. Watt, Dr. Wood.
Chair: Mr. Wheeler
- (vi) Personnel
Members: Mrs. Aston, Mr. Sharp, Mr. Truesdale
Chair: Mr. Truesdale

Mr. Truesdale (Chair) and Mr. O’Hanlon (Vice-Chair) are ex-officio members of all committees.

PC19 9 REPRESENTATIVES TO OUTSIDE BODIES

The following appointments as the Council’s representatives to outside bodies were AGREED:

- (i) Banks Park Trust - the members of the Finance and General Purposes Committee
- (ii) Haddenham Educational Charity - the members of the Finance and General Purposes Committee
- (iii) Social Centre Management Committee - Mr. Truesdale (PC rep) and Mrs. Aston (BPT rep)
- (iv) Playing Field Management Committee - Mrs Aston and Mr Young
- (v) Sports and Social Club Committee - Mrs Aston and Mr. Young
- (vi) Bucks Association of Local Councils - Mr. Truesdale
- (vii) Aylesbury Vale Association of Local Councils - rarely meets so will agree a representative if it meets
- (viii) Haddenham Youth and Community Centre - Mr. Truesdale and Mrs. Aston
- (ix) Safe Walking & Cycling Group - Mr. Lyons
There was a debate about whether or not there should be a Parish Council representative on the Safe Walking and Cycling Group.
It was PROPOSED that a member is appointed which was AGREED (8 for, 1 against)
- (x) Local Area Forum - Mr. Truesdale
- (xi) Scout & Guide Association Trustee - Mr. Sharp
- (xii) Fete Committee - Mr. Sharp
- (xiii) Bucks CC unitary authority parishes working group - Mrs. Aston and Mr. Truesdale
- (xiv) Haddenham Parochial Charities - Mr Sharp and Mr. Wheeler

PC19 10 SCHEDULE OF MEETINGS

The scheduled dates for the Council’s meetings for 2018-19 were AGREED with the following changes to the schedule circulated before the meeting:

There will be a short Planning Committee meeting on 14th May at 7pm before the Environment meeting. The 8th October and 5th November meetings will be held in the Day Centre Lounge.

PC19 11 STANDING ORDERS

The Parish Council’s Standing Orders were AGREED and it was noted that they will need to be updated in line with new NALC template. This was DELEGATED to the Finance and General Purposes for the June meeting.

PC19 12 POLICIES AND PROCEDURES

- (i) It was AGREED to adopt the updated Parish Council Risk Assessment
- (ii) The Parish Council’s Finance Regulations were reviewed and AGREED unchanged.

PC19 13 COUNTY AND DISTRICT COUNCILLOR REPORTS

The County Councillor was not in attendance at the meeting.

Aylesbury Vale District Council

District Councillor Mrs. Brandis reported that the recent seminar on the East-West expressway corridor had been discussed at Cabinet and the notes of the meeting are available on the AVDC website. The meeting was well balanced and did not come up with a preference. There has been no indication yet of where the proposed new towns will be located.

PC19 14 REPORTS FROM OUTSIDE BODIES

- (i) Youth and Community Centre- Trustees have not met.
- (ii) Social Centre Management Committee - Mrs. Aston
The Committee is meeting more regularly. Pete Sommerskill is doing a good job taking on the secretary and caretaker responsibilities from Sue Parkinson. We are waiting for the outcome of a survey of the village hall before doing more maintenance work. The new online booking system is working well. A new code locking system for the doors is being investigated.
Mr. Sharp thanked Mrs. Aston and Mrs Geenes for moving things forward in the management of the hall.
- (iii) Community Library - Mr. Sharp.
Still in the process of finalising next year's funding. It is looking more optimistic now that the Children's Centre will continue for another year. There was a wonderful morning event - Brunch with Bruce, a Shakespeare recital. A volunteer's trip to the British Library has been organised. There will be funding issues in the future which is being worked on.
- (iv) Playing Field Management Committee. - Mrs. Aston, Mr Young. Mr O'Hanlon and Mrs. Gilbert attended. There was an update on progress with the new Airfield pavilion which was of interest. There is a security issue with doors being left open regularly, it was proposed and AGREED that this should be dealt with through the F&GP Committee.
- (v) Sports and Social Club Committee - Mr. Young
There is concern about the drop in numbers going to the club since the issues over the summer and they are looking at ways to improve this and bring more people in. Councillors could be invited to go along.
- (vi) Banks Park Recreation Ground Trust - Mr. Truesdale
We are in the process of obtaining quotes to resolve the flooding issue with the Scout and Guide path. The small amount of tree work identified in the survey has been actioned. It was agreed to allow the Parish Council to improve the play area at Banks Park. Feedback from users of the car park following the lining and new one way system has identified an issue with lack of clear no entry signage at the Churchway access. It was agreed to get a quote to improve the signage on the access.
- (vii) Haddenham Safe Walking and Cycling Group - Mr. Lyons
The group met on 25th April. A report on the work on Green Lane was received, there has been a lot of positive feedback on the ground despite the objections from a few. Vegetation along the route is starting to grow back. There was a report following a meeting at BCC to discuss the Haddenham to Thame cycleway. Sustrans needed to be put right on some missing data. Scotsgrove residents are grateful to the Parish Council for the speed monitoring that was carried out. A discussion followed on interpretation of the data, which did not identify a significant speeding issue. It appeared that some people were using outlying data (excluded) points as examples of speeding.
- (viii) Parish Liaison meeting held on 2nd May 2018 - Mr. Truesdale
The meeting was interesting and covered several topics.

Pot holes - these are currently a big issue there is a >£4M budget (£2M revenue, £1M received by lobbying from by the LGA and £1.2M from reserves) to deal with this. County Councillors have been allocated £10K each for priorities in their area and are being urged to allocate some of this to potholes. Cllr Harriss should be contacted to identify priority areas in Haddenham.

Housing growth - The LGA has made an objection to the proposed changes to the National Planning Policy Framework (NPPF) to penalise where development is not being taken up at a fast enough rate. This is not considered to be equitable for local authorities when it is developers who cause the delay.

Waste - This was a real eye-opener. China is now rejecting our recyclable waste (plastic / card & paper) which is becoming a mounting problem. Recycling has been used to bolster the accounts and there is a 30 year contract in Bucks, it will be a struggle to get the contracts to work.

NHS Clinical Commissioning Group - is trying to align better with Bucks CC.

The decision on future governance now lies with the new Secretary of State, James Brokenshire.

Whichever unitary model he chooses there will be an entirely new structure for local government.

East-West rail - it has been decided by BALC to lobby parliament, on behalf of the parishes, over the lack of consultation as it was only after the route had been decided that any consultation took place.

Devolution - work is ongoing on some pilot schemes to devolve pot hole repairs

- (ix) BCC and AVDC to update on Unitary Authority plans. - Ms. Bedding
There is a problem with the County and the Districts arguing their point on different issues> Bucks CC have majored on continued devolution, AVDC don't make much of a deal of this but have said it will continue. It has been said that the 2 unitary authority model won't work because it is too small, but it works in Milton Keynes which is about that size. There was a vote at the end of the AVDC meeting and around 80% were minded to support the 2 unitary model, this was principally because residents wanted taxation raised locally to be spent locally. Either way there will be an integration of services which will be the main benefit. A poll will be open until 25th May for individual Cllrs to express an opinion. A voting form will be emailed through.

PC19 15 FINANCE AND GENERAL PURPOSES

- (i) The draft minutes of the meeting held on 23rd April 2018 were noted.
- (ii) The list of payments was noted - see appendix
- (iii) It was noted that the first precept payment has been received.
- (iv) The Parochial Charities' accounts for year ending 29th September 2017 were noted.
- (v) Renewal of the following annual subscriptions were AGREED:
- a) Bucks Association of Local Councils (including LCR magazine) £789.70
 - b) Get Mapping - Parish Online e£70
 - c) Society of Local Council Clerks (on behalf of the Clerk) £233
 - d) Aylesbury Vale Association of Local Councils £20
 - e) Community Impact Bucks £55
- (vi) The drawing (LN34-AD-1000) submitted by Dandara, for the adoption by the Parish Council of amenity land, incidental amenity land and visitor parking spaces on land at Haddenham Glebe was reviewed. There was not a clear distinction between the BCC highway verges and the amenity land. Need confirmation that all the bits of green space that could potentially be included in a plot are. There is also the small parcel of derelict land off Aston Road that Dandara own and does not form part of the planning application, but will also be transferred to the Parish Council, how will this be done? It was AGREED in principle to adopt these open spaces subject to resolving these queries.
- (vii) It was AGREED to place an order for two of the Silent Soldier Silhouettes, without the donor name or poppy logo, to be placed around the village to mark the 100th anniversary of the end of the First

World War. The locations will be confirmed in liaison with the Churches who may also purchase them.

(viii) It was AGREED to utilise c£100,000 of s106 funding is used for improvements to Banks Park and Sheerstock recreation areas.

(ix) No further updates from the Chair.

PC19 16 PLANNING

(i) The minutes of the meetings held on 3rd April 2018 and 16th April 2018 were noted.

(ii) No further update from the Chair.

PC19 17 ENVIRONMENT

(i) The draft minutes of the meeting held on 9th April 2018 were noted.

(ii) Mr. Young reported that the environment has improved significantly since Aspire took over and the contract has now been renewed for 2 years.

PC19 18 ALLOTMENTS AND SNAKEMOOR

Mr. Wheler was not present to give a report, however it was noted that the new bore hole is now working very well..

Snakemoor is looking lovely at the moment.

PC19 19 COMMUNICATIONS

(i) The draft minutes of the meeting held on 10th April 2018 were noted.

(ii) Ms. Bedding reported that there had been a long discussion about the newsletter. A small flyer will be sent out to all households to encourage residents to sign up for the new electronic newsletter, and to let them know where hard copies can be collected. A small number will be delivered to house holders who are unable to collect a hard copy. The new website is being designed, a new site map and logo are being prepared for this. The Council's communication strategy is being developed.

PC19 20 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

A letter had been received from Mr. Stephens following questions raised about Green Lane at the last meeting. At his request the questions and answers are below:

1. The Parish Council agreed to apply for AVDC New Homes Bonus funding on the basis of a feasibility study dated April 2015. By 2017 this funding had been approved, but with significant changes which were not highlighted to Haddenham residents.

Did the Parish Council at any stage debate whether the project still had the support of the village?

The PC received and agreed to support the proposal from a local group for onward submission to AVDC for New Homes Bonus funding. The proposal included these specifications. It is true that we have cleared back across the ditches to the field hedges. This instead of the 6m from ditch to ditch. The contractor advised that this would be necessary so that the ditches could be cleared to allow the bridleway to drain. He has proved correct and carried out ditch clearing for us although not specified in his contract. There was no further debate on whether the project still had the support of the village.

- (I have a copy of the Sustrans Feasibility Study)
- Removal of the crossings at both ends of Green lane, and also the short section of A418 to Dinton Castle

- Change from a sealed aggregate AC2C surface to tarmac
- Reduction in cost from the £150,000 applied for to £102,000

There have been major failures of communication: this has been led by the Safe Walking & Cycling Group while HPC stood by and allowed villagers to be misled:

- 29/Oct/2016 “The cycleway will be only 2.5 m wide” omits to note the 2 m each side expected in the Feasibility Study, making a total of 6.5m
- 29/Oct/2016 “We have asked for a refuge in the middle of the road” (A418) Did we get it?
- “I have received many emails in support of the project” Those opposing it have not been mentioned, how many were there? Of the 17 emails received in favour, 9 were personal, not organisations: of the 8 organisations, only 5 were village ones, and of these only 2 mentioned the Green Lane route rather than being generally in support of an Aylesbury cycleway
- The thread on Haddenham.net has been closed, thus suppressing dissent.

There has been a major failure in execution:

- “We will not have to cut it back to the boundaries of the lane” In fact this is exactly what has happened: not 2.5m, nor even 6.5m but the full 10.5 m width has been dug up and the trees cut down: all traces of wildlife habitat removed.

2. Who carried out the Feasibility Study and the (unpublished) wildlife survey: anyone connected with Haddenham?

The Feasibility Study was carried out by Sustrans. The Project Manager, Robyn Thorogood and the contractor inspected the site immediately prior to commencement of work to look for evidence of old and new nests and found none that would be affected. The Bucks CC Ecology Officer is going to visit the site to advise on any additional ways to safeguard wildlife. The field hedges are supporting bird nesting and there is plenty of rotting wood to support insects.

3. The provision of a cycleway along Green Lane will be a gift to future development applications for up to 700 houses in the square bounded by Green Lane and the Churchway/A418 roads, because it will be a new “natural boundary to the village”

This is not how growth is determined. Any decision on future growth in Haddenham will be determined by Government requirements on the assessment of housing need (itself under review), and in our situation looks likely to be determined by a combination of recommendations by the National Infrastructure Commission, Highways England, and AVDC (or its successor unitary authority) on proposals for the Cambridge-Milton Keynes-Oxford growth arc. Decisions on individual settlement and site selection will be secondary and tertiary considerations respectively. AVDC’s current policy as expressed in their draft District Plan is that development in this particular location is not supported.

- Just watch this space!

Recommendation: stop this project now!

- In 5-7 years’ time the lane will naturally restore itself, although it will never be the same again
- We have destroyed a 100 year old beauty spot and cut down trees
- Do not now proceed with an impermeable tarmac surface, also cutting across the terms of the Feasibility Study
- Remove HPC support for the project with AVDC and Bucks CC: is Cllr Harriss here to listen?

PC19 21 DATES OF FUTURE MEETINGS

Environment Committee	Monday 14 th May 2018
Planning Committee	Monday 21 st May 2018
Finance and General Purposes Committee	Tuesday 29 th May 2018
Parish Council	Monday 4 th June 2018
Annual Parish Meeting	Friday 11 th May 2018

PC19 22 PUBLIC PARTICIPATION

- Mr. Stephens asked for clarification on the answer to his first question. Was there a further debate by the Parish Council? It was confirmed there was no further debate and this will be updated in the response and sent to Mr. Stephens (above is as resent).
- Mrs. Brandis - Where will the new play equipment be at Banks Park?
In front of the Scout and Guide Centre as an expansion and reorganisation of the existing area.
- Is there a new phone number for village hall bookings?
Yes, there is a dedicated phone with an answerphone.
- Dr. Milmer reported that a new editorial advisory committee has been set up for Haddenham.net, so 4 people will review the content. The information on the BCC proposal for unitary is on the website, but not the AVDC proposal as nothing has been circulated. Sports and Social Club events could go on Haddenham.net but the issue is with it being a members only club.
- A while ago we asked for a bin near to the relocated bench on Woodways but it hasn't been done and lots of rubbish gets left there.
Aspire were asked to relocate one of the old concrete bins, it must have been forgotten so will be followed up.

CONFIDENTIAL ITEMS

None.

CLOSURE OF THE MEETING

The meeting closed at 9.10pm.

Signed: _____
Chair

Date: 4th June 2018

Appendix - F19 15 (ii) List of Payments

Date	Payee	Items	Ref	Cheque No. DD / BACS	Amount
11/04/2018	Bucks Best Kept Village	Entry Fee 2018	18001	6172	£ 25.00
05/04/2018	Aylesbury Vale District Council	Pavilion Rates installment 1	18002	DD	£ 63.18
11/04/2018	Signomatic	Signs for Green Lane - NHB grant	18003	BACS	£ 49.31
11/04/2018	Eldridge Electrical Ltd	Street light maintenance 27/03/18	18004	BACS	£ 1,118.40
11/04/2018	Vision ICT	Design and development new PC website	18005	BACS	£ 1,095.00
11/04/2018	Complete Trees	Sheerstock footpath tree work	18006	BACS	£ 1,680.00
11/04/2018	Westbury Garden Services	St. Mary's Churchyard maintenance Mar18	18007	BACS	£ 264.00
11/04/2018	EDGE IT	EOY Finance training - Finance system 09/03/18	18008	BACS	£ 36.00
11/04/2018	John Wheeler	Reimbursement refuse bags	18009	BACS	£ 21.95
11/04/2018	Haddenham Social Centre Management Committee	Room hire Feb & Mar 18	18010	BACS	£ 92.40
11/04/2018	Decorare Ltd	Reimbursement of pre-paid advertisement fees for 3 issues of HVN that have been cancelled	18011	BACS	£ 196.88
11/04/2018	Haddenham Osteopathis Clinic	Reimbursement of pre-paid advertisement fees for 3 issues of HVN that have been cancelled	18012	BACS	£ 196.88
11/04/2018	Haddenham Garden Centre	Reimbursement of pre-paid advertisement fees for 3 issues of HVN that have been cancelled	18013	BACS	£ 393.75
11/04/2018	David Lyons	Reimbursement Pump Flask - Community Orchard	18014	BACS	£ 19.99
11/04/2018	Haddenham & District Age Concern	Grant 2017-18	18015	BACS	£ 384.00
18/04/2018	SSE	Street light electricity 02/03-03/04/18	18016	BACS	£ 701.83
20/04/2018	Lloyds Bank	Bank Charges 10/02-09/03/18	18017	BACS	£ 5.00
26/04/2018	e.on	workshop electricity	18018	BACS	£ 11.04
23/04/2018	B&CE	pension contributions April 18	18019	BACS	£ 398.81
27/04/2018	J. Allman	Salary Apr18	18020	BACS	£ 791.79
27/04/2018	S. Gilbert	Salary Apr18 & reimbursement for travel / stationery / flowers	18021	BACS	£ 2,272.04
27/04/2018	HMRC	Tax / NI Apr 18	18022	BACS	£ 1,081.24
26/04/2018	Aspire Community Works	Grounds maintenance Mar-Apr / grass verge cut Apr / emergency tree work Thame Road	18023	BACS	£ 5,584.80
26/04/2018	Payroll Management	Payroll Services Apr18	18024	BACS	£ 54.00
26/04/2018	Viv Slater (Movewell massage)	Reimbursement of pre-paid advertisement fees for 3 issues of HVN that have been cancelled	18025	BACS	£ 70.00
26/04/2018	Tower Surveys	Topographical Survey Tennis Courts & Car Park	18026	BACS	£ 714.00
26/04/2018	AVDC	Euro bin hire and rental 01Jan-31Mar18	18027	BACS	£ 268.00
Playing Field Account					
19/04/2018	Lloyds Bank	Bank charges 10/02-09/03/18		DD	£ 5.00
				TOTAL	£ 17,594.29