



MINUTES
COMMUNITY ORCHARD COMMITTEE MEETING

Tuesday 4th December 2018, 7.30pm
Haddenham Parish Council Office

Present: Cllr Mr Lyons, Mr Greaves (Chair), Mr Hadder, Mr Proctor, and Mr Smith
Clerk Ms. Gilbert
No members of the public.

CO19 29 APOLOGIES

Apologies for absence were received and accepted from Dr. Benjamin.

CO19 30 DECLARATIONS OF INTEREST: None

PUBLIC PARTICIPATION: None

CO19 31 MINUTES

The minutes of the meeting held on 17th October 2018 were AGREED as a true record and signed.

CO19 32 FINANCES

- (i) There had been no transactions since the last meeting.
- (ii) The application to the Beer Festival for funding for the shed and tools was successful and an award of £880 has been made. GS and CH are volunteering at Winterfest. The grant needs to be spent in the next 12 months.
- (iii) Budget for future expenditure.
Bark chips and tools budget will be reviewed over Xmas holiday DP. Graham Taylor is still happy to provide bark. Big bag of manure is £55

CO19 33 DATA PROTECTION

The policy for managing the personal data provided by volunteers and supporters was DEFERRED as Dr. Benjamin, who has prepared the draft was not present.

CO19 34 ORCHARD DESIGN

- (i) Installation of the shed.
Order in the New Year, lead time for delivery is 2 weeks. Agreed don't need to buy a floor kit, just the shed and the anchors. Will probably need a few tools for pruning sooner rather than later. Will need a number coded padlock, some guttering and water butts. CG will order and HPC will be invoiced.
- (ii) Memorial bench locations still need to be agreed. The lady who has offered one would like it in the sun. It was agreed that it would be best to choose appropriate locations and offer them, rather than allow donors to choose the location which may not be appropriate. The location and number of benches will be agreed at a short meeting at the orchard, 11am 09/12/18. In

line with the PC memorial bench policy.

CO19 35 ORCHARD MAINTENANCE

- (i) The draft orchard forward management plan and maintenance plan will be brought together into one plan. Meeting in the pub in January to discuss this ALL.
Arrange a meeting with Aspire to cut the paths better next year.
- (ii) The offer of a BCS autoscythe on permanent loan from Cuttlebrook Nature Reserve was considered. It would need to be stored and maintained by TOC. It may be that Snakemoor would also find it useful. It's difficult to get going due to storage without using. Could still use the other one from Cuttlebrook and make a donation to them in return, which was agreed to likely be the better option. DG will find out the dimensions of the machine for storage purposes. Hire charges will be checked as well GS
- (iii) The trees at the back of orchard behind o review the orchard inspection reports and deal with any issues arising.
- (iv) Last working party – cancelled due to rain.
Height of grass not too bad. Tree circles need doing but as weeds won't grow much over winter this can be left for a couple of months. Arrange for some tree bark to put down after clearing.
The stakes are starting to rot, but may no longer be needed.
- (v) Next working party will be arranged for Feb – Mar.

CO19 36 EVENTS AND COMMUNITY ENGAGEMENT

- (i) The draft conditions of booking an event at the orchard add suitable and sufficient to risk assessment. A template risk assessment with some basics added.
- (ii) Schedule and preparation for the next events – to be finalised at an informal meeting
09/01/19, 7.30pm.
Wassail – Saturday 5th January 2019, 4.30pm
Will need a couple of tables (DG), pump flask
Will prepare a list of regular events:
Wassail
Easter Egg Hunt
Picnic – nice but not as successful at bringing in more people
Apple Pressing on National Apple Day
A week day event for Cosine would be nice in summer.
Friday 21st June – mid-summer event
There is a plan to have an arts festival as part of the feast in September. Groups will be encouraged to put on events and the orchard could be one of the venues. Could be the travelling theatre group?

CO19 37 DATE OF NEXT MEETING: 13th February 2019.

CLOSURE OF THE MEETING

The meeting closed at 9.25pm

Signed: _____
Chair

Date: 13th February 2019