

MINUTES
COMMUNITY ORCHARD COMMITTEE MEETING

Tuesday 24th January 2017, 7.30pm
Haddenham Parish Council Office

Members Present: Mr D. Greaves (Chairman), Mr Proctor, Ms. Rowbotham
Clerk: Mrs J Allman

CO17 38 APOLOGIES

Apologies were received and accepted from Dr S. Benjamin.
No apologise received at time of meeting from Mr D. Lyons or Mr G. Smith.

CO17 39 DECLARATIONS OF INTEREST

Mr Proctor declared an interest as he works with Bury Hook Management who are the chosen supplier for the Orchard seating area.

PUBLIC PARTICIPATION

None

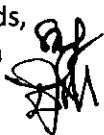
CO17 40 MINUTES

The minutes of the meeting held on 14th December 2016 were AGREED as a true record and signed.
E.R will provide a copy of the recent informal Orchard meeting, to be circulated to the committee and Parish Council.

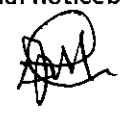
CO17 41 FINANCES

The balance on the account was noted as unchanged and the expired Beer Festival grant of £750 will be reapplied for when funding required.

CO17 42 ORCHARD DESIGN

The chosen supplier Shelley's will be providing final design layouts for the noticeboards, They have also proposed a customised ^{aluminium} wooden tree stake with an angled panel which will have an Aluminium facia the cost per unit is approximately £15. The committee would like to confirm that replacement aluminium name plates can be available D.G will follow up, also looking at an alternative supplier for the stands. 

Mr Proctor confirmed the seating supplier Bury Hook are sourcing wood for the seating, possibly a mix of both soft and hard woods. The seating height is confirmed as 40cm and the company will coordinate to install seating on the same day as the noticeboards. D.G will follow up with G.S on progress.

The Committee is awaiting the final noticeboard designs, with possible installation dates around 8th ~~March~~ ^{April} 2017. 

CO17 43 ORCHARD MAINTENANCE

Noted the risk assessment provided by Mr D Proctor for hedge cutting on the 7th January 2017.

D.G and D.P to liaise and provide an up to date list of volunteers



The committee would like to confirm the request for work to be carried out on the Mallard Croft trees.

An offer was received by the committee from Mr Andy Howard to run a Pruning course on the 26th February open to all residents. The committee considered this date to early in the year to organise effectively. D.G will discuss with Mr Howard a schedule of pruning and if the course can be scheduled for later in the year.

The committee discussed the schedule for mowing the Orchard paths, the Parish Council will continue to mow the main path bimonthly, (liaising with the Orchard committee), Orchard volunteers will mow any other paths that are staked out by the committee in April.

CO17 44 EVENTS

The committee noted the success of the events held on the 7th January, the Wassail, the cider taster evening and the volunteer taster morning, which was well attended with regulars and three new volunteers.

The Community club event held on the 14th January was attended by representatives of the Community Orchard committee with a stall to publicise the need for community involvement. D.G will liaise with G.S for an update.

Easter – Good Friday Easter Egg Hunt, encompassing an opening celebration and picnic. Provisional plans for 14th April, 10.30am to 1.00pm. Cosine to be invited (as a valuable supporter).

Mid-Summer Picnic – Possible dates 24th Or 25th June, to be finalised.

Fall Event – October, Apple pressing event, date to be finalised.

CO17 45 COMMUNITY ENGAGEMENT

The Committee will arrange a meeting with all the volunteers to coordinate a rota and maintenance schedule which will be supervised by individual members.

Mrs E. Rowbottom and Mr D. Proctor are the designated authorities for the Facebook account.

D.P and D.G to coordinate the Townsend Orchard Gmail Account and the main contact list.

Once the Artwork design is finalised and photographs are available the Website can be reviewed and updated by the Committee, E.R.

The committee discussed the feasibility of a regular donation to Haddenham .net to support their role in the community. The Clerk advised the committee that the Community Orchard is funded by public donations for the Orchard and can therefore not be used for any other purpose. Haddenham.net could apply for grant funding from the Parish Council directly.

CO17 46 DATE OF NEXT MEETING

8th March 2017

CLOSURE OF THE MEETING

The meeting closed at 8.47pm.

Signed: _____

Chairman



8th March 2017