



HADDENHAM Parish Council

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MINUTES FULL PARISH COUNCIL MEETING

Monday 25th January 2021, 7.30pm
Held remotely via Zoom

Present: Cllrs Mrs. Aston, Mr. Brown, Mr. Hoare, Mr. O’Hanlon, Mr. O’Loughlin, Ms. Poole, Mr. Sharp, Mr. Thawley and Mr. Truesdale (Chair).
Bucks Cllrs: Mr. Foster.
Clerk: Ms. Gilbert.
Deputy Clerk: Mrs. Marsden.
Assistant Clerk: Ms. Griffiths.
4 members of the public.

PC21 52 APOLOGIES

Longstanding apologies for absence were received and accepted from Mr Wheeler. No apologies were received from Mr Young for his absence. Mr O’Loughlin experienced some technical difficulties at the start of the meeting.

PC21 53 DECLARATIONS OF INTEREST

Mrs Aston declared an interest in Haddenham Tennis Club, Haddenham Village Hall Management Committee and Haddenham Youth Club. Mr Sharp declared an interest in Haddenham Community Library. Mr Truesdale declared an interest in Haddenham Youth Club.

PUBLIC PARTICIPATION

A member of the public asked a question following the presentation on the budget and precept, as to whether the council foresees any unplanned circumstances that might affect the budget.

Mr O’Hanlon explained that the council keeps a contingency reserve, which allows it to cope with any emergencies or unforeseen costs.

PC21 54 MINUTES

The minutes of the meeting held on 14th December 2020 were AGREED as a true record and signed.

Mr. O’Loughlin was able to resolve his technical issues and joined the meeting fully at this point.

PC21 55 FINANCE REPORTS

- (i) The finance reports for quarter ending 31st December 2020 were received. There is a surplus of £17,528. This is partly due to a delay in some work as a result of Covid-19 restrictions. It is projected that the surplus will decrease in the next quarter.
- (ii) The list of payments to 31st December 2020 was noted (see appendix 1).

PC21 56 BUSINESS PLAN AND PRECEPT SETTING FOR 2021-22

- (i) The Business Plan for financial year 2021-22 was reviewed and AGREED and will be published on the Parish Council website.
- (ii) The budget for financial year 2021-22 was reviewed and AGREED and will be published on the Parish Council website.
- (iii) The precept for 2020-21 was AGREED to be set at £387,870 based on a tax base of 2559 and a band D equivalent of £151.57, which is an increase of 2.94% from £147.25 for 2020-21.

PC21 57 VILLAGE HALL – DAY CENTRE REFURBISHMENT

- (i) The Clerk reported that work is largely on schedule but has been delayed by around two weeks due to complications removing the pillars from the former Day Care Centre. The Clerk has another meeting with the contractors in February and it is anticipated that a completion date will be provided then.
- (ii) A report on the expenditure to date was received and it was noted that the contingency is now close to being used with additional work identified or requested that would exceed the budget. It was PROPOSED and AGREED to fund the additional work as itemised and top-up the contingency budget to £5,000.
- (iii) A report on water damage in the Mabel Parkinson extension was received. It was AGREED to proceed with investigations into the roof to identify the source of the leak, which is currently not clear, but could require a replacement roof. A budget of £6,000 had been allowed within the capital asset reserve to hopefully cover the cost.

PC21 58 POLICIES AND PROCEDURES

It was AGREED to adopt the following policies:

- (i) Equality and Diversity Policy
- (ii) Anti-bullying and Harassment Policy
- (iii) Communications Policy
- (iv) Child Protection Policy
- (v) Complaints Procedure
- (vi) Investment Strategy
- (vii) Training Policy

PC21 59 DIRECT DEBITS

The list of direct debits was APPROVED.

PC21 60 TRANSFER OF LAND AT HADDENHAM AIRFIELD

The Final Certificate has been issued and the Parish Council received the commuted sum in respect of the land transfer today. It is anticipated that the land transfer will now complete.

PC21 61 TRANSFER OF LAND AT ASTON ROAD

It was noted that a meeting with Dandara has been scheduled in early February to discuss the timing of the transfer of parcels of land to the Parish Council.

PC21 62 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

CALA homes has been in touch regarding the transfer of the streetlights at Platers Road. The Parish Council will be adopting these in the near future.

PC21 63 UPCOMING MEETINGS

Monday 15 th February 2021	Planning Committee	19:00
	Full Council	20:00
Monday 8 th March 2021	Planning Committee	19:00
	Environment Committee	19:30
Wednesday 17 th March 2021	Allotments Committee	09:30

CONFIDENTIAL ITEMS

None.

CLOSURE OF THE MEETING

The meeting closed at 8.59pm

Signed: _____
Chair

Date: 15th February 2021

