



HADDENHAM Parish Council

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
Phone / Fax: 01844 292411 Email: clerk@haddenham-bucks-pc.gov.uk

Clerk to the Parish Council: Ms Sue Gilbert

NOTICE OF A MEETING OF THE ALLOTMENTS COMMITTEE

Wednesday 28th October 2020 9.30am

The meeting will be held via Zoom

Members: Cllr Mrs. Aston and Mr. Wheeler (Chair)

Ex-Officio Members: Mr O'Hanlon and Mr Truesdale

Co-opted Members: Mr. Jones, Mr. Pitkin, Ms. Watt (Allotment Secretary), Dr. Wood

To all Members

You are hereby **SUMMONED** to attend the above meeting which will be held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day before the meeting.

[ZOOM LINK](#)

AGENDA

A21 1 APOLOGIES

To receive apologies for absence.

A21 2 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 members should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

A21 3 MINUTES

To agree and sign the minutes of the meeting held on 30th October 2019.

A21 4 FINANCES

- (i) To receive a report on the financial situation at year end 31 March 2020.
- (ii) To receive a report on plot rent income to date.
- (iii) To consider the plot rent for 2022/23

A21 5 SITE MANAGEMENT

- (i) To note requests for tree and hedge maintenance on the site boundaries.
- (ii) To note the Health & Safety Guidance that has been agreed for distribution to all plot holders.

- (iii) To receive an update on use of the new pedestrian access gate.
- (iv) To receive an update on the use of the bore hole and consider any recommendations for improvements.
- (v) To consider the request from a plot holder to keep pigs on their plot.
- (vi) To consider the policy on large structures such as play equipment on plots.

A21 6 PLOT MANAGEMENT

- (i) To receive an update on plot occupancy and waiting list and consider if it may be necessary to create new plots from the small paddock.
- (ii) To receive a report following the plot inspection carried out.
- (iii) To consider if any action is necessary to remove a large non-fruiting tree growing on one of the plots that is intruding on neighbouring plots..

A21 7 SITE LEASE

To receive an update on progress with renewal of the allotment site lease.

A21 8 ALLOTMENT USERS GROUP

To receive a report and any requests from the users group.

A21 9 FUTURE MEETINGS

To agree a date to meet in March 2021

CLOSURE OF THE MEETING



Ms Sue Gilbert
Clerk to Haddenham Parish Council

22nd October 2020