



NOTICE OF A MEETING OF THE COMMUNITY ORCHARD COMMITTEE

Wednesday 19th June 2019, 7.30pm
Haddenham Parish Council Office

Members: Cllr Mr Lyons

Co-opted members: Dr. Benjamin, Mr Greaves (Chair), Mr Hadder, Mr Proctor, and Mr Smith

To all Members: YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING.

The press and members of the public are invited to attend.

AGENDA

CO20 1 CHAIR OF THE COMMITTEE

To appoint a Chair of the committee.

CO20 2 VICE-CHAIR OF THE COMMITTEE

To appoint a Vice-Chair of the committee

To receive any apologies for absence.

CO20 3 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 members should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from members of the public.

CO20 4 MINUTES

To agree and sign the minutes of the meeting held on 10th April 2019.

CO20 5 FINANCES

- (i) To note the balance on the account.
- (ii) To review the budget for future expenditure.

CO20 6 ORCHARD DESIGN

- (i) To review progress with the installation of the shed.
- (ii) To receive an update on the ordering and installation of a memorial bench.

CO20 7 ORCHARD MAINTENANCE

- (i) To agree on the selection of tool to purchase.
- (ii) To review the draft orchard management plan.
- (iii) To review the orchard inspection reports and deal with any issues arising.
- (iv) To receive feedback on the maintenance carried out by the Parish Council's contractor.
- (v) To receive feedback from the last working party.
- (vi) To plan the next working party.

CO20 8 EVENTS AND COMMUNITY ENGAGEMENT

To agree the schedule and preparation for the next events.

CO20 9 DATE OF NEXT MEETING

To agree a date for the next meeting.

CLOSURE OF THE MEETING

A handwritten signature in cursive script that reads "Sue Gilbert".

Ms. Sue Gilbert
Clerk to Haddenham Parish Council

Date: 13th June 2019