



**NOTICE OF A MEETING OF THE COMMUNITY ORCHARD COMMITTEE**

Tuesday 4<sup>th</sup> December 2018, 7.30pm  
Haddenham Parish Council Office

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**Members:** Cllr Mr Lyons

**Co-opted members:** Dr. Benjamin, Mr Greaves (Chair), Mr Hadder, Mr Proctor, and Mr Smith

**To all Members:** YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING.

**The press and members of the public are invited to attend.**

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**AGENDA**

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**CO19 29 APOLOGIES**

To receive any apologies for absence.

**CO19 30 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 members should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

**PUBLIC PARTICIPATION**

15 minutes will be set aside to receive representations from members of the public.

**CO19 31 MINUTES**

To agree and sign the minutes of the meeting held on 17<sup>th</sup> October 2018.

**CO19 32 FINANCES**

- (i) To note the balance on the account.
- (ii) To review progress with the application to the Beer Festival for funding for the shed and tools.
- (iii) To review the budget for future expenditure.

**CO19 33 DATA PROTECTION**

To review and approve the policy for managing the personal data provided by volunteers and supporters.

**CO19 34 ORCHARD DESIGN**

- (i) To review progress with the installation of the shed.
- (ii) To consider style and funding options for traditional benches in the orchard and note the request for a memorial bench.

**CO19 35 ORCHARD MAINTENANCE**

- (i) To review the draft orchard management plan.
- (ii) To review the orchard inspection reports and deal with any issues arising.
- (iii) To receive feedback from the last working party.
- (iv) To plan the next working party.

**CO19 36 EVENTS AND COMMUNITY ENGAGEMENT**

- (i) To consider the draft conditions of booking and event at the orchard.
- (ii) To agree the schedule and preparation for the next events.

**CO19 37 DATE OF NEXT MEETING**

To agree a date for the next meeting.

**CLOSURE OF THE MEETING**



Ms. Sue Gilbert  
Clerk to Haddenham Parish Council

Date: 27<sup>th</sup> November 2018