

---

**NOTICE OF A MEETING OF THE COMMUNITY ORCHARD COMMITTEE**

Wednesday 17<sup>th</sup> October 2018, 7.30pm

Haddenham Parish Council Office

---

**Members:** Cllr Mr Lyons

**Co-opted members:** Dr. Benjamin, Mr Greaves (Chair), Mr Hadder, Mr Proctor, and Mr Smith

**To all Members:** YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING.

**The press and members of the public are invited to attend.**

---

**AGENDA**

---

**CO19 21 APOLOGIES**

To receive any apologies for absence.

**CO19 22 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 members should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

**PUBLIC PARTICIPATION**

15 minutes will be set aside to receive representations from members of the public.

**CO19 23 MINUTES**

To agree and sign the minutes of the meeting held on 22<sup>nd</sup> August 2018.

**CO19 24 FINANCES**

- (i) To note the balance on the account.
- (ii) To review progress with the application to the Beer Festival for funding for the shed and tools.
- (iii) To review the budget for future expenditure.

**CO19 25 ORCHARD DESIGN**

- (i) To review progress with the installation of the shed.
- (ii) To consider style and funding options for traditional benches in the orchard and note the request for a memorial bench.

**CO19 26 ORCHARD MAINTENANCE**

- (i) To review the draft orchard management plan.
- (ii) To review the orchard inspection reports and deal with any issues arising.
- (iii) To receive feedback from the last working party.
- (iv) To plan the next working party.

**CO19 27 EVENTS AND COMMUNITY ENGAGEMENT**

- (i) To consider the policy on events on the orchard, including a risk assessment.
- (ii) To agree the schedule and preparation for the next events.

**CO19 28 DATE OF NEXT MEETING**

To agree a date for the next meeting.

**CLOSURE OF THE MEETING**

Mrs Sue Gilbert, Clerk to Haddenham Parish Council



Date: 9<sup>th</sup> October 2018