

**NOTICE OF A MEETING**  
**PERSONNEL COMMITTEE**  
Friday 12<sup>th</sup> April 2019, 10.00am  
Parish Council Office

---

**Members:** Cllrs Mrs. Aston, Mr. Sharp and Mr. Truesdale (Chair)  
Ex-officio member Mr O'Hanlon

**To all Members:** YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING.

---

**AGENDA**

---

**S19 6 APOLOGIES**

To receive any apologies for absence.

**S19 7 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

**S19 8 MINUTES**

To agree and sign the minutes of the meeting held on 29<sup>th</sup> June 2018.

**S19 9 STAFF SPINAL POINT REVIEW**

To assess the spinal points for the Clerk and Deputy Clerk positions.

**S19 10 STAFF SALARIES**

To note the NALC recommended pay increases for 2019-20 and review staff salaries.

**S19 11 APPRAISALS**

To agree the format and timing of staff appraisals.

**S19 12 PENSION CONTRIBUTIONS**

To review the employer contribution to the pension scheme.

**S19 13 ADDITIONAL STAFF MEMBER**

To consider the specification for a new position and agree a timetable for recruitment.

**S19 14 DATES OF FUTURE MEETINGS** - To set the date for the next meeting.

**CONFIDENTIAL ITEMS**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the committee may resolve to exclude members of the public because of the confidential nature of the business to be transacted.

**CLOSURE OF THE MEETING**



Ms. Sue Gilbert, Clerk to Haddenham Parish Council

Date: 5<sup>th</sup> April 2019