



## **H A D D E N H A M** P a r i s h C o u n c i l

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### **NOTICE OF PARISH COUNCIL MEETING**

Monday 10<sup>th</sup> August 2026, starting no earlier than 19:45  
Conference Room, Haddenham Village Hall and via Zoom

**Members:** Cllr. Brown, Cllr. Desmier, Cllr. Garrett, Cllr. Hoare, Cllr. Kidby, Cllr. Matharu, Cllr. Smith, Cllr. Thawley, Cllr. Truesdale (Chair), and Cllr. Wheeler.

#### **To all Parish Councillors:**

YOU ARE HEREBY SUMMONED TO ATTEND THE ABOVE MEETING IN PERSON.

**The press and members of the public are invited to attend.**

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting remotely can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[ZOOM LINK](#)

### **AGENDA**

#### **PC27 25 CO-OPTION OF NEW COUNCILLOR**

To note that an election has not been requested and consider the applications to fill the casual vacancy on the Council.

#### **PC27 26 ACCEPTANCE OF OFFICE**

To receive the signed Acceptance of Office from the newly co-opted councillor.

#### **PC27 27 ELECTION OF THE VICE-CHAIR OF THE COUNCIL**

To consider the appointment of the Vice-Chair of the Council.

#### **PC27 28 APOLOGIES**

To receive any apologies for absence.

#### **PC27 29 DECLARATIONS OF INTEREST**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

#### **Public Participation**

15 minutes will be set aside to receive representations from members of the public.  
A maximum of 3 minutes will be allocated to each individual speaker.

**PC27 30 MINUTES**

To agree and sign the minutes of the Parish Council meeting held on 18<sup>th</sup> May 2026.

**PC27 31 REPORT FROM BUCKINGHAMSHIRE COUNCIL**

To receive reports from the local Buckinghamshire Council Members.

**PC27 32 REPORT FROM THAMES VALLEY POLICE**

To receive a report from the Neighbourhood Policing Team.

**PC27 33 REPORTS FROM OUTSIDE BODIES**

- (i) To receive a report from West Bucks Community Board.
- (ii) To receive a report from the BMKALC Parish Liaison meeting.
- (iii) To receive a report from Haddenham Community Library.
- (iv) To receive a report from Haddenham Village Hall.
- (v) To receive a report from Banks Park Recreation Ground Charity.
- (vi) To receive a report from Haddenham Educational Charity.
- (vii) To receive a report from Haddenham Safe Walking and Cycling Group.
- (viii) To receive a report from Haddenham Fete Committee.
- (ix) To receive a report from Haddenham Beer Festival Trust.
- (x) To receive a report from Haddenham Sports and Social Club – The Whistler
- (xi) To receive a report from the Scout and Guides Association.
- (xii) To receive a report from the Fete Committee

**PC27 34 PLANNING COMMITTEE**

- (i) To note the minutes of the meetings held on 18<sup>th</sup> May 2026 and 8<sup>th</sup> June 2026 and the draft minutes of the meeting held on 29<sup>th</sup> June 2026.
- (ii) To note the Planning Committee is considering a response to the Regulation 19 consultation period on the Draft Local Plan for Buckinghamshire.
- (iii) To note the request of becoming an interested party at the appeal inquiry of [PL/25/02417/AOP](#).
- (iv) To receive an update from the Chair.

**PC27 35 FINANCE AND GENERAL PURPOSES COMMITTEE**

- (i) To note the list of payments over £500 for Q1 2026/27.
- (ii) To receive the Q1 finance reports for 2026/27.
- (iii) To note the bank reconciliations for Q1 have been checked against the bank statements.
- (iv) To consider stopping using code 4320 as a separate budget line for the phone/internet and move the budget to PC Office maintenance.
- (v) To note the minor error in one of the staff salaries identified by the internal auditor has now been corrected.
- (vi) To note an application has been made to Buckinghamshire Council for a release of additional section 106 funds for the Aston Road Pavilion.
- (vii) To receive an update on the balance of section 106 contributions and project allocations.
- (viii) To receive the external auditors report for the Annual Governance and Accountability Return 2025/26 and note its conclusion and publication on the website.
- (ix) To confirm the use of BACS and standing orders as means of payments.
- (x) To review the grant awarded to Banks Park Recreation Ground Charity for the extension to Banks Cottage.

- (xi) To consider increasing the grants budget from £7,319 to £1,200 to cover the increase in the grant to Haddenham Community Library.
- (xii) To note the proposal from AITC for increasing hiring charges at the Airfield Pavilion.
- (xiii) To consider transferring £15,800 from the streetlight energy budget to the earmarked reserves following the resolution of invoicing from Engie.
- (xiv) To agree to sign the contract quote with Flotek group for cloud based services.
- (xv) To receive an update from the Chair.

**PC27 36 FACILITIES COMMITTEE**

- (i) To note the draft minutes of the meeting held on 29<sup>th</sup> June 2026.
- (ii) To consider the option of employing a new part-time member of staff to undertake sports pitch maintenance, and purchasing equipment with a pitch power grant as an alternative to contracting out this work.
- (iii) To consider the quote for work to install the correct electrical controls to the main entrance door of the Parish Council Office to make it compliant for disability access.
- (iv) To note a part-time caretaker vacancy has been advertised.
- (v) To receive an update from the Chair.

**PC27 37 CLIMATE EMERGENCY COMMITTEE**

- (i) To note the draft minutes of the meeting held on 8<sup>th</sup> June 2026.
- (ii) To receive an update from the Chair.

**PC27 38 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA**

**PC27 39 CONFIDENTIAL ITEMS**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

**CLOSURE OF THE MEETING**



Mrs Sue Gilbert  
Clerk to Haddenham Parish Council

Date: 4<sup>th</sup> August 2026