



H A D D E N H A M
P a r i s h C o u n c i l

Parish Council Office, Banks Park, Banks Road, Haddenham, Buckinghamshire HP17 8EE
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NOTICE OF A FULL PARISH COUNCIL MEETING

Monday 26th April 2021, 7.00pm
The meeting will be held remotely via Zoom

Members: Cllrs Mrs. Aston, Mr Brown, Mr. Hoare, Mr. O'Hanlon, Mr. O'Loughlin, Ms. Poole, Mr. Sharp, Mr. Thawley, Mr. Truesdale (Chair), Mr. Wheeler, and Mr. Young.

To all Parish Councillors:

You are hereby **SUMMONED** to attend the above meeting which will be held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[Zoom Link](#)

AGENDA

PC21 93 APOLOGIES

To receive any apologies for absence.

PC21 94 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from Haddenham residents relating to items on this agenda or of wider public interest, in accordance with the Parish Council's public participation policy.

PC21 95 MINUTES

To agree and sign the minutes of the meeting held on 29th March 2021.

PC21 96 PARISH COUNCIL ELECTION

To note that Notice of an uncontested election for Haddenham Parish Council was posted on 9th April 2021 for the election scheduled for 6th May 2021. 11 nominations were received to fill the 11 places on the Council. Three Councillors have stood down and three new are elected.

PC21 97 PLANNING COMMITTEE

- (i) To note the minutes of the meeting held on 29th March 2021.
- (ii) To consider a response to the following planning application:
21/01035/APP The Gateway Haddenham Industrial Estate Pegasus Way Haddenham Buckinghamshire HP17 8LJ
Use of building as a food takeaway, together with provision of extraction system.
- (iii) To note recent LPA decisions
- (iv) To consider applying for planning permission for allotments on Land Adjacent to Snakemoor.
- (v) To consider delegating to the Clerk, in consultation with the Chair and /or Vice-Chair of the Planning Committee, to respond to new minor planning applications within the consultation period, until it is confirmed that remote meetings can continue or it is practical and safe to hold meetings indoors. Committee members will be notified of the applications by email for their input prior to submitting a response.
- (vi) To receive an update from the Chair.

PC21 98 FINANCE AND GENERAL PURPOSES COMMITTEE

- (i) To note the list of payments to 31st March 2021.
- (ii) To note that RBS have been booked to close down year end in the Omega system on 5th May 2021.
- (iii) To note that the Internal auditor is booked for a year-end visit on 21st May 2021.
- (iv) To consider the quote of £4,200+VAT (plus an allowance for an increase between receiving the quote and commissioning the work) from CDS for a Tier 2 Environment Agency Groundwater Risk Assessment for the Aston Road Burial Ground.
- (v) To approve the updated Tennis Club lease and delegate to two Councillors in the presence of the Clerk to sign the lease.
- (vi) To approve a budget for the furniture for the conference room.
- (vii) To consider delegating to the Clerk, in consultation with the Chair and /or Vice-Chair, to make any financial decisions that would normally be made by the Council or a Committee to ensure the Council's assets are maintained and ongoing projects can progress, until it is confirmed that remote meetings can continue or it is practical and safe to hold meetings indoors.
- (viii) To receive an update from the Chair.

PC21 99 ENVIRONMENT COMMITTEE

- (i) To consider the recommendation from the Woodways Playground Refurbishment working group on the appointment of a contractor for the scheme.
- (ii) To consider the recommendation to appoint the Grounds Maintenance Contract following an assessment of the tenders received.
- (iii) To delegate to two Councillors in the presence of the Clerk to sign a contract with the selected grounds maintenance contractor in line with the tender specifications.
- (iv) To receive an update from the Chair.

PC21 100 ALLOTMENTS SITE LEASE

- (i) To receive feedback from the trustees of Rev. John Willis Charity on the draft new allotment site lease.
- (ii) To consider any amendments to the lease in response to the feedback received.
- (iii) To delegate to two Councillors in the presence of the Clerk to sign the agreed lease.

PC21 101 LOCAL COUNCIL AWARD SCHEME

To confirm whether the Council meets the criteria for the Quality Award and is ready to submit an application.

PC21 102 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

PC21 103 SCHEDULE OF MEETINGS

To consider the following options with regard to future meetings:

- (i) If the legal process that is currently in progress to determine whether local councils can hold remote meetings under the Local Government Act 1972 finds that remote meetings are permitted, then the Council will continue to hold its meetings remotely until COVID-19 restrictions on indoor gatherings are lifted. Or
- (ii) If it is determined that remote meetings are not permitted under the Local Government Act 1972 then the Council will cancel all non-essential meetings until COVID-19 restrictions on indoor gatherings are lifted. The delegations above will then apply.

Monday 17 th May 2021	Annual Parish Council (essential)	19:30
Monday 7th June 2021	Planning Committee	19:00
	Environment Committee	19:30
Monday 28th June 2021	Planning Committee	19:00
	Parish Council (AGAR) (essential)	19:30

PC21 104 CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for an agenda item on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING



Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 20th April 2021