



H A D D E N H A M
P a r i s h C o u n c i l

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NOTICE OF A FULL PARISH COUNCIL MEETING

Monday 29th March 2021, 7.30pm

The meeting will be held remotely via Zoom

Members: Cllrs Mrs. Aston, Mr Brown, Mr. Hoare, Mr. O’Hanlon, Mr. O’Loughlin, Ms. Poole, Mr. Sharp, Mr. Thawley, Mr. Truesdale (Chair), Mr. Wheeler, and Mr. Young.

To all Parish Councillors:

You are hereby **SUMMONED** to attend the above meeting which will be held remotely in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

The press and members of the public are invited to attend.

To join the meeting via Zoom please follow the link below. Registered electors of the village wishing to join the meeting can obtain a password for the meeting by emailing the Parish Clerk up until 5pm on the day of the meeting.

[Zoom Link](#)

AGENDA

PC21 78 APOLOGIES

To receive any apologies for absence.

PC21 79 DECLARATIONS OF INTEREST

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.

PUBLIC PARTICIPATION

15 minutes will be set aside to receive representations from Haddenham residents relating to items on this agenda or of wider public interest, in accordance with the Parish Council’s public participation policy.

PC21 80 MINUTES

To agree and sign the minutes of the meeting held on 15th February 2021.

PC21 81 COVID-19 UPDATE

(i) To receive an update on the COVID-19 help line and office working arrangements.

- (ii) To note that the legislation allowing Parish Councils to meet remotely ends on the 7th May 2021 and consider the arrangements for holding a face-to-face meeting, as legally required within 14 days of an election, whilst COVID-19 restrictions preventing gatherings are still in place.
- (iii) The Annual Parish Meeting is scheduled for Friday 21st May 2021 but COVID-19 restrictions will still be in place to prevent this going ahead face-to-face. To consider the options of bringing the meeting forward to the end of April whilst legislation still allows the meeting to be held remotely, or cancelling the meeting.

PC21 82 REPORT FROM BUCKINGHAMSHIRE COUNCIL

- (i) To receive reports from the local Buckinghamshire Council Members.
- (ii) To receive a report of the Haddenham & Waddesdon Community Board meeting held on 18th March 2021.

PC21 83 REPORTS FROM OUTSIDE BODIES

- (i) To receive a report from Haddenham Youth and Community Centre (HYCC).
Proposals:
 - a) The Parish Council will take over responsibility for organising and funding the youth club, the cost of which has been covered by the annual grant awarded in recent years so should not be an additional cost.
 - b) The balance of the financial assets of HYCC are transferred to Haddenham Educational Charity on the winding up of the charity. If agreed in principle by the Council, it will need to be confirmed at a Trustee meeting.
- (ii) To receive a report from Haddenham Village Hall Management Committee.
- (iii) To receive a report from Haddenham Community Library.
- (iv) To note that the Playing Field Management Committee AGM will be held on 14th April 2021.
- (v) To note that the current management agreements for the Playing Field Management Committee and Sports and Social Club end on 2nd April 2021.
Proposals:
 - a) To appoint 2 new representatives to the committees due to the stepping down of Mrs Aston and Mr Young.
 - b) To delegate to the Clerk and new representatives to work with the sports club representatives to draft a new management(s) agreement for consideration by the Council.
 - c) To confirm that the current management arrangements will remain in place until a new agreement is arranged.
- (vi) To receive a report from Banks Park Recreation Ground Charity.

PC21 84 PLANNING COMMITTEE

- (i) To note the minutes of the meetings held on 15th February and 8th March 2021.
- (ii) To receive an update from the Chair.

PC21 85 FINANCE AND GENERAL PURPOSES COMMITTEE

- (i) To note the list of payments.
- (ii) To note a letter has been sent to the Internal Auditors, confirming the dates that were applied in respect of the Exercise of Public Rights in 2020-21 (the 2019-20 AGAR) and confirming that the Notice was made available on the Council's website during this period.

- (iii) To note that a new direct debit has been set up with PlusNet for the new office phone and internet connection and the Vodafone direct debit will be cancelled once the final bill has been paid.
- (iv) To note that work has now finished on the Day Centre refurbishment and the keys have been handed over. To receive an update on progress with ordering furniture.
- (v) To note that a review of the specification for the Airfield Pavilion is underway and consider the following recommendations:
 - a) To commission an independent sustainability review of the specification.
 - b) Due to the time elapsed since the original tender and possible changes to the specification as a result of a sustainability review, to carry out a re-tendering process and consider the quote from PCMS for the additional fee for managing this.
- (vi) To review the Parish Council's Risk Assessment and agree any amendments.
- (vii) To receive an update on the Climate Emergency project.
- (viii) To receive an update from the Chair.

PC21 86 ENVIRONMENT COMMITTEE

- (i) To note the draft minutes of the meeting held on 8th March 2021.
- (ii) To receive an update from the Chair.
- (iii) To receive a report from the Allotments Committee.
- (iv) To receive a report from the Community Orchard Committee.
- (v) To receive a report from Snakemoor.

PC21 87 LOCAL COUNCIL AWARD SCHEME

To consider applying for the Local Council Award Scheme.

PC21 88 ALLOTMENT LEASE

To consider approving the lease on the allotment site.

PC21 89 TRANSFER OF LAND AT DOLLICOTT / PLATERS ROAD

To note that CALA have asked Buckinghamshire Council for an inspection to be carried out prior to the Final Certificate being issued and their solicitor has asked the Parish Council to instruct its solicitor to progress the land transfer.

PC21 90 TRANSFER OF LAND AT ASTON ROAD

To receive an update and latest legal advice.

PC21 91 CORRESPONDENCE AND ITEMS FOR THE NEXT AGENDA

PC21 92 SCHEDULE OF MEETINGS

To consider holding an additional Full Parish Council meeting on Monday 26th April to review the grounds maintenance and Woodways play area tenders.

Monday 19 th April 2021	Planning Committee	19:00
	Finance & General Purposes Committee	19:30
	Banks Park Recreation Ground Charity	20:30
Monday 17 th May 2021	Annual Parish Council	19:30
Friday 21 st May 2021	Annual Parish Meeting (TBC ABOVE)	18:30

CONFIDENTIAL ITEMS

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council may resolve to exclude members of the public for the following agenda items on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

CLOSURE OF THE MEETING

Mrs Sue Gilbert
Clerk to Haddenham Parish Council

Date: 23rd March 2021